

**OVW/AVA
Conference Call Agenda
Monday, January 11th, 2021
11:00 – 12:15 EST**

Microsoft Team Meeting

I. Welcome & Introductions

- **OVW** – Amy Loder, Melissa Schmisek, Omar Mohammed, Latonya Eaddy, Zelda Tackey, Emma West Rasmus
- **AVA** – Cecilia Miller, MaryEllen Garcia, Diana Fleming, Gene Nelson, Nakia Harris, Amy Bayne, Burke Fitzpatrick, Barry Bryant

II. Questions and Discussion

- **Can you give us an update on Annual Reports?**
 - i. OVW will be sending an email about annual reports soon
 - ii. Administrators will not download annual reports from JustGrants but instead from Muskie and then will import them to JustGrants
- **JustGrants**
 - i. There is a JustGrants helpdesk created specifically for OVW grants. Administrators should use the ovw.JustGrants.Support@usdoj.gov helpdesk to address ongoing challenges or issues with JustGrants.
 - ii. Please be sure to cc your OVW Program Manager on communication that you have with JustGrants tech team members as this will be extremely helpful to PM's when working with other Administrators. This is particularly true if your challenge is one that involves problems drawing down funding.
 - iii. OVW is aware of many challenges that administrators are experiencing with JustGrants. They have been reported to OJP and the developers. They are actively addressing the challenges.
 - iv. Despite what the JustGrants system says, states/territories do not have delinquent reports at this point.

- **On-Site Reviews**
 - i. Due to COVID, OVW is not planning on conducting any, in-person monitoring activities for STOP recipients for the foreseeable future.
 - ii. OVW is currently conducting office-based reviews for STOP recipients, and they will continue.
- **Will there be a STOP Annual Meeting in 2021?**
 - i. No, there will not be an annual meeting in 2021.
 - ii. Moving forward, OVW will never have an annual meeting in the same year that they conduct a New Grantee Orientation.
- **Will there be new Implementation Plan requirements?**
 - i. The information that must be included in your Implementation Plans is governed by statute. There will not be any new requirements for your next IP.
 - ii. The new plan covering FY 2022 – 2025 is submitted in March – May of 2022 with an approval process that may take months.
 - iii. As in the past, Administrators will be required to submit a letter indicating whether or not you are making amendments to your Implementation Plan. This requirement will be enforced in 2021.
 - iv. OVW strongly encourages administrators to refer to ALSOs website:
 1. To access the IP checklist
 2. To access the IP template
 3. To gain access to other useful tools and resources
 4. **PLEASE REMEMBER** that states/territories that adhere to the checklist and use the template provided by ALSO will find that the OVW approval process goes much more quickly.

III. Other Discussion

- There is no current due date for the STOP VAWA Application.
- OVW encourages states/territories to plan ahead, using last year's application as a guide.
- This will allow administrators to have as many of the required components of the application already prepared, while you await a formal due date.
- One difference between GMS and JustGrants is that you will not be able to submit your application via JustGrants if any required component is missing from your application.

IV. Adjourn – The meeting was adjourned at approximately 11:45am EST. The next OVW/AVA meeting is scheduled for April 12, 2021.