



State of Delaware
STOP Violence Against Women Formula Grant
Program
FFY2017-FFY2020 Implementation Plan

Delaware Criminal Justice Council
820 N. French St. Wilmington, DE 19801

I. Introduction

- ❖ FFY2017-2020 Implementation Plan
- ❖ Approved March 2, 2017

The Reauthorization of the Violence Against Women Act (VAWA) in 2013, resulted in the continuation of federal assistance to states through the Services-Training-Officers-Prosecution (STOP) Formula Grant Program. By statute, the STOP Program supports communities in their efforts to develop and strengthen effective law enforcement and prosecution strategies to combat violent crimes against women and to develop and strengthen victim services in cases involving violent crimes against women. Per federal grant requirement, the State must submit a comprehensive four year plan outlining how the State will use STOP funds in its' approach to addressing crimes against women.

The Criminal Justice Council (hereinafter the "CJC"), was created by statute in 1984 to implement policies for improving the criminal justice system in the State (*Title 11, Chapter 87, § 8700-8709 of the Delaware State Code*). The mission statement of the CJC is to act as "an independent body committed to leading the criminal justice system through a collaborative approach that calls upon the experience and creativity of the Council, all components of the system and community. We continually strive for an effective system that is fair, efficient, and accountable." The composition of the Council includes a total of 29 appointed members representing the criminal justice community and members of the public (*Appendix A*).

The CJC also serves as a liaison between the federal government and State criminal justice agencies. The CJC operates through the use of specialized committees; subcommittees and workgroups, which focus on those issues that affect the administration of justice in Delaware. Although the membership is governed by the enabling legislation, the Council strives to maintain a committee membership structure that represents the criminal justice community, victim advocates, and the general public. As stated above, the CJC is the state agency responsible for the administration of federal dollars received through the State under several grants through the U.S. Department of Justice, including the STOP Violence Against Women Formula Grant Program, which is guided by the VAWA Implementation Committee.

In 1995, then Governor Thomas Carper established the Violence Against Women Act (VAWA) Implementation Committee through Executive Order Number 29. The purpose of creating this committee is to "ensure the appropriate use of federal funds received under the Violence Against Women Act." The purpose and efforts of the VAWA Implementation Committee continues to be supported under the newly elected Governor John Carney.

Through the STOP VAWA Program, Delaware has been able to draw on the collective experience of individuals and agencies (both private/non-profit and governmental) to strengthen the multi-disciplinary, coordinated approach to address the problem of violence against women. The following Plan will describe Delaware's unique demographics; statistical data concerning domestic violence and sexual assault in our state; the programs, laws, and policies Delaware has

established to protect female victims violent crimes; identify and prioritize the needs and gaps in services to victims, and Delaware's goals and objectives for the STOP VAWA Grant Program.

While the proposed FFY2017-FFY2020 STOP VAWA Implementation Plan relies on the success of previous plans and STOP funded programs; other factors were considered in the approach. Those factors include: expanded purpose areas under the STOP Program as of VAWA2013, changes in the State's demographics, newly passed legislation in Delaware, the reduction of federal and State funding, and the impact those factors have on the State.

The Criminal Justice Council utilized the guidance outlined in the "*STOP Formula Grant Program Implementation Plan Template*," which was released by the ALSO STAAR Project in March 2017.

In fulfillment of the federal regulations, the following is the State of Delaware's Implementation Plan submitted to the Office on Violence Against Women (OVW) for consideration under the "*OVW Fiscal Year 2017 STOP Formula Grant Program Solicitation*." Demonstrated throughout this plan is Delaware's commitment to focus resources and attention to strengthen the criminal justice system's response to women who have been victimized by violence and to ensure the safety of all women.

II. Description of Planning Process

As stated previously, Governor Carney continues to support the efforts of the VAWA Implementation Committee. The VAWA Implementation Committee consists of five individuals, appointed by the Governor, and serve at the pleasure of the Governor. The following individuals presently serve on the VAWA Implementation Committee: Honorable Vincent J. Poppiti (Chair; retired Chief Judge of Family Court), Stephanie Hamilton (Chair of Victims Right Task Force, Wilmington Police Department Victims' Unit), Maria Knoll, Esq. (Deputy Attorney General), and Josephine MacLaine (Delaware Resident).

The VAWA Implementation Committee is charged with the following responsibilities:

- ❖ Identifying needs and gaps in services for female victims of crime based on public input and input solicited from the Domestic Violence Coordinating Council and the Criminal Justice Council
- ❖ Soliciting input from interested individuals, state and federal agencies, and private organizations, including non-profit, non-governmental victim services programs, about needs and gaps in Delaware services for female victims of violent crime.
- ❖ Preparing a comprehensive Plan to obtain and use federal funds available under the Violence Against Women Act and for compliance with the legislation and related regulations.
- ❖ Holding training sessions for individuals and groups interested in submitting funding applications, designed to assist potential applicants with the funding selection process.
- ❖ Soliciting and reviewing concept papers submitted by subgrant applicants.
- ❖ Consistent with the Plan, making recommendations on Violence Against Women Act grant recipients to the Criminal Justice Council and the Domestic Violence Coordinating Council. If either the Criminal Justice Council or the Domestic Violence Coordinating Council approves the recommendations by a majority vote, the recommendations shall be forwarded the Governor for his consideration. If neither the Criminal Justice Council nor the Domestic Violence Coordinating Council approves the Committee's recommendations, they shall be returned to the Committee for modification.

In accordance with the Executive Order, the VAWA Implementation Committee holds regular meetings, open to public comment, to discuss funding decisions for subgrants, and other relevant issues pertaining to violent crimes against women.

As the State Administering Agency for federal grants such as the STOP Formula Grant, the Sexual Assault Services Formula Grant Program (SASP), the Family Violence Prevention and Services Act (FVPSA) Formula Grant, and the Victims of Crime Act (VOCA) Assistance Formula Grant; the CJC is very active in the victims' community. As part of their job responsibilities, the Victims Coordinator and VAWA Grant Monitor of the CJC attend community meetings, task force meetings, or various subcommittee meetings as related to the grant area. In addition to participation in community meetings, the CJC is, by statute, is required to hold public hearings throughout the state (one in each county). Public hearings, presentations,

strategic planning events, training opportunities, etc. provides an opportunity for other, non-traditional criminal justice agencies, to voice the needs of their communities; and allows the CJC an opportunity to learn about new agencies who may be working within the communities that have been identified as underserved.

Since the passage of VAWA2013, the CJC has provided information about the changes to the STOP Program, and possible impact on the State to the Victims' Rights Task Force, the Domestic Violence Task Force, and the Domestic Violence Coordinating Council. The information has been shared as OVW has rolled out guidance and information.

Delaware's small size and governmental infrastructure is a tremendous asset when implementing statewide initiatives. One of the benefits of our small size is that it is very manageable to coordinate statewide meetings with agencies or collaborative groups. Most strategic planning happens at a State level, rather than county or municipality. One of the benefits of being a small state is the communication, support, and willingness for collaboration and participation on various committees or task forces. Recognizing the value of Violence Against Women Act, and the funding the state receives; several agencies and groups agreed to participate in, or support, the planning process.

The VAWA Implementation Committee held a Strategic Planning Session on January 9, 2017. The goals of this planning session were as follows: identify gaps and needs in the current domestic violence and sexual assault delivery systems; examine coordinated efforts between victim services, law enforcement, prosecution, and the court to improve the delivery of services; identify training needs for those professionals serving victims; and make recommendations to the VAWA Implementation Committee for goals for the next three years.

Participants at this planning session included representatives from the VAWA Implementation Committee, the Delaware Department of Justice, Law Enforcement agencies, Family Court, the Court of Common Pleas, Sexual Assault and Domestic Violence Coalitions, victim service agencies (government), non-profit/non-governmental services agencies, and tribal communities. Service agencies that specifically focus on the Hispanic/Immigrant communities were invited but unable to attend. Our goal was to have representation from each of Delaware's three counties, and to ensure each discipline is represented.

The participants received an overview of the STOP Grant Program, the history of STOP funds in Delaware, summary reports on STOP funded programs, and an overview of reported crimes of domestic violence and sexual assault in our state. The group was charged identifying the needs in the communities, needs in the focus areas, and training needs. They were asked to participate in an open discussion focusing on any concerns and issues that may be addressed under the STOP Program. They were asked to identify any collaborative approaches that are currently in place in Delaware; as well as identify areas that collaboration could be developed or strengthened. Finally, this group was charged with the task of identifying and prioritizing possible solutions or goals.

The priorities were forwarded to the VAWA Implementation Committee to utilize for the final phase in developing the goals. The VAWA Implementation Committee reviewed the needs and gaps that had been identified, the priority with which they need to be addressed, and established goals and objectives to be addressed during the next four years (FFY2017-FFY2020). The VAWA Implementation Committee's goals were made available for public comment before final approval by the Committee.

Documentation on Planning Committee:

Recognizing the value of Violence Against Women Act, and the funding the state receives; several agencies and groups agreed to participate in, or support, the planning process. Key stakeholders agreed to participate in the final stage of the planning process in 2017 (*Appendix C*). Summary notes from the planning process were provided to the VAWA Implementation Committee for review and discussion (*Appendix D*) The CJC had participation from the following stakeholders:

- The Family Court of Delaware
- The Court of Common Pleas
- The Delaware Department of Justice
- The Delaware State Police
- The Capitol Police of Delaware
- The Dover Police Department
- The City of Wilmington Police Department
- The Georgetown Police Department
- The Department of Correction
- CHILD Inc
- People's Place II, Inc.
- ContactLifeline, Inc.
- The YWCA of Delaware, Inc.
- The Domestic Violence Task Force
- The Victims' Rights Task Force
- The Delaware Coalition Against Domestic Violence (DCADV)
- The Sexual Assault Network of Delaware (SAND)
- The Domestic Violence Coordinating Council (DVCC)
- The Victims of Crime Assistance Program (VCAP)
- The Delaware State Police Victims Center
- Delaware Volunteer Legal Services (DVLS)
- Community Legal Aid Society, Inc. (CLASI)
- The Latin American Community Center (LACC)
- The Nanticoke Indian Tribe
- The Lenape Indian Tribe of Delaware

By utilizing Survey Monkey, the CJC asked for input on how the STOP Program could be utilized throughout the State. The survey was distributed to various listservs and groups, as well as posting the link on the CJC's website. The input received from that survey will be incorporated into the final plan (*Appendix B*).

Description on Coordination:

The Criminal Justice Council is the State Administering Agency for the Family Violence Prevention and Services Act (FVPSA) Formula Grant, and the Victims of Crime Act (VOCA) Assistance Formula Grant. The Delaware Department of Health & Social Services (DHSS), Office of Public Health, Office of Women's Health (OWH) is the administering agency of the Rape Prevention Education (RPE) Program.

The FVPSA and VOCA-Assistance formula grant programs fall under the guidance of the "Victims Services Advisory Committee ("VSAC") of the CJC. The VSAC membership is designed to have overlap with other federal programs. The membership of the VSAC includes the Secretary of the Department of Health & Social Services, the Chair of the VAWA Implementation Committee, the Executive Director of the Delaware Coalition Against Domestic Violence, as well as other key stakeholders in the State's response to victims services. OVC does not require States to submit formal plans for the VOCA-Assistance Formula Grant Program. However, since the CJC is the administering agency, there is built-in coordination with the three programs. The Victims Coordinator of the CJC is the senior staff person identified to manage the STOP Program, SASP, FVPSA and VOCA-Assistance.

As previously mentioned, the Delaware Office of Women's Health (*OWH*) is the State's administrator for the Rape Prevention Education program. The CJC received a copy of the most recent plan for the RPE program. The CJC may include the Director of OWH on independent review teams for competitive solicitations by our agency. The CJC also attends several meetings with the RPE Coordinator and conducts one-on-one meetings as needed .

Regularly Scheduled Planning Activities During FFY2017-FFY2020:

To continue planning efforts and stay current on concerns or accomplishments regarding the issue of crimes against women, the following practices will be adhered to:

- the VAWA Implementation Committee will continue the practice of holding public meetings on a quarterly basis. The Committee may meet more frequently, as the need and topics arise.
- The Criminal Justice Council holds eight Council meetings during the course of the calendar year. These meetings are open to the public.
- the CJC holds four Public Hearings annually, as required by statute
- CJC Staff routinely offer "Grant Writing Trainings" throughout the year.
- CJC staff's participation in quarterly meetings of the Domestic Violence Coordinating Council (DVCC)
- Participation in various task force and community meetings. Such meetings may include, but are not limited to: the Victims Rights Task Force (*VRTF*), Domestic Violence Task Force (*DVTF*), Sexual Assault Network of Delaware (*SAND*), etc.

- The CJC STOP Administrator routinely drafts or forwards informational email blasts that are distributed to the VRTF, DVTF, SAND, DCADV, DVCC, the Delaware Police Chiefs Council and other groups.
- The CJC staffs, or participates, on several planning and working groups covering various topics (Sex Offender Management Board, Homeless Planning Council, etc.) We continually collect and share information about victims needs

III. Needs and Context

When discussing the planning and distribution of funds, it is important to understand the size and structure of our State. Delaware has three counties; New Castle, Kent, and Sussex. New Castle County, the northernmost county in the State is the smallest geographically. The City of Wilmington, the State's largest municipality has a reported population of 71,292, is located within New Castle County. Sussex County is the southernmost, and geographically largest, county in the State. The eastern portion of Sussex County is home to most of Delaware's beaches communities. The population increases during the summer months due to tourist attractions offered by our beach towns. The western side of the county is center of Delaware's agriculture and poultry industry. According to the U.S. Department of Health and Social Services, Health Resources and Services Administration, the majority of Sussex County qualifies as a rural county (<http://datawarehouse.hrsa.gov/RuralAdvisor/RuralHealthAdvisor.aspx>).

According to the 2013 Census, Delaware is the second smallest state in the United States, with a population of 925,749. This reflects a population growth of 3.1% from the 2010 Census, which reported the population to be 897,936. Fifty-nine percent of the population resides in New Castle County (546,076 people), the smallest county in Delaware; eighteen percent of the State's population resides in Kent County (167,626 people); and twenty-three percent in Sussex County (212,047 people), which is the largest county in square miles (<http://quickfacts.census.gov/qfd/states/10000.html>).

According to the 2010 Census, Delaware experienced a population growth of 14.6% from the 2000 Census. The State's growth is largely felt in Kent County, at that time experienced a 28.1% growth from 2000 Census, and Sussex County, according the 2010 Census, reflected a 25.9% growth. New Castle County's population demonstrated an increase as well, of 7.6%. Delaware's growth, especially in the two southern counties, has to be factored into the planning process. The increase in the population count could mean there is an increased need for services and appropriate response to victims of crime. We have to ensure the services can support the growth in our communities.

When factoring in planning and accessible services, we should also factor the population projections of all three counties, as provided by the Delaware Population Consortium's "*Annual Population Projection, Version 2013.0*" The very detailed report provides County breakouts and growth projections. More information about each county, including age, race and gender distributions, may be found in the full report <http://stateplanning.delaware.gov/information/dpc/DPC2013v0.pdf> .

Although small, Delaware is a diverse state with regards to race and ethnicity, available services, and county structure. As a result of this, the needs of victims and survivors differ from county to county. Over the years, the racial and ethnic diversity of Delaware has increased significantly. Delaware is becoming a progressively diverse state, mostly due to an increased growth in our population of Hispanic cultures. The Hispanic or Latino community (of any race) represents 8.6% of the State's population. The Hispanic population seems to be concentrated in two regions in Delaware: the City of Wilmington, in New Castle County; and in Sussex County.

Race and Ethnicity

Over the years, the racial and ethnic diversity of Delaware has increased significantly. Delaware is becoming a progressively diverse state, mostly due to an increased growth in our population of Hispanic cultures. According to the 2010 Census (U.S. Census Bureau), since 2000 the Hispanic population had increased approximately 51% (37,277 reported in 2000 to 73,221 in 2010). The Hispanic or Latino community (of any race) represents 8.2% of the State's population. The Hispanic population seems to be concentrated in two regions in Delaware: the City of Wilmington, in New Castle County; and in Sussex County.

When considering the make-up of the State, it is important to look at the various languages represented in Delaware. According to the 2012 Census, 12.3% of Delaware residents identified a language other than English spoken in the home. The highest was reported to be in New Castle County, with 14.4% the residents reporting a language other than English spoken in the home; 9.7% in Sussex County; and 8.7% in Kent County. This can be supported further by looking at the data collected for The Delaware Department of Education's *2009 Annual Report of Delaware's English Language Learners, Staff and Program*. Through the use of home language surveys and English proficiency assessments, this report provides a study of the programs and demographics for students of Limited English Proficiency (LEP) [English Language Learners (ELLs)] in Delaware schools. According to this report, New Castle County had 6.7% of the total enrollment; the highest in the State; with Sussex County following closely at 6.4% of the total enrollment. According to this report, the highest percent of ELLs is Hispanic (76.4%), 38.1% of the enrollment in the program.

There are approximately 15 culturally specific agencies in the state that provide various services targeting the Latino community in Delaware. Of those 15, 6 provide services to victims of domestic violence or sexual assault (3 are exclusive, while the other 3 have bi-lingual staff). Many of the victims' service agencies have bi-lingual professionals on staff, or have established relationships and a referral process to the culturally specific agencies. The culturally specific agencies with established victims' services programs participated in the planning process. The CJC relies heavily on the knowledge and expertise these agencies have when providing culturally specific services to their community. These agencies consistently provide meaningful contributions to the CJC in planning areas.

Structure

As stated above, Delaware has three counties; New Castle, Kent, and Sussex. New Castle County, the northernmost county in the State is the smallest geographically. The City of Wilmington, the State's largest municipality has a reported population of 71,292, is located within New Castle County.

Sussex County is the southernmost, and geographically largest, county in the State. The eastern portion of Sussex County is home to most of Delaware's beach communities. The population increases during the summer months due to tourist attractions offered by our beach

towns. The western side of the county is center of Delaware's agriculture and poultry industry. According to the U.S. Department of Health and Social Services, Health Resources and Services Administration, Sussex County qualifies as a rural county (<http://datawarehouse.hrsa.gov/RuralAdvisor/RuralHealthAdvisor.aspx>).

Becoming a victim of a crime is often a traumatic and difficult event. In addition to the trauma of the crime, the situation can often be compounded by geographical challenges. Victims of crime in urban areas may benefit from easier accessibility to services; in both the number of services offered, and ability to reach them. However, victims living in low-income or high-crime urban communities may have the barrier, where they may not feel safe accessing those services. Conversely, victims of violent crime, living in rural jurisdictions, face unique challenges and barriers to receiving assistance rarely encountered in urban areas. The geographic isolation, lack of accessible transportation, and/or lack of available services in rural jurisdictions can contribute to the barriers victims are faced with, and may prevent them from seeking services. Cultural or community pressures may create barriers for victims living in either urban or rural communities.

The needs in Sussex County differ from the needs in New Castle because of the rural area. Transportation needs, for example, continues to be a barrier for some victims to access services. Transportation needs can be defined as lack of funds to support ownership and/or maintenance costs of a vehicle; or limited public transportation (routes and limited scheduling), especially in Western Sussex County. While efforts have been made to address some of these issues, advocates in the field continue to identify Western Sussex County as a geographic area in need.

Violent Crimes Against Women

Domestic violence and sexual assault are serious problems that impact the lives of thousands of Delawareans annually. In order to capture a snapshot of the problem, this report will draw on the data collected in the Domestic Violence Incident Reports, the Fatal Incident Report, and the data from the Sexual Assault Network of Delaware.

Crimes of Domestic Violence

In 1998 the Delaware State Police Department Victim's Services' Unit in coordination with the State Bureau of Identification (SBI) and Delaware Justice Information System (DELJIS) received a grant through the Office of Justice Programs, Office on Violence Against Women (OVW), to develop a system to extract data elements from the Domestic Violence Incident police report. A report can be generated at the end of every month.

The following chart represents domestic violence statistics initiated by law enforcement during 2010-2016.

Year	Domestic Violence Incident Reports (non-criminal and criminal)	Domestic Violence Criminal Incidents	Domestic Violence Criminal Incidents Resulting in Injury	Intimate Partner Criminal Domestic Incidents	Intimate Partner Dual Arrests
CY10	28,413	15,681	2,521	7,113	144
CY11	29,632	15,928	2,449	7,336	135
CY12	27,014	15,103	2,403	6,643	126
CY13	23,985	14,470	1,974	5,694	109
CY14	22,663	13,795	1,946	5,512	110
FY15	22,678	14,470	1,980	5,607	107
FY16	22,370	14,069	2,025	5,423	114

Statistics were provided by DVCC annual report and shifted from calendar to state fiscal year in 2015 (7/1/14-6/30/15)

Criminal domestic violence incidents are those incidents where a crime is committed or alleged. Non-criminal domestic violence incidents are those where there was police contact, but no crime was committed or alleged. The term “intimate partner” includes current and former spouses, current and former dating couples with or without a child in common, and teen dating couples. Intimate partners may be the same gender.

SBI tracks intimate partner violence cases separately from all domestic violence cases. In 2016, 39% of all Criminal Domestic Violence Cases were cases of intimate partner violence. Of those intimate partner incidents, 77% of the cases involved female victims.

Dual arrests are when law enforcement officer arrests both intimate partners in criminal domestic violence incidents. Over the past several years, there has been great emphasis on training law enforcement officers to identify primary aggressors in intimate partner domestic violence incidents. In 2016, 114 dual arrests were made. This is approximately 2% of the intimate partner incidents.

Other considerable statistics to analyze, regarding the complexity of domestic violence in Delaware, is to review Family Court’s report of civil protection orders. On January 18, 1994, the State of Delaware created the Protection from Abuse (PFA) Act. The Protection from Abuse Act provides very broad relief that may provide the help needed to effectively intervene and stop or reduce the violence.

PFA Orders may last for up to one year and may be extended for an additional six months. The PFA Act was amended in 2010, expanding the protection of the no contact and no abuse provisions to last up to two years, or permanently; depending upon the facts presented to the Court and the Judge rules that aggravating circumstances exist and that the length of the

order is necessary to prevent further acts of domestic violence. An Ex-Parte Order is a temporary order issued by the Court when the Court determines that the petitioner is in immediate danger. Ex-Parte Orders may last up to ten days, until the full hearing may be held. Ex-Parte orders can be extended for up to 30 days when necessary (*DE Code: Title 10 § 1043*).

In 2016, Family Court processed a total of 3,056 Protection From Abuse (PFA) Orders. As demonstrated in the subsequent chart, Delaware has been constant in the number of PFAs filed and issued:

Year	PFA Filings	PFA's Issued	
CY10	3,254	1,673	51%
CY11	3,351	1,752	52%
CY12	3,359	1,596	48%
CY13	3,073	1,546	50%
CY14	2,756	1,290	47%
FY15	2,836	1,529	54%
FY16	3,056	1,352	44%

Statistics were provided by DVCC annual report and shifted from calendar to state fiscal year in 2015 (7/1/14-6/30/15)

Of the 3,056 PFA Petitions that were filed in 2016, 44% orders were issued by the Family Court. Of the 1,697 petitions that were dismissed, 23% were due to petitioner failing to appear for the hearing; 17% were due to the petitioner voluntarily withdrawing the petition before hearing; and 15% were dismissed following a hearing where abuse was not found by a preponderance of evidence.

The process for seeking and obtaining protection from the Court can be a challenging, somewhat daunting process. CHILD Inc. operates the Statewide Domestic Violence Advocacy Program (DVAP) in Family Court. This program, partially funded with STOP, helps to empower victims of domestic violence by guiding them through the Family Court system as they seek protection from their abusive partners. CHILD, Inc. staff and volunteers are based in each of the Family Court buildings.

During the calendar year of 2016, the DVAP of CHILD Inc provided services to 1,387 unduplicated victims seeking protection through Family Court. Following trends in Court activity, the victims served were primarily in the New Castle County Courthouse location, with 47% of the victims (Kent County assisted 27%; Sussex County assisted 26% of the total served). The service of the DVAP program not only demonstrates the effective use of STOP funding, it is an example of a collaborative effort between this victim services program and the Court.

Domestic Violence Hotlines in Delaware

Beyond the facts documented by law enforcement and Family Court, it is crucial to collect statistics provided by hotlines and emergency domestic violence shelters throughout the state. Shelter data contributes valuable information regarding victims who may never go through the criminal justice system. In Delaware there are five operating domestic violence shelters (2 New Castle County, 1 Kent County, and 2 Sussex County). In addition to providing emergency shelter services for domestic violence victims, these shelters provide crisis intervention through hotline services. During the calendar year of 2016, there were a total of 3,629 calls to the hotlines, resulting in 481 victims receiving emergency shelter services, statewide. This reflects a decrease from the 648 individuals sheltered the previous year.

CHILD, Inc. operates the two domestic violence shelters in New Castle County, “Martha’s Carriage House,” and “Sarah’s House.” During the calendar year of 2016, CHILD Inc. shelters assisted 249 individuals (135 women, 111 children and 3 men). During the same reporting period, the hotline handled 2,221 calls. CHILD Inc. has bilingual advocates on staff that can support Hispanic/Limited English Proficient victims on the hotline, at either shelter, or in the community.

People’s Place II, Inc. operates “Families in Transition” (Kent County), “Cindy’s Place” (south-western Sussex County), and “Abriendo Puertas” (meaning “Open Doors”). The Abriendo Puertas program is the only emergency shelter & hotline designated for immigrant women and their children. During the calendar year of 2016, People’s Place II, Inc.’s shelters assisted 232 individuals (103 women and 129 children). The hotline received a total of 1,408 calls during that same period.

Lethality Assessment Program in Delaware

The Lethality Assessment Program (LAP) was created by the Maryland Network Against Domestic Violence (MNADV) in 2005. This is an “innovative prevention strategy to reduce domestic violence homicides and serious injuries.” When followed, the LAP can be an effective method for law enforcement officers to identify victims of domestic violence who are at the highest potential for being seriously injured or killed by their intimate partners. The officers can immediately connect them to the local domestic violence hotline, and a victim can be connected to the shelter or various community services.

The Delaware Police Chiefs Council adopted the LAP Protocol in 2010. The Delaware Criminal Justice Information System (DELJIS) is the central state agency responsible for database which comprises the Criminal Justice Information System (CJIS). When the Police Chiefs Council adopted the LAP, training was provided throughout the State; and the questions were added to the crime report, which became active on November 1, 2010.

During 2013, the CJC issued a STOP subgrant award to the Capitol Police of Delaware. Originally, this project was to explore the development of an “Early Warning Communication System”, linking the Capitol Police, prosecutors and the courts, especially the Family Court, to alert the Capitol Police of potentially high-risk cases of domestic violence entering the Court Houses. The Capitol Police initially wanted this system to pull data captured in CJIS, specifically the LAP data. This was the first review on LAP since it started in 2010. What was

discovered from this report, the LAP was not being performed consistently throughout the State. In fact, during the three years Delaware adopted the LAP, only 40% of the calls that should have screened in for potential lethal situation, were reported (*Appendix F*). Upon seeing this, the Capitol Police launched a larger training initiative to all local police departments in 2014. Since the beginning of the training, the DV Risk Analyst (funded through STOP) has conducted 48 training sessions in 27 agencies to over 543 officers and the utilization of the LAP has dramatically increased. In 2015, the completion rate was up to 71% and in 2016, the rate was 79%.

Domestic Violence Fatalities in Delaware

Despite the increased attention and protections that exist, domestic violence is a crime with devastating, sometimes lethal, consequences. According to the *2013 Fatal Incident Report*, published by the Domestic Violence Coordinating Council, there have been 131 domestic violence cases, resulting in 164 deaths and 2 near deaths, over a 19 year period (1996-2015). Of those 164 deaths, 112 were homicide victims; 29 were perpetrator suicides following a homicide; 22 were suicides; and 1 case remains an “undetermined victim death.”

“Intimate Partner” is a term used to include current or former spouses, current and former dating couples with or without a common child, dating couples who are living together. Intimate partners may be of the same gender. Of the 112 homicides, 84 were the result of “Intimate Partner” homicides; 77% (64) were females and 23% (20) the victims were males. Of the 84 “Intimate Partner” homicides, 39 (47%) occurred when the victims attempted to leave or had ended the relationship with the abuser. 30 of the 112 homicides were “Non-Intimate Partner” homicides. Non-Intimate Partner is an individual not included as an intimate partner, such as parent/child, or brother/sister.

Of the 131 cases reviewed, 81% of the victims never had a Protection From Abuse (PFA) order; 11% of the victims had active PFA orders; and 8% of the victims were cases where the PFA Order had expired.

Crimes of Sexual Assault

According to statistics collected by the Delaware State Police, Bureau of Identification’s (SBI), and reported in “*Crime In Delaware*” there were a total of 750 reported sexual offenses in 2014 (277 Rape by Force; 9 Attempted Rape by Force; 84 Forcible Sodomy; 35 Sexual Assault with an object; 340 Forcible Fondling; and 5 attempted Forcible Fondling). This represents an 11% decrease from those 843 offenses reported in 2013 (which includes 271 Rape by Force; 15 Attempted Rape by Force; 91 Forcible Sodomy, 44 Sexual Assault with an object; 418 Forcible Fondling; and 4 Attempted Forcible Fondling).

The Delaware Statistical Analysis Center (SAC) produces the Crime in Delaware report annually. This report provides a summary of unofficial crime reporting in the State. “Unofficial”

in that data is extracted from the complaint data that is housed in the Delaware Criminal Justice Information System (DELJIS). At the time of the report, the 2015 data was only preliminary figures. More detailed information on 2015 will be provided in the next Crime In Delaware. The stats that can be obtained through DELJIS is the most up to date information on the complaints law enforcement responded to. The official crime in Delaware information is provided by the Delaware State Police's State Bureau of Identification (SBI) and information reported to the National Incident Based Crime Reporting System (NIBRS), which involves a more lengthy process that meets the national standards for verifications.

As with domestic violence, many crimes of rape/sexual assault are not reported to law enforcement for various reasons. Many victims may seek support from the rape crisis hotline, and sexual assault advocates that are not in the justice system. When examining sexual assault statistics in Delaware, the best source of data is collected by the Sexual Assault Network of Delaware (SAND), which is operated by ContactLifeline, Inc, one of two rape crisis centers, providing services Statewide. ContactLifeline, Inc. provides comprehensive crisis hotline services. Primarily, the helpline responds to calls of stress, individuals at risk for suicide, mental health issues, substance abuse and responds to calls from victims of sexual assault. During 2016, the Crisis Helpline responded to 17,571 calls for help.

The Rape Crisis Services of ContactLifeline, Inc. include: statewide toll-free 24/7 telephone counseling; accompaniment services to hospital emergency rooms, police and courts; short-term professional counseling for victims/survivors and their families; support groups for victims; and, rape prevention education. ContactLifeline is Delaware's Rape Crisis Center, providing services in Kent and Sussex counties. The Sexual Assault Resource Center (SARC) of the YWCA provides services in New Castle and Sussex counties. According to data collected from ContactLifeline, Inc. and the SARC, the Rape Crisis Staff provided aftercare and counseling services to 103 victims of sexual assault.

In addition to maintaining a 24/7 hotline and professional counseling, ContactLifeline, Inc., provides Rape Crisis Volunteers to accompany victims to the hospitals, police, or court. In 2016, trained rape crisis volunteers and staff accompanied 110 sexual assault victims to hospitals in all parts of Delaware for Sexual Assault Nurse Examinations and/or law enforcement interviews.

In the State of Delaware there are four established Sexual Assault Nurse Examiner Programs (1 in New Castle, 1 in Kent, and 2 in Sussex County); there is one children's hospital located in New Castle County, which has a newly implemented Forensic Nurse Examiner Program. Our SANE Programs, located in the emergency departments of the hospitals, lack the administrative support to provide a detailed statistics on the number of victims of sexual assault who present in the emergency departments. The Delaware Victims Compensation Program, under the Office of the Attorney General, is data source to capture the number of sexual assault forensic exams. Hospitals and health care professionals provide forensic medical examinations free of charge to the victims of sexual offenses, the hospitals bill VCAP directly for the forensic exams kits and exams. In 2016, there were at least 85 forensic exams paid for through victims' compensation.

The domestic violence and sexual assault statistics referenced above, although helpful, may only marginally reflect the true extent of the problem. The data is captured only when victims are reporting to law enforcement, or receiving services from the various programs. As we know, there still may be a number of victims not disclosing the abuse or victimization. The CJC continues to recognize and support the tremendous efforts organizations such as the Delaware Coalition Against Domestic Violence (DCADV), the Sexual Assault Network of Delaware (SAND), the Domestic Violence Coordinating Council, the Delaware Victims' Rights Task Force, the Delaware Domestic Violence Task Force, and other organizations to raise the knowledge and awareness about crimes against women.

IV. Plan Priorities and Approaches

A. Goals and Objectives

(As previously stated, the State's final plan was not approved before OVW's deadline for the application. The CJC notified OVW of our challenges on February 26, 2014. The plan will be finalized and approved in early May 2014. The following goals and objectives are submitted as DRAFT).

Supported by the identified needs, underserved populations, and geographic area needs the following goals and objectives are proposed for the Federal Fiscal Years FY2017-FY2020:

1. Ensure all victims of domestic violence, sexual assault, dating violence, stalking, and other violent crimes against women have accessible services available in their communities.
 - 1.1. (First-Fourth Years: FFY2017-2020) Develop a competitive solicitation for 30% of the State's Award for NPO/NGO Victims Service programs. Solicitation should target the identified priority areas and populations. New program(s) receive base amount for three years (non-competitive funding until FY2019 with option for continuation dependent on performance and available funding).
 - 1.2. (First-Fourth Years: FFY2017-FFY2020): Develop a competitive solicitation for NPO Victim Service program to meaningfully address sexually assault.
 - 1.3. (First-Fourth Years: FFY2017-2020): Explore use of discretionary funds to enhance the prevention and educational programs that address domestic violence, dating violence, sexual assault and stalking. Target efforts in underserved communities.
 - 1.4. (Fourth Year; FFY2020) If funding permits, explore use of Discretionary Funds to support the development of a High-Risk Domestic Violence Team
2. Enhance and expand the response to the needs of victims of domestic violence, sexual assault, dating violence and stalking in underserved communities or populations (immigrant/minority populations, disabled/elderly populations, rural communities, etc.)
 - 2.1. (First-Fourth Years: FFY2017-FFY2020) Develop competitive solicitation for culturally specific agencies for programs/services that work with non-English speaking/Limited English speaking victims of DV, SA, dating violence and stalking. Targeted services should provide in the communities identified in the plan (City of Wilmington and Western Sussex County)
 - 2.2. (First-Fourth Years; FY2017-FFY2020) Support multi-discipline/cross-training efforts to victim service advocates, law enforcement, prosecutors, Judiciary and other court personnel on cultural sensitivity and responding to underserved victims.
3. Support/fund law enforcement, prosecution, and court programs that promote system change and a coordinated response to crimes of domestic violence, sexual assault, dating violence and stalking.

- 3.1. (First-Fourth Years; FFY2017-2020) Develop a competitive solicitation to award at least 25% of the annual STOP VAWA Award to law enforcement programs to improve the police response to violent crimes against women, including the crimes of domestic violence, sexual assault, dating violence, and stalking. New program(s) receive base amount for three years (non-competitive funding until FY2019 with option for continuation funding contingent on program performance and available funding). Law enforcement programs that meaningfully address sexually assault will be given priority.
- 3.2. (First-Fourth Years; FFY2017-FFY2020) Support DOC's Probation & Parole's goal of expanding the Victims Service Assistant program to be consistent in all three counties.
- 3.3. (First-Fourth Years; FY2017-FY2020): Continue to award at least 25% to the Department of Justice to support prosecutors assigned to specifically target violent crimes against women, including the crimes of domestic violence, sexual assault, dating violence, and stalking.
- 3.4. (First-Fourth Years; FY2017-FY2020): Continue to award at least 5% of the annual STOP VAWA Award to court programs that enhances the Courts response to violent crimes against women, including the crimes of domestic violence, sexual assault, dating violence, and stalking.
4. Ensure victims of domestic violence, sexual assault, dating violence, and stalking receive appropriate assistance by knowledgeable, well trained professionals in the areas of NPO/NGO Victims Services, Law Enforcement, Prosecution, members of the Judiciary and all Court Personnel
 - 4.1. (First-Fourth Years; FY2017-FY2020): Continue to fund the Annual Law Enforcement Training Conference that is offered to law enforcement officers Statewide.
 - 4.2. (First-Fourth Years; FY2017-FY2020): Designate discretionary funds to support training initiatives for the Department of Justice
 - 4.3. (First-Fourth Years; FY2017-FY2020): Designate discretionary funds to support training initiatives for the Courts and Court Personnel
5. Support the State's efforts to reduce domestic violence-related homicides.
 - 5.1. (First-Fourth Years; FY2017-FY2020): Support training efforts to ensure police officers are utilizing the Lethality Assessment Protocol (LAP) consistently.
 - 5.2. (First-Fourth Years; FY2017-FY2020): Support the data collection efforts of DELJIS to provide an annual LAP report. The overall goal is to increase the 77% of LAP's being reported (target outreach to specific agencies not utilizing LAP).
 - 5.3. (First-Fourth Years; FY2017-FY2020): As indicated in the FIRT Report, 81% of domestic violence related homicides did not have PFA Orders. Support training efforts of members of the Judiciary and Court Personnel on domestic violence and lethality.
 - 5.4. (First-Fourth Years; FY2017-FY2020): Continue to support services and advocacy efforts of NPO Victim Service Agencies providing legal advocacy and assistance with filing PFA Petitions.

B. Priority Areas:

The last thorough statewide assessment of domestic violence resources was conducted in 1995 on behalf of the Domestic Violence Coordinating Council. While an updated thorough

assessment is needed, the needs are still relevant and important for the CJC and VAWA Implementation Committee to consider when looking at a full plan. Previous years of STOP Implementation Plans provided the foundation for program development and the enhancement in many critical areas including law enforcement, prosecution, court systems, correctional system, data collection and communication, coordinated approaches, public awareness and education, legislative reform, underserved populations, and areas of geographic need.

The Committee continues to implement and maintaining core service programs supported with S.T.O.P. Violence Against Women Act Formula Grant Program funds, as well supporting other agencies in successfully applying for discretionary programs through OVW or other programs under the US Department of Justice, to address the identified needs. In addition to those grants administered by OVW, in 2009 the CJC successfully received a competitive grant through the Massachusetts Building Partnerships for the Protection of Persons with Disabilities (BPI) and the Massachusetts Disabled Persons Protection Commission (DPPC) to replicate BPI, a nationally recognized model program to protect persons with disabilities. The replication was supported through funding from the Office for Victims of Crime. This project finished successfully, in that it raised the awareness of all crimes against the State's underserved vulnerable populations (the elderly and individuals with disabilities).

As stated earlier, throughout the course of the year, the CJC staff participated in several meetings of the Victims' Rights Task Force (VRTF), and the Domestic Violence Task Force (DVTf), as well as the Sexual Assault Network of Delaware (SAND). During those meetings, professionals from various agencies expressed continuing needs in the State. By building on the information accumulated throughout the year, the following items can identified as strengths and weaknesses:

Underserved Communities/Populations

- Immigrant/Minority/Limited English Proficient Victims (Hispanic, Haitian, African-American, etc)
- Those living in rural areas
- Vulnerable adults (the elderly and/or individuals with disabilities)

Needs & Gaps in Services

- More bi-lingual services for victims/survivors of domestic violence & sexual assault
- Culturally specific programs/ awareness
- More legal services for victims
 - Civil and ancillary services
- Victims of Human Trafficking or Smuggling
 - Predominantly seeing victims of sex trafficking
- Emergency Assistance
 - Financial relief and assistance (not covered under VCAP)
- Victim Advocate in Probation and Parole, statewide for victims of SA and DV
- Stronger prosecutions

- Transportation services for victims
- Services for Immigrant Victims
 - Increase in legal advocacy/assistance
- Bi-lingual Police-Based Victim Advocate in Sussex County
- Increase services for the LGBTQ communities
- Increase Prevention and education
- Improve public awareness (emphasis on schools and communities) about DV, SA, Dating Violence and Stalking
- Increase awareness to juveniles (DV, SA, dating violence and stalking)
- Increase need for Specialized Intervention Staff in schools for dating violence
- Statewide consistency in response and services

As expressed by many in the State, these programs have proven to be essential in the services they offer victims. These programs must continue to be available, not only for direct services for victims, but to sustain initiatives taken by law enforcement, prosecution and the court to ensure victims' safety and improve the systems response to violent crimes against women. One of the priorities is to sustain services for victims of domestic violence, dating violence, sexual assault, and stalking.

The second priority is to support the increased need for legal services to victims of domestic violence. This was noted as a particular need in Kent and Sussex Counties. As previously documented, Sussex County is identified as a rural area, with a large immigrant population. Access to services due to language barriers of victims or transportation barriers may impede a victim's attempt to seek the relief of the protection of abuse. Although efforts have been made in the past; this continues to be an area in need of services.

The third priority is to continue to support training efforts throughout the State. Victims of domestic violence, sexual assault, dating violence, stalking, or other violent crimes deserve a response by knowledgeable, well trained professionals in the areas of NPO/NGO Victims Services, Law Enforcement, Prosecution, members of the Judiciary and all Court Personnel. If funding permits, the priority will be to expand the training efforts to incorporate more opportunities for cross-discipline training events. The primary training initiative will be for police officers training on the LAP.

As stated in the above mentioned goals and objectives, much consideration will be placed on these areas of priority; the level at which they can be addressed with STOP funds is contingent on the level of federal funding.

STOP Funds will continue to be distributed equitably throughout the State. Programs that have received funding in the past include:

Agency	Project Title	Specific Objective for the project
--------	---------------	------------------------------------

YWCA of Delaware, Inc	YWCA DV Program	Provide case management services to 50 victims of domestic violence. Enable female victims of domestic violence to maintain stable lives for themselves and their children. At least 50% of those served will accomplish their goals.
CHILD Inc	DVAP in Family Courts	To provide court-based advocacy to domestic violence victims in New Castle, Kent and Sussex Counties. Included in the responsibility of the advocate is to provide assistance with the court process, referrals for counseling, and ensuring a victim establish a safety plan.
Community Legal Aid Society	Domestic Abuse Legal Services	To provide legal representation regarding Protection from Abuse orders and ancillary matters to domestic violence victims in Kent and Sussex Counties.
Latin American Community Center <i>*this program meets the culturally specific set aside requirements under the STOP grant.</i>	Families in Control	“Families in Control to Combat Domestic Violence” will provide services to 65 Latina women victims of domestic violence. 50% of those served will indicate an increased knowledge on DV issues and services available; 50% will report a decrease in feelings of isolation. In addition to the individual and group counseling; counselor will provide information regarding immigration, translation and referral services.
ContactLifeline, Inc.	Counseling Support Services Program	To provide crisis intervention and group based treatment to victims of sexual assault. To provide sexual assault intervention and support services to adolescent and young adult victims. This project will do so by providing 24-hour immediate access to telephone counseling and school-based intervention via individual and/or group counseling in Kent & Sussex Counties.

Department of Corrections (Probation & Parole)	NCC Victim Service Agent	To provide outreach and supportive services to victims of domestic violence and sexual assault where the perpetrator is active on probation in New Castle County (court accompaniments, legal accompaniments, referrals, crisis counseling, safety planning, etc).
Department of Corrections (Probation & Parole)	Kent Co Victim Service Agent	To provide outreach and supportive services to victims of domestic violence and sexual assault where the perpetrator is active on probation in Kent County (court accompaniments, legal accompaniments, referrals, crisis counseling, safety planning, etc).
Delaware State Police	Annual Law Enforcement Training	Provide statewide training to a minimum of 200 law enforcement officers on issues related to domestic violence, sexual assault, stalking, dating violence, and other violent crimes against women Using pre/post training surveys, of those trained, at least 75% will demonstrate improved knowledge of related topics.
Christian Health Care Services	SANE Coordinator	Staff a SANE Coordinator position to enhance the services to victims of sexual assault by ensuring 24/7 SANE Nursing coverage to Christiana Hospital. To provide additional training resources to recruit and retain SANE nurses
The Family Court of Delaware	Domestic Violence Coordinator	To improve judicial monitoring of Protection From Abuse (PFA) orders; and to increase victims confidence with the Court; and to enhance the collaboration with Victim Service Providers statewide.
Delaware Department of Justice	DOJ VAWA Grant	To strengthen the response to & the prosecution of all violent crimes against women in all three counties.

More information can be found on the “CJC Standard Form” for the FFY2016 STOP Grant (*Appendix E*).

The Criminal Justice Council will distribute STOP Grant funds according to the federal allocations required by statute. Per federal guidelines, S.T.O.P. Funds must be distributed in the following amounts:

- 30% Non-profit Victim Services

- 10% of which must go to Culturally Specific Programs
- 25% Prosecution
- 25% Law Enforcement
- 5% Courts
- 15% Discretionary
-

The CJC will ensure 20% will be awarded for projects that meaningfully address sexual assault across in two or more categories. Historically, Delaware has support NPO Victims Services that “meaningfully address sexual assault.” This requirement will be met before the deadline of two years from enactment.

Included in this plan, are the “Letters of Intent” from the following agencies (*Appendix G*):

- ContactLifeline, Inc.
- Delaware Department of Justice
- Capitol Police
- Department of Correction
- The Family Court of Delaware
- La Esperanza, Inc
- The Latin American Community Center
- The YWCA of Delaware

We fully anticipate more responses to any competitive solicitations.

C. Grant-Making Strategy

The State of Delaware has three-counties. New Castle County, while the smallest in size, has the largest population. Western Sussex County is considered the rural communities of the State. Priorities and needs may vary according to the location of the providers and the communities they serve. The CJC ensure services are available throughout the State.

Per funding protocol of the CJC, once the CJC receives notice of the federal award, the assigned committee is notified and may direct staff in the development of the request for concepts and solicitation (*Appendix H*).

Due to the competitiveness for STOP Formula Grant funding and the emergent need to enhance the services available for female victims of violence, the CJC will utilize a Review Team. Typically, the STOP Review Team includes colleagues from the Delaware Coalition Against Domestic Violence, Sexual Assault Network of Delaware (Sexual Assault Coalition), the Domestic Violence Coordinating Council, the Department of Public Health (Office of Women’s Health) . This team reviews all concepts submitted under the STOP Grant along with the VAWA Coordinator for the CJC, the CJC Grant Monitor assigned to the STOP area, the Director of Grants Management, and a CJC Coordinator of another funding area (alternates VOCA, JAG, JABG, etc).

The composition of this group is to ensure expertise in the area of domestic violence and sexual assault; expertise in the knowledge of monitoring and subgrant reporting; and an outside focus area is included to ensure other funding areas of the CJC are aware of current practices and existing needs in the response to victims of sexual assault, domestic violence, stalking and dating violence. The duties of this Review Team are to read all of the concept proposals, offer information/ knowledge regarding the applicant, and need of services requested; and supply funding recommendations to the VAWA Implementation Committee. The VAWA Implementation Committee will review all submitted concepts and recommendations when determining allocation of funds. The Committee's recommendations are then forwarded to the Domestic Violence Coordinating Council and the Criminal Justice Council for final approval. Once approved, the CJC notifies applicants of the approved amount and requests a CJC subgrant application be submitted to initiate the award process.

The CJC awards one year subgrants with renewal/continuation funding obligated for two years (three years of funding). Anything "4th year & beyond" is eligible to compete with new programs.

The CJC STOP Subgrant Award Periods operate on a January-December period. We adopted this timeline to make the federal reporting period for the Muskie report easier for subgrantees.

The CJC includes in the solicitations, and as a special condition in all STOP Subgrant Awards, that all law enforcement, prosecution and court programs consult with victim service providers to ensure any programs are designed to promote the safety, confidentiality, and economic independence of victims. A certification form must be signed and returned with the Subgrant Award Acceptance, before any grant funds are reimbursed.

D. Addressing Underserved Victims

As previously stated, underserved victims in our state have been identified to include Immigrant, or those with limited English Proficiency, the elderly and disabled, and those living in the rural areas of the State (i.e. western Sussex County). The CJC participates in meetings of the Department of Justice's Senior Protection Initiative; the DVCC Immigration Subcommittee; the DVCC Downstate Domestic Violence Committee (addresses issues particular to Sussex County); and the Immigration Subcommittee of the Victims' Rights Task Force. The CJC routinely relies on these committees for suggested strategies as it relates to responding to the needs of victims in these particular populations; and reaching out to "non-traditional" criminal justice organizations that work with these communities.

The CJC will publish a competitive solicitation for Culturally Specific Organizations, providing victims' services to victims of domestic violence and sexual assault. As indicated previously, the targeted communities will be in the City of Wilmington and in Western Sussex County.

E. Subgrantee Management Monitoring and Assessment

The nature and extent of the impact of the Violence Against Women Act STOP Grants in Delaware can perhaps best be determined through individual examination of the progress of each subgrantee. The specific means through which these programs will be monitored will depend upon the nature of the programs proposed by each subgrantee. As a part of the process of applying to receive STOP Grants, all potential subgrantees are required to determine measurable goals and objectives pertaining to their particular project proposals. Upon approval of a grant application, the CJC Grant Monitor is charged with the responsibility of monitoring the grant to ensure that the subgrantee is fulfilling the goals set forth prior to approval of the funding.

In addition, subgrantees must submit quarterly fiscal and programmatic reports as well as a final report in which they summarize data that they have collected throughout the term regarding the effectiveness of their programs. These reports must evaluate achievement based upon purported objectives and performance indicators, and they also indicate the extent to which a project has made an impact on a targeted area. Grant funds are disbursed in increments and only upon satisfactory achievement of the proposed goals. If a subgrantee is negligent in submitting a quarterly report, a request for funds will not be honored until the VAWA Monitor receives the report.

CJC follows standard subgrant monitoring procedures. Standard practice dictates that once awarded, subgrantees are required to submit quarterly programmatic and fiscal reports to their Grant Monitor. Grant monitors are required to hold on-sight monitoring visits each quarter. For new programs or new subgrantees, a minimum of four on-sight visits will be held during the first year of a new program. For programs in the second or third year, this may reduce to a minimum of three on-sight visits. Grant Monitors are then required to submit reports detailing the program and financial findings and progress. Reports are submitted to the assigned Coordinator or Planner, which are then forwarded to the Director of Grants Management, and then finally to the Executive Director of the CJC (*Appendix I*).

Summaries of the STOP funded programs are forwarded to the VAWA Implementation Committee for review. This information is considered when making funding decisions.

Additionally, per OVW, all subgrantees are required to complete an Annual Progress Report as required in the STOP award notice. This information is compiled by the Muskie School, and a full report is released and forwarded to the VAWA Implementation Committee, and any interested member of the public

V. Conclusion

The STOP program helps law enforcement, prosecutors, members of the Judiciary, court personnel, and victim services advocates form and maintain collaborative efforts to prevent and respond to violence against women. Without STOP funds, many services and training efforts would not be possible. The need for continued STOP Funding is further documented by the various letters of support from the State's DV and SA Coalitions and other key partners (*Appendix J*).

With continued support from the Office on Violence Against Women, and the STOP VAWA Formula Grant Program, the FFY2017-FFY2020 VAWA Implementation Plan for the State of Delaware will accomplish the following goals:

1. Ensure all victims of domestic violence, sexual assault, dating violence, stalking, and other violent crimes against women have accessible services available in their communities.
2. Enhance and expand the response to the needs of victims of domestic violence, sexual assault, dating violence and stalking in underserved communities or populations (immigrant/minority populations, disabled/elderly populations, rural communities, etc.)
3. Support/fund law enforcement, prosecution, and court programs that promote system change and a coordinated response to crimes of domestic violence, sexual assault, dating violence and stalking.
4. Ensure victims of domestic violence, sexual assault, dating violence, and stalking receive appropriate assistance by knowledgeable, well trained professionals in the areas of NPO/NGO Victims Services, Law Enforcement, Prosecution, members of the Judiciary and all Court Personnel
5. Support the State's efforts to reduce domestic violence-related homicides.

The greatest barrier Delaware faces is the significant reduction of State funding. The Governor and the Office of Management and Budget just announced a hiring freeze on current vacancies, and the creation of new positions is very difficult (and discouraged).

Many non-profit/non-governmental organizations have experienced significant reductions or elimination of State funding, making the federal funding critical in the efforts to maintain core services for victims. State agencies also face the challenges they face with budget and/or staffing cuts.

The VAWA Implementation Committee is committed to recognizing the need for expanded, enhanced, or new services; however, it is crucial that existing services do not go away. The Committee continues to be burdened with the challenge of addressing the hope to incorporate new or expanding programs while continuing the support of core, essential programs.

The State of Delaware has made great strides in responding to the needs of female victims of crime. The increased safety of women has been possible largely due to the grant funds Delaware receives. As outlined in this Plan, the VAWA Implementation Committee is committed to ensuring the safety of all women. This is accomplished by focusing resources for

services, and bringing attention to areas within the criminal justice system that need to be strengthened when responding to a female victim of violence.

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Appendix J: Letters of Support



Appendix A

The Criminal Justice Council



Delaware Criminal Justice Council

Title 11, Chapter 87, § 8700-8709 of the Delaware State Code.

The Composition of the Council is defined in § 8701.

The following names are the Council Members as of June 1, 2017.

- Chair: James E. Liguori, Esq, Member at Large
- Vice Chair: Carlyse Giddins, Member at Large
- Hon. Leo E. Strine, Jr., Chief Justice, Supreme Court
- Hon. Jan R. Jurden, President Judge, Superior Court
- Hon. Michael K. Newell, Chief Judge of Family Court
- Hon. Alan Davis, Chief Magistrate, Justice of the Peace Courts
- Hon. Matt Denn, Attorney General
- Hon. Brendan O'Neill, Chief Defender, Office of Defense Services
- Hon. Perry Phelps, Commissioner of Corrections
- Christopher Klein, Bureau Chief, Department of Correction
- Nancy Dietz, Director, Division of Youth Rehabilitative Services
- David Henderson, Chair, Parole Board
- Colonel Nathaniel McQueen, Superintendent, Delaware State Police
- Colonel Elmer Setting, Chief, New Castle County Police
- Chief Robert Tracy, Chief, Wilmington Police
- Chief William Bryson, Chairman, Delaware Police Chief's Council
- Michael J. Wolf, Director, Division of Forensic Science
- Dr. Kara Odom Walker, Secretary, Department of Health & Social Services
- Hon. Patrice Gilliam-Johnson, Secretary, Department of Labor
- Hon. David Weiss, U.S. Attorney, District of Delaware
- Dr. Susan Bunting, Secretary of Education
- Hon. James Collins, Secretary, Department of Technology & Information
- Hon. Alex Smalls, Chief Judge, Court of Common Pleas
- Hon. Josette Manning, Secretary, Department of Services for Children, Youth and their Families
- Hon. Robert Coupe, Secretary, Department of Public Safety & Homeland Security
- Hon. Gregory Sleet, U.S. District Court Judge
- Michael Arrington, Esq., Member at Large
- Pastor Donald Dunnigan, Member at Large
-



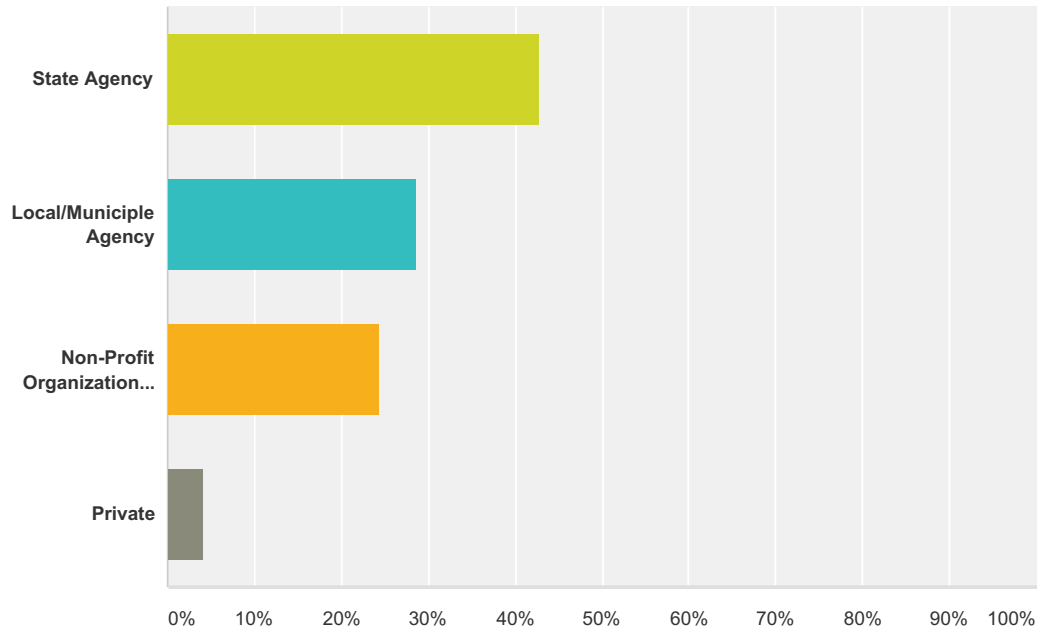
Appendix B

STOP Survey



Q1 Your agency is:

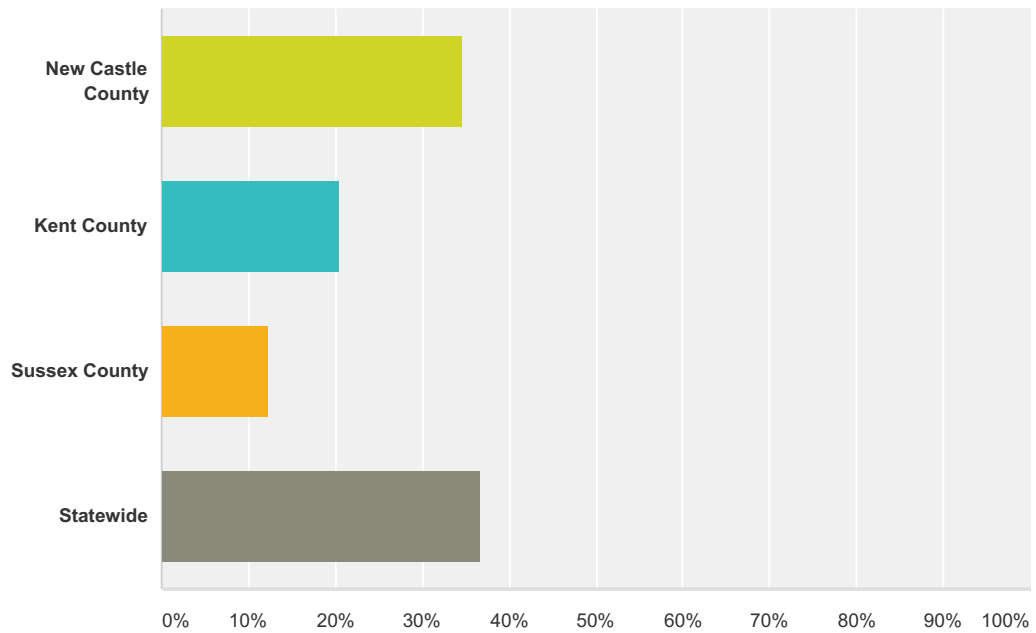
Answered: 49 Skipped: 0



Answer Choices	Responses	
State Agency	42.86%	21
Local/Municipal Agency	28.57%	14
Non-Profit Organization/Non-Governmental Organization	24.49%	12
Private	4.08%	2
Total		49

Q2 Please choose the county your program identifies with most:

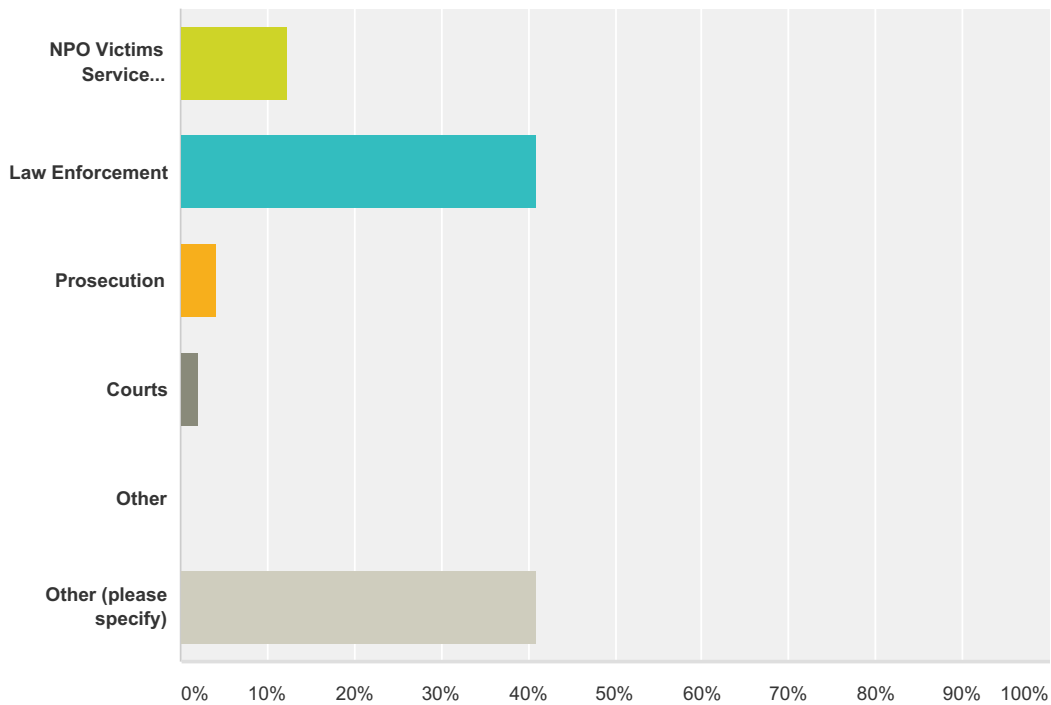
Answered: 49 Skipped: 0



Answer Choices	Responses	
New Castle County	34.69%	17
Kent County	20.41%	10
Sussex County	12.24%	6
Statewide	36.73%	18
Total Respondents: 49		

Q3 Please choose the area of focus you represent:

Answered: 49 Skipped: 0



Answer Choices	Responses
NPO Victims Service Provider	12.24% 6
Law Enforcement	40.82% 20
Prosecution	4.08% 2
Courts	2.04% 1
Other	0.00% 0
Other (please specify)	40.82% 20
Total	49

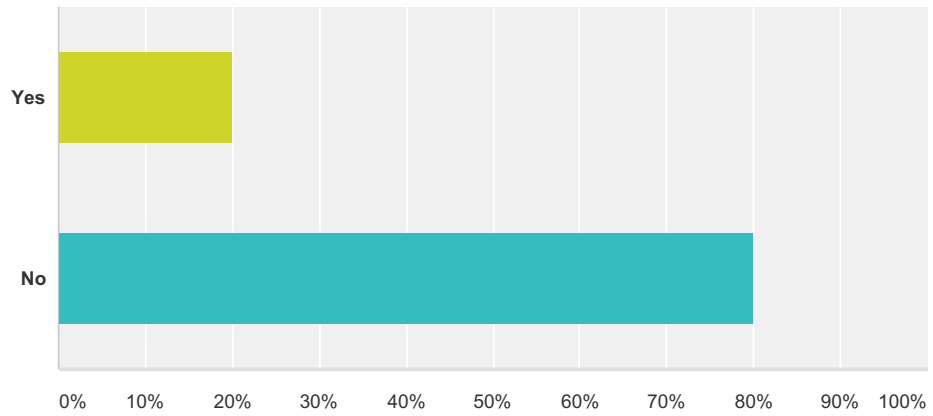
#	Other (please specify)	Date
1	Addiction and Wellness Peer Guidance	10/31/2016 3:20 PM
2	Community Deveopment Corporation	10/21/2016 9:52 PM
3	Police-based victim service provider	10/18/2016 11:37 AM
4	Probation and Parole	10/17/2016 11:47 AM
5	Probation	10/12/2016 3:22 PM
6	Probation and Parole	10/11/2016 4:32 PM
7	Police Based Victim Services	9/28/2016 10:12 AM
8	Statewide coalition against DV	9/27/2016 5:21 PM

CJC Survey- S.T.O.P. VAWA Grant Program

9	policy, legislation, training, education	9/27/2016 8:58 AM
10	Domestic VIP-assuring vic safety & the improvement of law enforcements usage of the LAP	8/29/2016 2:14 PM
11	Protection from Abuse Order process	8/29/2016 9:49 AM
12	DVCC	8/26/2016 8:29 AM
13	Advocacy	8/25/2016 1:44 PM
14	Prevention	8/25/2016 1:23 PM
15	Entire family- adult and child victims, batterers	8/25/2016 10:13 AM
16	medical	8/25/2016 10:10 AM
17	Law Enforcement Victim Services	8/25/2016 8:38 AM
18	Victim Services	8/25/2016 7:13 AM
19	Prevention	8/24/2016 7:05 PM
20	women's health support services	8/24/2016 1:19 PM

Q4 Does your NPO meet the definition of a "culturally specific agency"

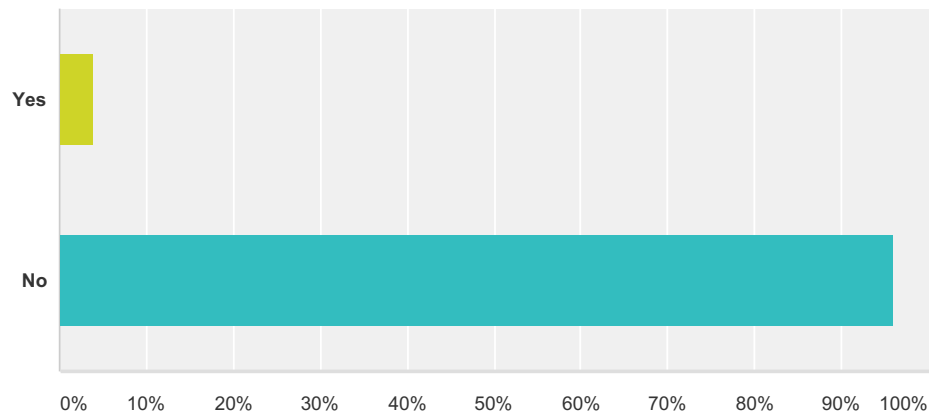
Answered: 25 Skipped: 24



Answer Choices	Responses	
Yes	20.00%	5
No	80.00%	20
Total		25

Q5 Is your agency a faith-based organization?

Answered: 25 Skipped: 24

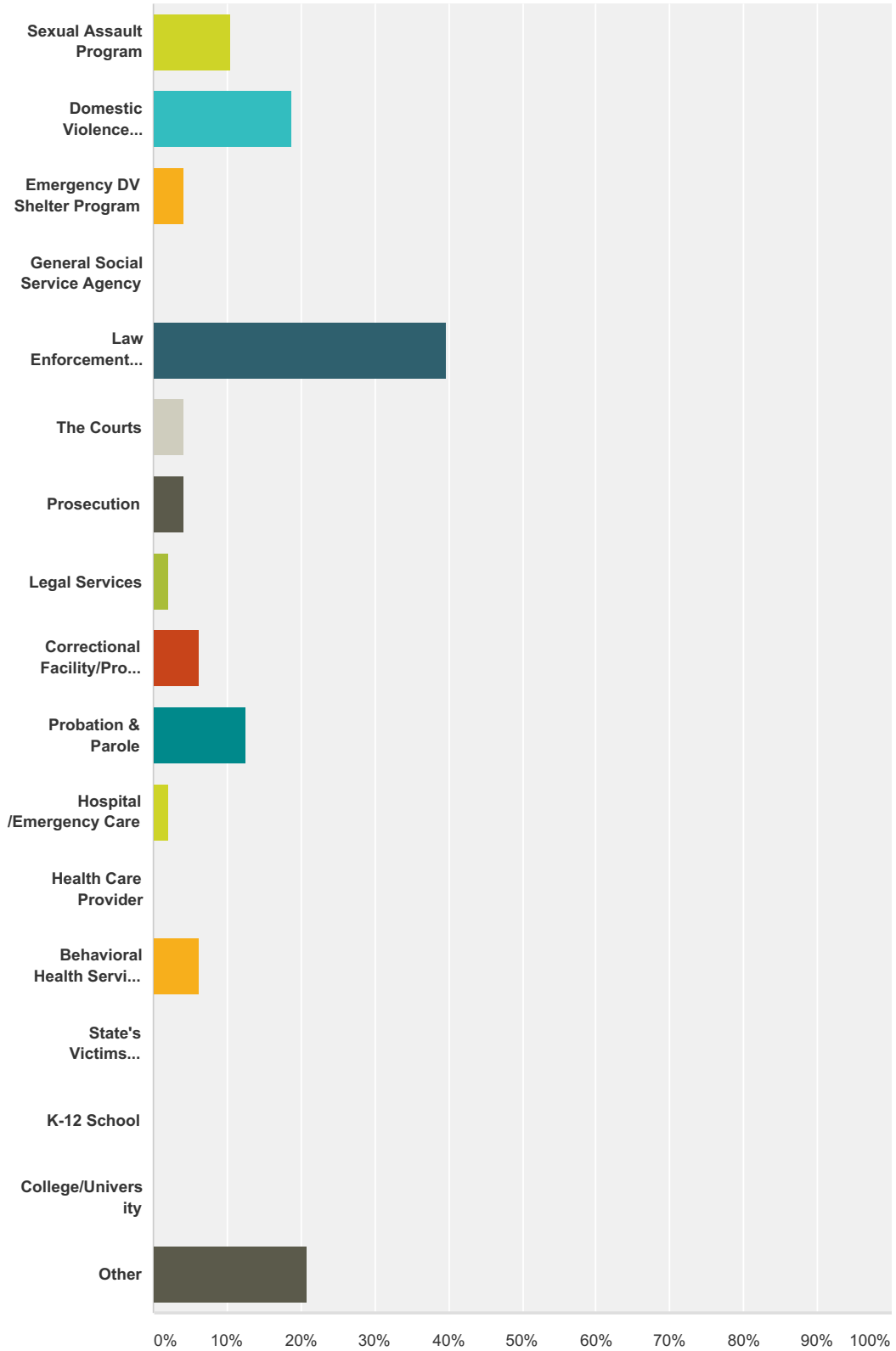


Answer Choices	Responses	
Yes	4.00%	1
No	96.00%	24
Total		25

Q6 Please choose the category that best describes the primary purpose of your agency/organization:

Answered: 48 Skipped: 1

CJC Survey- S.T.O.P. VAWA Grant Program



Answer Choices	Responses
Sexual Assault Program	10.42% 5
Domestic Violence Program	18.75% 9

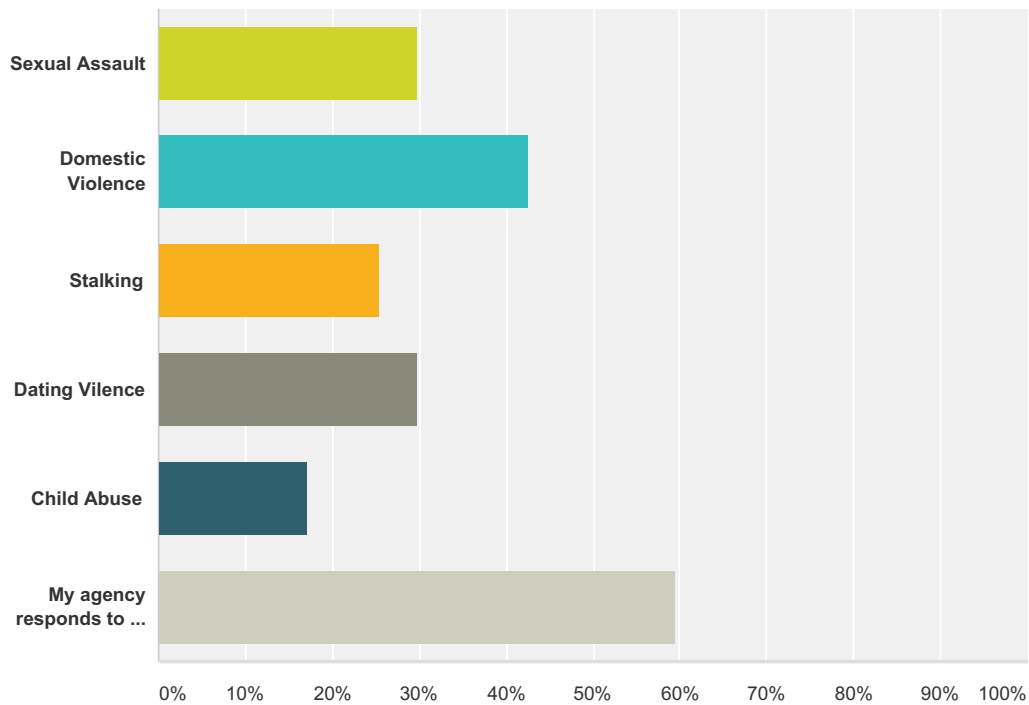
CJC Survey- S.T.O.P. VAWA Grant Program

Emergency DV Shelter Program	4.17%	2
General Social Service Agency	0.00%	0
Law Enforcement Agency	39.58%	19
The Courts	4.17%	2
Prosecution	4.17%	2
Legal Services	2.08%	1
Correctional Facility/Program	6.25%	3
Probation & Parole	12.50%	6
Hospital /Emergency Care	2.08%	1
Health Care Provider	0.00%	0
Behavioral Health Services Provider	6.25%	3
State's Victims Compensation Agency	0.00%	0
K-12 School	0.00%	0
College/University	0.00%	0
Other	20.83%	10
Total Respondents: 48		

#	If other, please specify	Date
1	Community Services	10/31/2016 3:22 PM
2	police-based victim services	10/18/2016 11:38 AM
3	develop policies and responses to reduce/eliminate abuse in relationships	9/27/2016 8:59 AM
4	human trafficking aftercare	8/28/2016 8:16 PM
5	DV policy	8/26/2016 9:58 AM
6	DV/SA Training & TA provider & Prevention Program	8/25/2016 1:46 PM
7	Improve family functioning through education and treatment	8/25/2016 10:14 AM
8	Victim Services Unit	8/25/2016 7:17 AM
9	provide training for agencies and providers for reducing unplanned pregnancies info they in turn share with their clients	8/24/2016 1:20 PM

Q7 What is the primary focus of your organization? (check all that apply)

Answered: 47 Skipped: 2

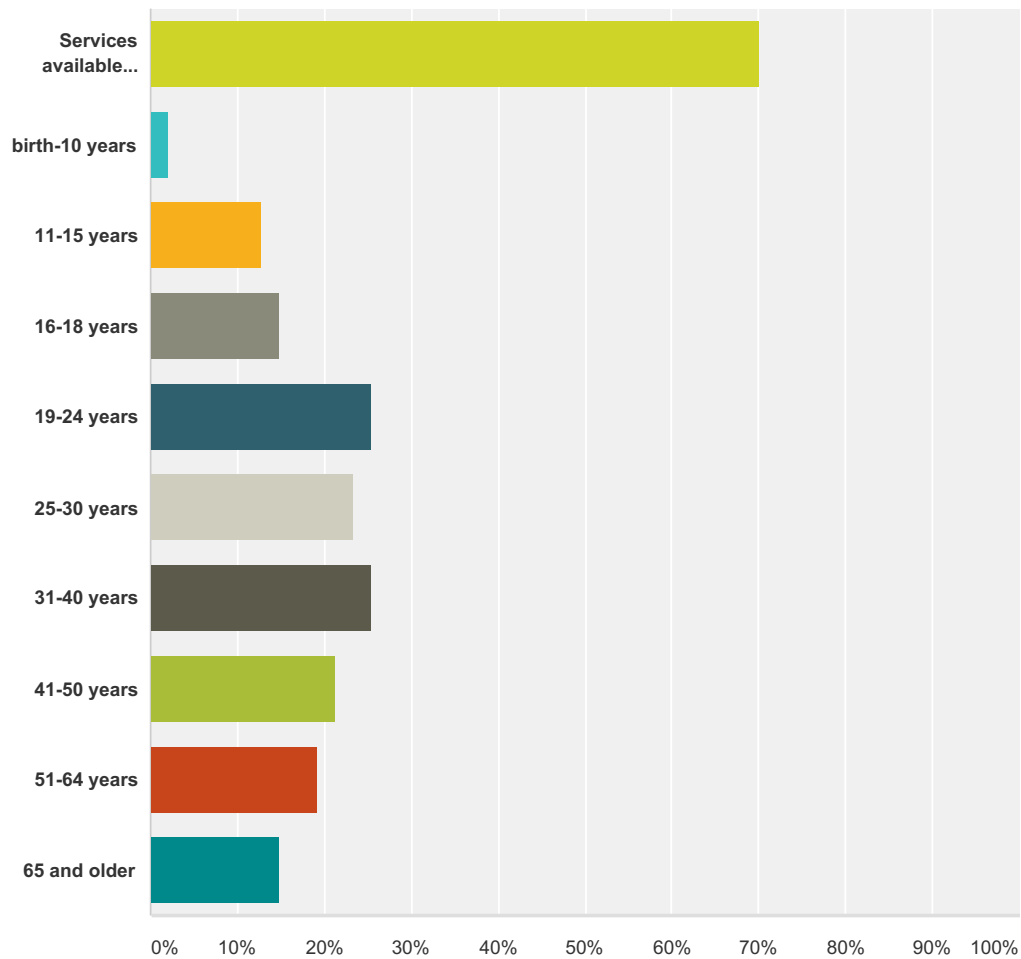


Answer Choices	Responses
Sexual Assault	29.79% 14
Domestic Violence	42.55% 20
Stalking	25.53% 12
Dating Violence	29.79% 14
Child Abuse	17.02% 8
My agency responds to all violent crimes	59.57% 28
Total Respondents: 47	

#	Other (please specify)	Date
1	Addiction	10/31/2016 3:24 PM
2	supervise all offenders sentenced by court for various crimes	10/11/2016 2:39 PM
3	Probation and Parole	10/10/2016 8:21 AM
4	Safety and Security of State Buildings, including the Courthouses in State	8/29/2016 2:16 PM
5	trafficking survivors	8/28/2016 8:16 PM
6	SA Prevention and Education	8/25/2016 1:26 PM
7	child welfare	8/25/2016 10:15 AM

Q8 What is the primary age group your program serves? (check all that apply)

Answered: 47 Skipped: 2

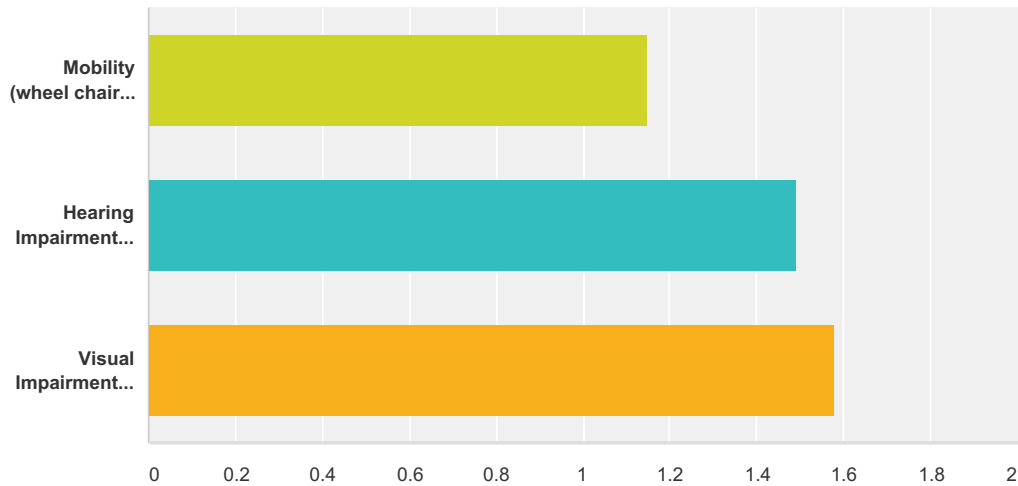


Answer Choices	Responses	
Services available regardless of age	70.21%	33
birth-10 years	2.13%	1
11-15 years	12.77%	6
16-18 years	14.89%	7
19-24 years	25.53%	12
25-30 years	23.40%	11
31-40 years	25.53%	12
41-50 years	21.28%	10
51-64 years	19.15%	9
65 and older	14.89%	7

Total Respondents: 47	
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Q9 Can your agency adequately accomodate individuals with the following disabilities?

Answered: 47 Skipped: 2

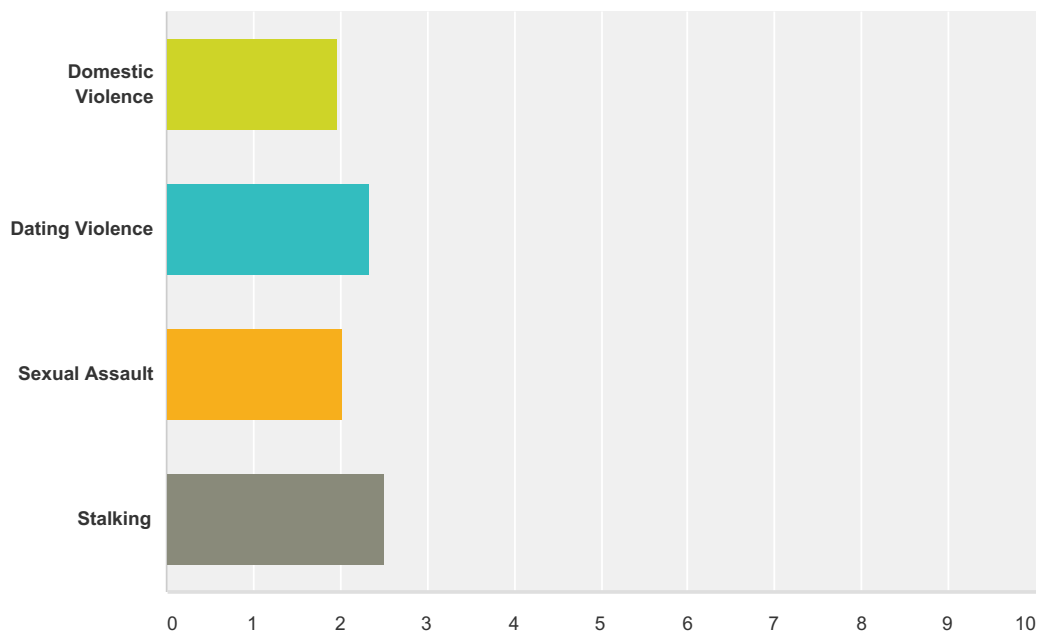


	Yes	No	In the process of improving accessibility	Total	Weighted Average
Mobility (wheel chair accessible, accessible ramps, accessible restrooms. elevator, etc)	89.36% 42	6.38% 3	4.26% 2	47	1.15
Hearing Impairment (TTY/TDD Devices, Sign Language interpretation, etc)	59.57% 28	31.91% 15	8.51% 4	47	1.49
Visual Impairment (large print materials, Braille materials, etc)	51.11% 23	40.00% 18	8.89% 4	45	1.58

#	Other (please specify)	Date
1	I am not completely certain. we have the ability to reach out to other agencies for assistance when needed in these areas is they resources are not immediately available. I do not believe we have these resources in house?	8/25/2016 8:48 AM

Q10 In your opinion, how would you describe Delaware's response to the following crimes?

Answered: 38 Skipped: 11



	Very Responsive	Responsive	Somewhat Responsive	Not Very Responsive	Not At All Responsive	Total	Weighted Average
Domestic Violence	36.84% 14	31.58% 12	28.95% 11	2.63% 1	0.00% 0	38	1.97
Dating Violence	23.68% 9	34.21% 13	28.95% 11	10.53% 4	2.63% 1	38	2.34
Sexual Assault	28.95% 11	44.74% 17	21.05% 8	5.26% 2	0.00% 0	38	2.03
Stalking	18.42% 7	34.21% 13	28.95% 11	15.79% 6	2.63% 1	38	2.50

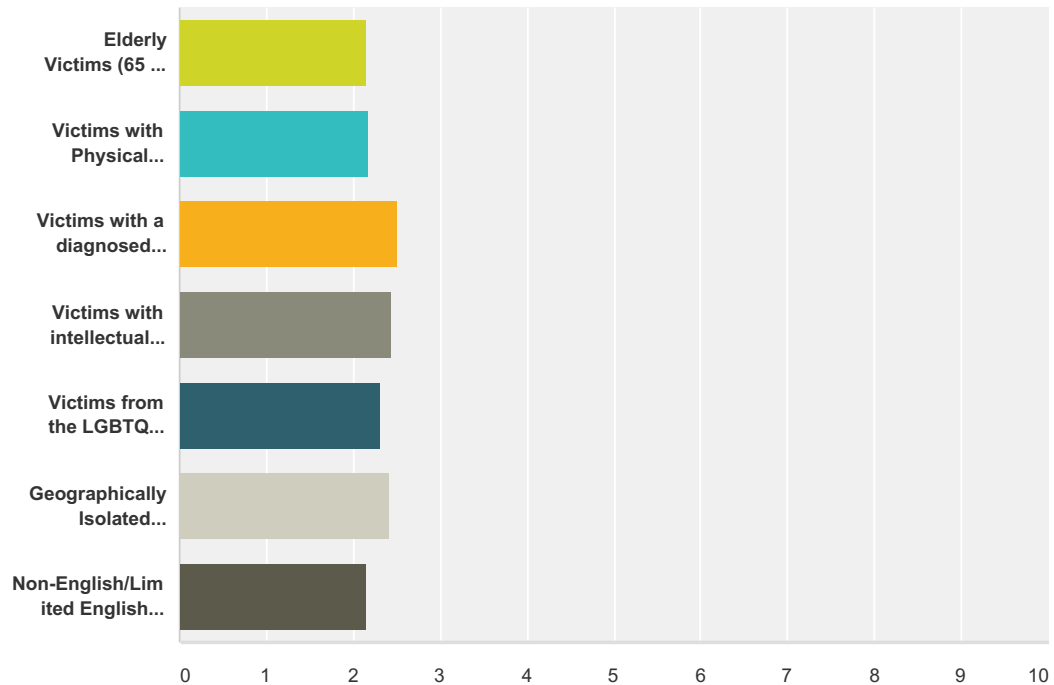
#	Comment on any ways this has/has not been addressed	Date
1	The State of Delaware has great laws, but is notorious for allowing people to plead to lesser offenses even when it is inappropriate.	10/12/2016 3:25 PM
2	I think that these crimes are difficult because a lot of what happens is "behind closed doors" so to speak. Even after a thorough investigation is done, it feels that often times, prosecution wants to downgrade charges or even though DAGs have had training to go forward with "victimless prosecution", they won't attempt it. Stalking in particular is difficult because some law enforcement officers don't know the code very well and I also feel that once the AG's office has the case, they don't always know to proceed. Additionally, I have seen numerous felony DV cases that have had low or no bail set (unsecured), or no NCO put in effect. With that amount of training that has been offered in the state, specifically about the lethality of strangulation cases, I'm surprised and concerned by what some Judges are doing when bail conditions are being initially set. I worry that Judges are looking at the bail risk assessment and using that, instead of looking deeper into the type of crime and if a Lethality assessment was done, and if so, what were the results.	10/10/2016 12:16 PM

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3	There are very good DV service programs, including legal services, for victims of dating/DV/SA violence. However, there is a need for more services. DE should have continuity of services, both sheltered and non-sheltered, such as case management and counseling, and more of these services. Services are generally funded through competitive grants and if a service is not funded or funding is reduced, then critical services are not available. So long as the DV programs are meeting accountability expectations, then the funding should be consistent and ongoing to ensure continuity of services. In addition, there is a need for more community-based services, such as case management and advocacy for DV victims who are not in a shelter. Stalking is often a misunderstood crime and more training is needed to recognize it and respond to it effectively.	9/27/2016 5:34 PM
4	Lack of stalking investigations & arrests.	9/27/2016 9:06 AM
5	We have law enforcement/victim services and shelters working pretty well, I wish the AG's office would hold offenders a little more accountable and quit the plea bargaining in domestic violence cases.	8/30/2016 10:13 AM
6	Very dependent on individual law enforcement agencies.	8/25/2016 10:16 AM
7	Training our provided to recruit officers in every academy class.	8/25/2016 7:32 AM
8	Although the vast majority of sex crimes are perpetrated against children, Delaware has traditionally funded programs that support adult victims at a much higher rate than survivors of child sexual abuse. This category includes under served populations like victims of sex trafficking and those who wait a long time to report and seek services to address the sex crimes that have been committed against them, often many years prior.	8/24/2016 8:18 AM

Q11 In your opinion, how would you describe Delaware's response to victims in the following categories:

Answered: 38 Skipped: 11



	Very Responsive	Responsive	Somewhat Responsive	Not Very Responsive	Not At All Responsive	Total	Weighted Average
Elderly Victims (65 and older)	23.68% 9	42.11% 16	28.95% 11	5.26% 2	0.00% 0	38	2.16
Victims with Physical Disabilities	23.68% 9	44.74% 17	21.05% 8	10.53% 4	0.00% 0	38	2.18
Victims with a diagnosed mental health issue	15.79% 6	34.21% 13	34.21% 13	15.79% 6	0.00% 0	38	2.50
Victims with intellectual or developmental disabilities	18.42% 7	34.21% 13	31.58% 12	15.79% 6	0.00% 0	38	2.45
Victims from the LGBTQ Community	23.68% 9	39.47% 15	18.42% 7	18.42% 7	0.00% 0	38	2.32
Geographically Isolated Victims	10.81% 4	54.05% 20	18.92% 7	13.51% 5	2.70% 1	37	2.43
Non-English/Limited English Proficient Victims	21.62% 8	51.35% 19	18.92% 7	8.11% 3	0.00% 0	37	2.14

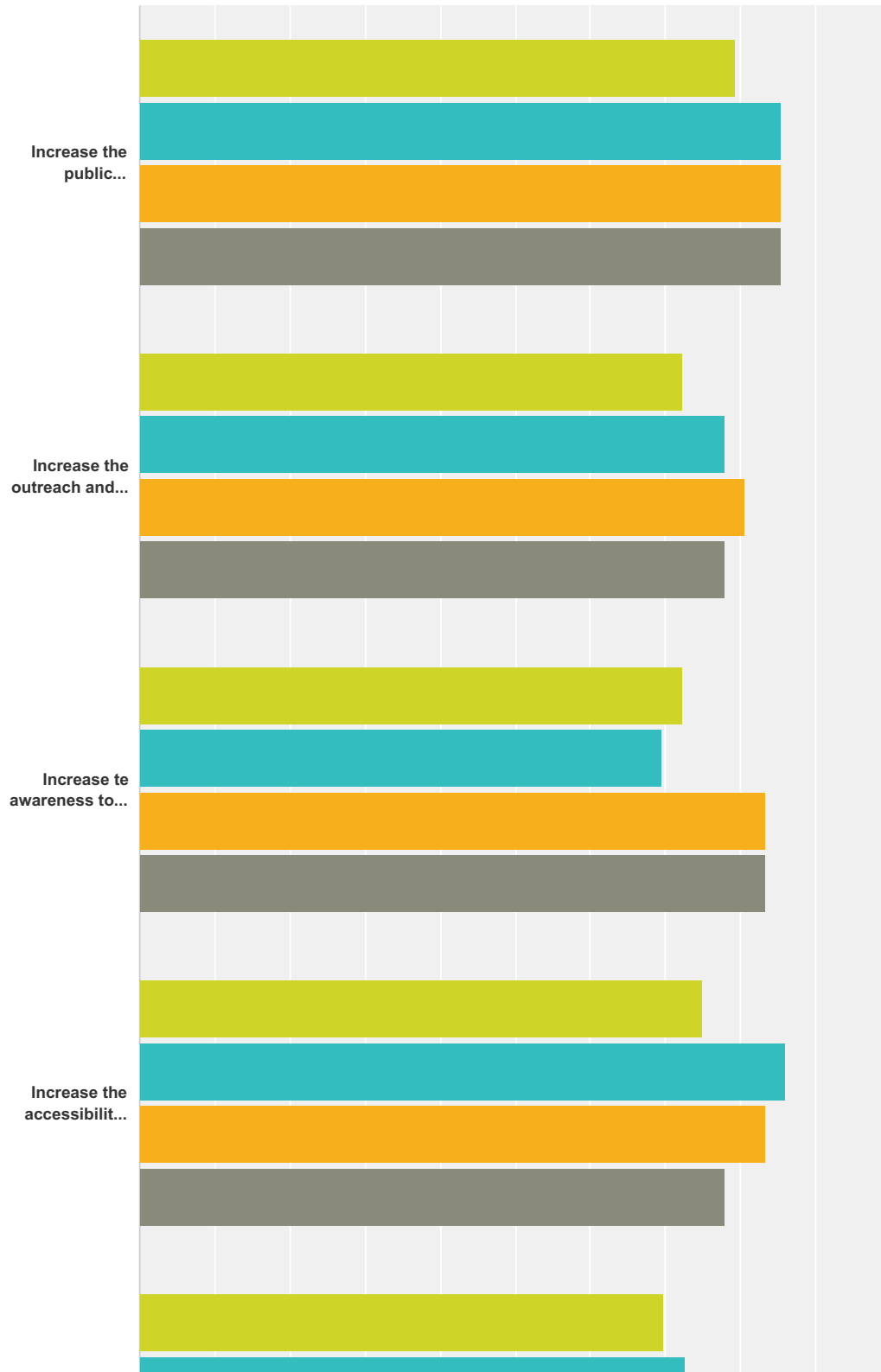
#	Comment on how this has/has not been addressed	Date
1	I think agencies across the board are trying to be more responsive and accommodating. I know that in my agency we offer victims rides to come in and speak with us, or will meet the victim at his or her house if that is easier. I think some hurdles are involved if victims maybe have a mental health issue because it can be hard to always ascertain if there is anything happening in addition to the crime that is being reported. Some may question the validity of the statements being made.	10/10/2016 12:16 PM

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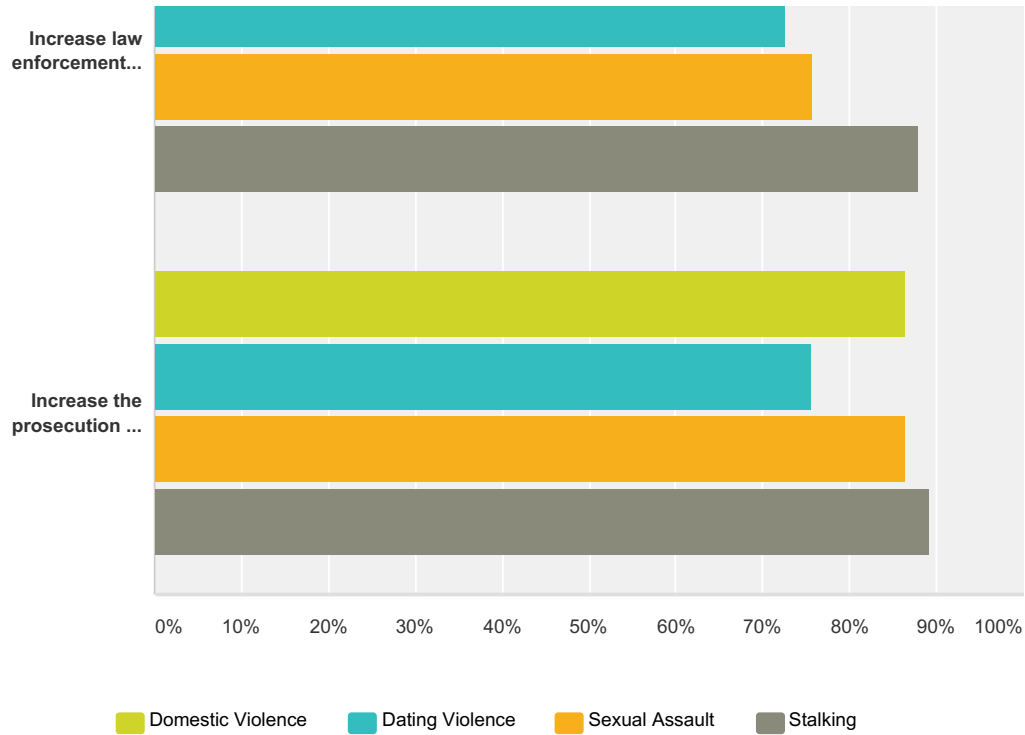
2	Services currently provided are good, but we need more services / resources for each of these communities.	9/27/2016 5:34 PM
3	It is easy to say programs are responsive, but what if people from these communities aren't accessing services? That is the larger problem, and requires programs to have staff show up as allies for other communities, do outreach and build relationships with underserved communities and work w/the community to ensure the services feel accessible and culturally competent. You can put an "All are welcome" sign up and put resource cards in gay bars, etc , but if you haven't built relationships with the LGBTQ Community, chances are folks won't feel safe going to your agency for help.	8/25/2016 2:02 PM
4	I needed a N/A for ones I have no knowledge about.	8/25/2016 10:16 AM
5	Collaborative efforts with other appropriate agencies, like APS, mobile crisis is helpful in serving the community. In addition, the language line and hiring bilingual staff allows for interpretation when assisting the community.	8/25/2016 7:32 AM
6	We have been much more successful addressing these populations in NCC. There continues to be a shortage of services in southern DE	8/24/2016 8:18 AM

Q12 In your opinion, what issues should be addressed to strengthen the response to the various types of crime (check all that apply):

Answered: 39 Skipped: 10



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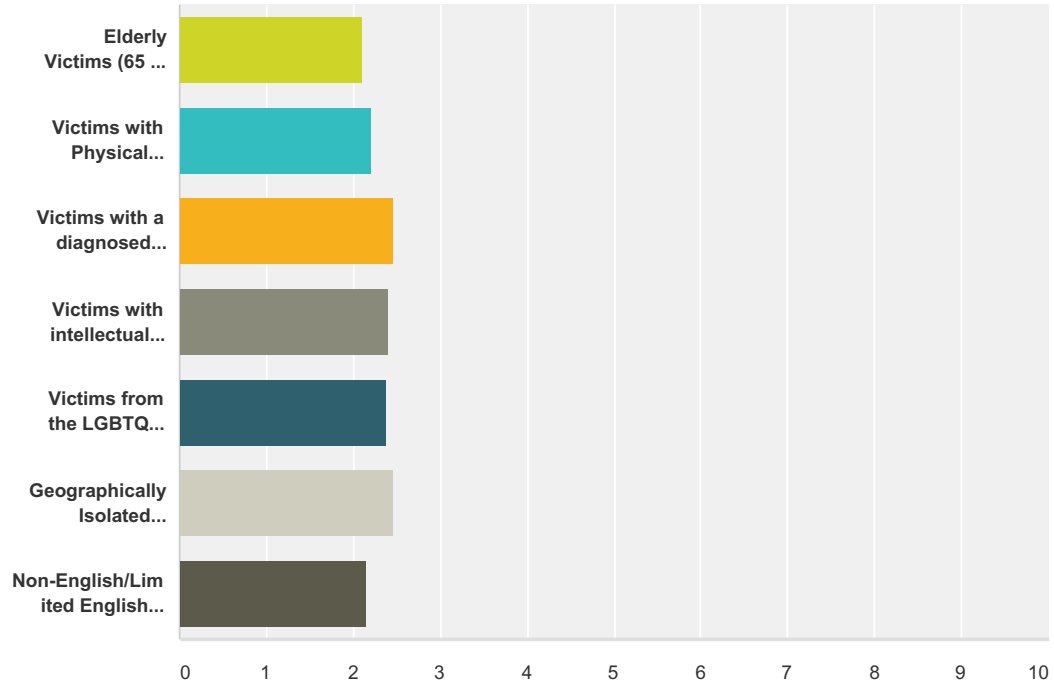


	Domestic Violence	Dating Violence	Sexual Assault	Stalking	Total Respondents
Increase the public awareness initiatives to the communities where crime occurs	79.41% 27	85.29% 29	85.29% 29	85.29% 29	34
Increase the outreach and awareness to communities	72.22% 26	77.78% 28	80.56% 29	77.78% 28	36
Increase te awareness to professionals in contact with victims	72.22% 26	69.44% 25	83.33% 30	83.33% 30	36
Increase the accessibility to services that are currently available to victims of crime	75.00% 27	86.11% 31	83.33% 30	77.78% 28	36
Increase law enforcement efforts and response	69.70% 23	72.73% 24	75.76% 25	87.88% 29	33
Increase the prosecution of offenders of the crime	86.49% 32	75.68% 28	86.49% 32	89.19% 33	37

#	Other (please specify)	Date
1	Increase prosecution in a manner that holds offenders accountable.	9/27/2016 9:06 AM
2	Legal Services Fund community organizing and building efforts that meets communities where they are to address their biggest needs, while incorporating info. on DV, TDV, SA and stalking awareness, services and prevention	8/25/2016 2:02 PM
3	Increase awareness in cultural diversity.	8/25/2016 7:32 AM

Q13 In your opinion, how would you describe Delaware's response to victims in the following categories:

Answered: 37 Skipped: 12



	Very Responsive	Responsive	Somewhat Responsive	Not Very Responsive	Not At All Responsive	Total	Weighted Average
Elderly Victims (65 and older)	24.32% 9	45.95% 17	24.32% 9	5.41% 2	0.00% 0	37	2.11
Victims with Physical Disabilities	24.32% 9	40.54% 15	24.32% 9	10.81% 4	0.00% 0	37	2.22
Victims with a diagnosed mental health issue	16.22% 6	37.84% 14	29.73% 11	16.22% 6	0.00% 0	37	2.46
Victims with intellectual or developmental disabilities	18.92% 7	37.84% 14	27.03% 10	16.22% 6	0.00% 0	37	2.41
Victims from the LGBTQ Community	24.32% 9	37.84% 14	16.22% 6	18.92% 7	2.70% 1	37	2.38
Geographically Isolated Victims	11.11% 4	52.78% 19	16.67% 6	16.67% 6	2.78% 1	36	2.47
Non-English/Limited English Proficient Victims	24.32% 9	48.65% 18	16.22% 6	10.81% 4	0.00% 0	37	2.14

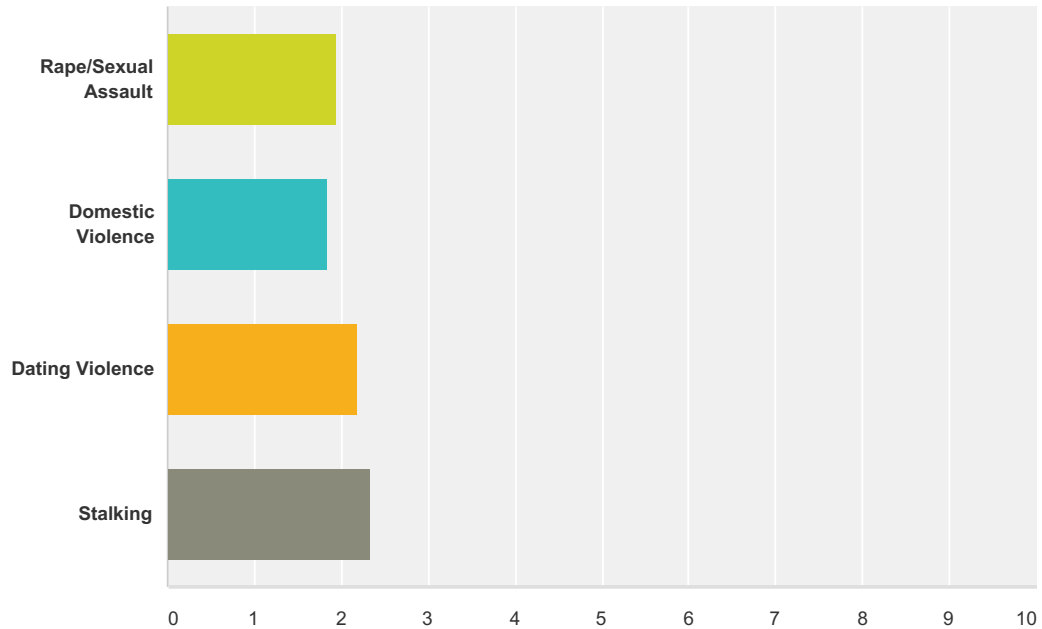
#	Comment on how this has/has not been addressed	Date
1	This is the same as #11	9/27/2016 9:06 AM
2	Same as question 11	8/25/2016 2:02 PM
3	same as question 11	8/25/2016 1:30 PM

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4	Many symptoms of mental health are similar to individuals demonstrating aggression, which can make it challenging for others' safety.	8/25/2016 7:32 AM
5	In Delaware I believe that we can do a lot better to address the needs of the elderly and the mentally and physically disabled persons. We may have buildings that are accessible but the knowledge of issues that surround their isolation are not so understood by professionals. When dealing with mentally disabled persons,	8/25/2016 7:02 AM

Q14 In your opinion, how would you describe the Victim Service Provider Community's response to the following types of crime

Answered: 35 Skipped: 14



	Very effective	Effective	Somewhat effective	Not very effective	Not at all effective	Total	Weighted Average
Rape/Sexual Assault	34.29% 12	40.00% 14	22.86% 8	2.86% 1	0.00% 0	35	1.94
Domestic Violence	37.14% 13	42.86% 15	20.00% 7	0.00% 0	0.00% 0	35	1.83
Dating Violence	28.57% 10	31.43% 11	31.43% 11	8.57% 3	0.00% 0	35	2.20
Stalking	20.00% 7	37.14% 13	34.29% 12	5.71% 2	2.86% 1	35	2.34

Q15 STOP Funding can support training efforts to enhance the response to crimes of domestic violence, dating violence, sexual assault and stalking. Are there any specific training needs, related to the listed crimes, we should focus on to support victims advocates?

Answered: 22 Skipped: 27

#	Responses	Date
1	De-Stigmatization Training Self-Disclosure and Building Trust Training Empathy Training Safe Resources Available in Delaware	10/31/2016 3:32 PM
2	Educate college-aged women in intimate relationships where violence may exist Children who experienced exposure to Domestic Violence and Sexual Assault in their home or by witness	10/25/2016 1:01 PM
3	Nothing at this time	10/14/2016 7:40 AM
4	unknown	10/11/2016 4:36 PM
5	More training to outside agencies of services available	10/11/2016 2:41 PM
6	I think more training about stalking and working with victims. It is a newer code in Delaware and I think there needs to be more focus to all organizations.	10/10/2016 12:18 PM
7	Continued training	10/10/2016 8:24 AM
8	We need training that covers a continuum of awareness to trauma-informed response, a DV101 and a DV201. We need more training on stalking.	9/27/2016 5:37 PM
9	Increase awareness of the importance of safety planning including cyber safety planning with survivors; increase understanding of their responsibilities to develop frameworks, policies and practices that comply with ADA and provide services that are accessible to victims with disabilities.	9/27/2016 9:15 AM
10	Stalking	9/21/2016 7:56 AM
11	Prosecution process rates improving response sa	9/20/2016 9:41 PM
12	Education in the area of dating violence. So many times you hear the case was dismissed or no prosecution, due to the fact it is his word against her word.	9/7/2016 11:17 AM
13	Need to bridge the gap between sexual assault advocates and law enforcement. Perception by sex assault advocates that law enforcement does not take sexual assault complaints as seriously as they should. when actually they do. Law enforcement simply needs more collaboration with advocates to gain a better understanding of how sex assault affects victims.	8/29/2016 3:10 PM
14	How to help the victim gather (document) the evidence of stalking and who to report it to.	8/25/2016 12:28 PM
15	Training needed to encourage the reporting of violations associated with PFAs	8/25/2016 11:33 AM
16	It would be helpful to know how to effectively intervene with youth. What are the evidence based practices?	8/25/2016 10:22 AM
17	victims with cognitive disabilities/mental health illness. primary aggressor in DV cases (aggressive vs. defensive). sexual assault regarding offenders known to victims or involving victims with cognitive disabilities.	8/25/2016 8:59 AM
18	Mental health and DV Underreported Sexual Assault, or when Sexual Assault is reported and no one is arrested V is left feeling bad, perhaps training on how to help V with understanding that just because an arrest didn't occur doesn't mean the officers/courts are saying the assault didn't happen.	8/25/2016 8:53 AM
19	More training in all categories would benefit all.	8/25/2016 8:14 AM
20	cultural competency	8/25/2016 7:34 AM
21	Victim advocates she be trained more frequently. There is a need for training in the area of viacrious trauma as well.	8/25/2016 7:23 AM

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22	Trainings that address the needs of victims who remain unidentified and require help to report crimes that were committed against them regardless of length of time that has elapsed.	8/24/2016 8:29 AM
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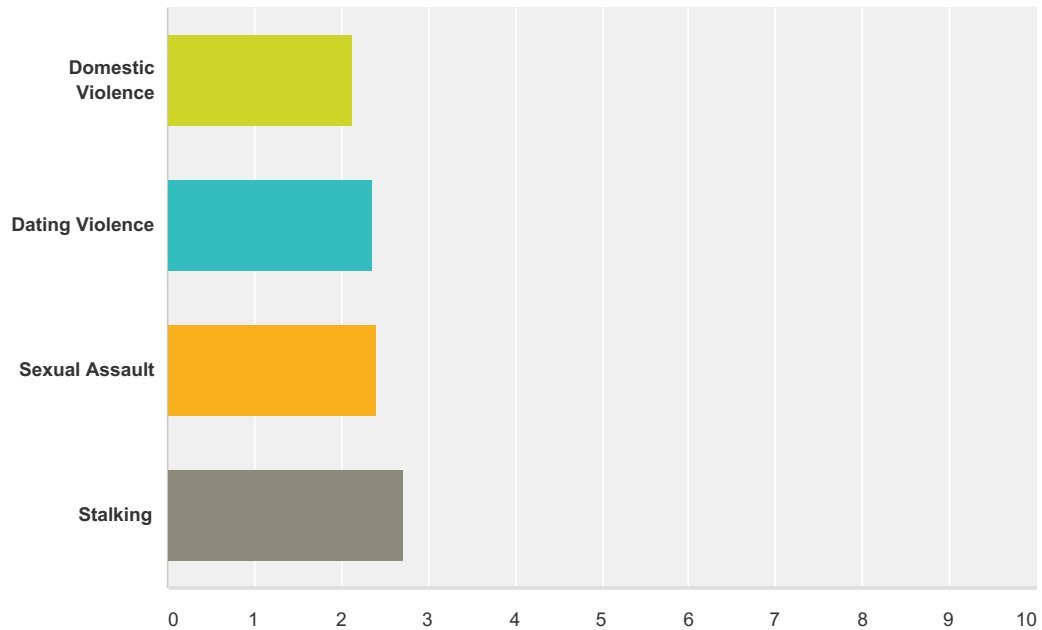
Q16 Please add comments/suggestions that should be considered to enhance and/or support the efforts of the victim services community.

Answered: 14 Skipped: 35

#	Responses	Date
1	Delaware has a great statute when it comes to stalking. However, out court system sucks and charges are plead down all of the time. Needs to be addressed.	10/17/2016 11:50 AM
2	No Comments	10/14/2016 7:40 AM
3	unknown	10/11/2016 4:36 PM
4	liason to P&P	10/11/2016 2:41 PM
5	I think it's important that advocates understand the system response and can effectively explain what would happen if a victim reported to law enforcement. Or, should know who to refer a victim too if they're not comfortable explaining things.	10/10/2016 12:18 PM
6	Awareness Awareness Awareness	10/10/2016 8:24 AM
7	The victim services community is a dedicated group doing much with little resources. Training can serve to empower them in their work and to give them the opportunity for networking, sharing of best practices and skill-development.	9/27/2016 5:37 PM
8	Establishing statewide standards for community-based victim service providers could ensure consistent training, education and ultimately responses to victims.	9/27/2016 9:15 AM
9	Awareness campaigns of services for sa dv tdv	9/20/2016 9:41 PM
10	None at this time.	9/7/2016 11:17 AM
11	Emergency assistance when shelters are full and VCAP needs more time to investigate claim.	8/25/2016 8:59 AM
12	More government funding.	8/25/2016 8:14 AM
13	The community and service providers can all use trainings on these topics. Thank you!	8/25/2016 7:34 AM
14	DV victims need legal representation to help them negotiate the PFA process, support and custody and to better help them understand the CJ system overall.	8/25/2016 7:23 AM

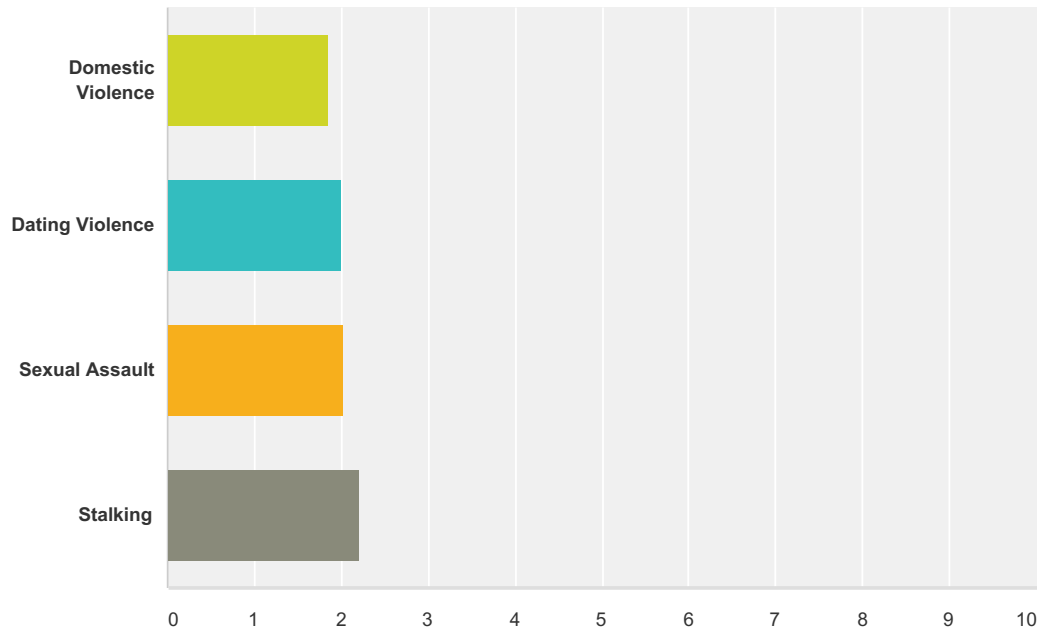
Q17 In your opinion, how would you describe the law enforcement community's response to the following types of crimes:

Answered: 34 Skipped: 15



Q18 In those departments that have in-house Victims Assistants or Victims Units, please describe the response

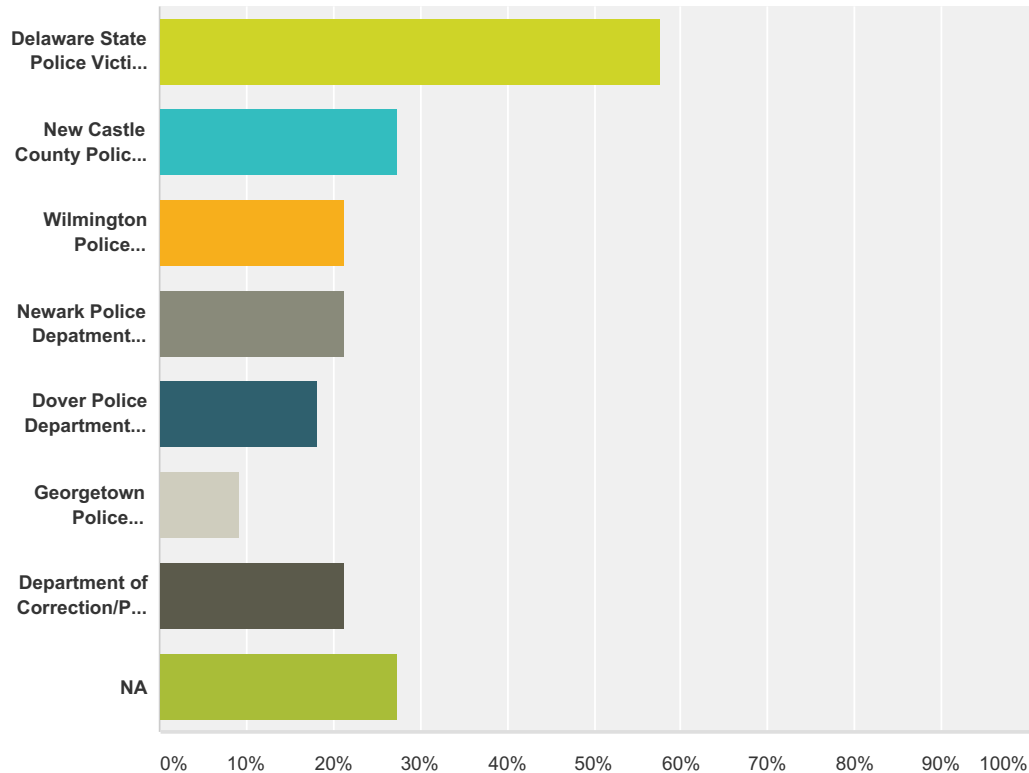
Answered: 33 Skipped: 16



	Very Effective	Effective	Somewhat Effective	Not very effective	Not at all	Total	Weighted Average
Domestic Violence	36.36% 12	45.45% 15	15.15% 5	3.03% 1	0.00% 0	33	1.85
Dating Violence	36.36% 12	39.39% 13	15.15% 5	6.06% 2	3.03% 1	33	2.00
Sexual Assault	30.30% 10	39.39% 13	27.27% 9	3.03% 1	0.00% 0	33	2.03
Stalking	28.13% 9	31.25% 10	34.38% 11	3.13% 1	3.13% 1	32	2.22

Q19 The police department(s) in my community do not have police-based Victim Assistant(s). We utilize the services offered through the following Victims Assistant Units (Check all that apply)

Answered: 33 Skipped: 16



Answer Choices	Responses	
Delaware State Police Victims Center	57.58%	19
New Castle County Police Victims Unit	27.27%	9
Wilmington Police Department Victim Services Unit	21.21%	7
Newark Police Department Victim Services Assistant	21.21%	7
Dover Police Department Victim Services Assistant	18.18%	6
Georgetown Police Department Victim Services Assistant	9.09%	3
Department of Correction/Probation & Parole Victims Services Assistant	21.21%	7
NA	27.27%	9
Total Respondents: 33		

Q20 STOP Funding can support training efforts to enhance the response to crimes of domestic violence, dating violence, sexual assault and stalking. Are there any specific training needs, related to the listed crimes, we should focus on to support law enforcement's response?

Answered: 16 Skipped: 33

#	Responses	Date
1	Body Language Re-Traumatization	10/31/2016 3:34 PM
2	No Comment	10/14/2016 7:40 AM
3	n/a	10/11/2016 2:41 PM
4	I think additional training about stalking and sexual assault. As well as strangulation. I think sexual assault can pose numerous issues because of late reporting or possible alcohol or drug use by the victim. I believe our officers do a thorough job but often times the DOJ will not accept cases that they deem are "he said/she said". On the DV side of things, I think stalking is still a newer code and law enforcement, the court, and prosecution need more training. I think the same in regards to strangulation. There was a fantastic training in 2014, the annual law enforcement training put on by DSP. They had someone discuss strangulation and it was so informative. Often times, LE and AGs are looking for physical marks, etc, without thinking about additional symptom that a victim may experience. Once again, despite everyone knowing (or they should know) how victims are often fearful and may not "cooperate", I think it's important to try to give LE and AGs tools to investigate and prosecute if a victim does not want to participate. OR, set the bar lower for victims to not have to testify in the same courtroom.	10/10/2016 12:23 PM
5	Continues Training	10/10/2016 8:25 AM
6	How to respond to DV in a trauma-informed manner to ensure victim safety and involvement in the prosecution. Training on stalking: how to recognize and respond.	9/27/2016 5:42 PM
7	Training to law enforcement should be based on areas of practice that need improvement. For example: if there is a disproportionately low number of stalking charges/arrests training should focus on investigating and charging stalking.	9/27/2016 9:20 AM
8	Probably more training to LE on stalking	8/30/2016 10:18 AM
9	Continual training on understanding the dynamics of sexual assault and its impact on victims. Additionally, more training on recognizing stalking behaviors and effective collection of electronic evidence, as suspects almost always use electronic media to stalk and harass.	8/29/2016 3:12 PM
10	training around interaction with persons with disabilities to include mental impairment. Trauma and ACEs understanding and sensitivity.	8/25/2016 1:34 PM
11	The dangers of Stalking.	8/25/2016 12:30 PM
12	see #14	8/25/2016 9:00 AM
13	Any and all training as it pertains to rape/sexual assault. Stalking training	8/25/2016 8:54 AM
14	cultural competency	8/25/2016 7:36 AM
15	Law enforcement could benefit from training to help them understand DV better and how they can play a role in better outcomes and keeping victims safer	8/25/2016 7:26 AM
16	Overall response to child victims	8/24/2016 8:32 AM

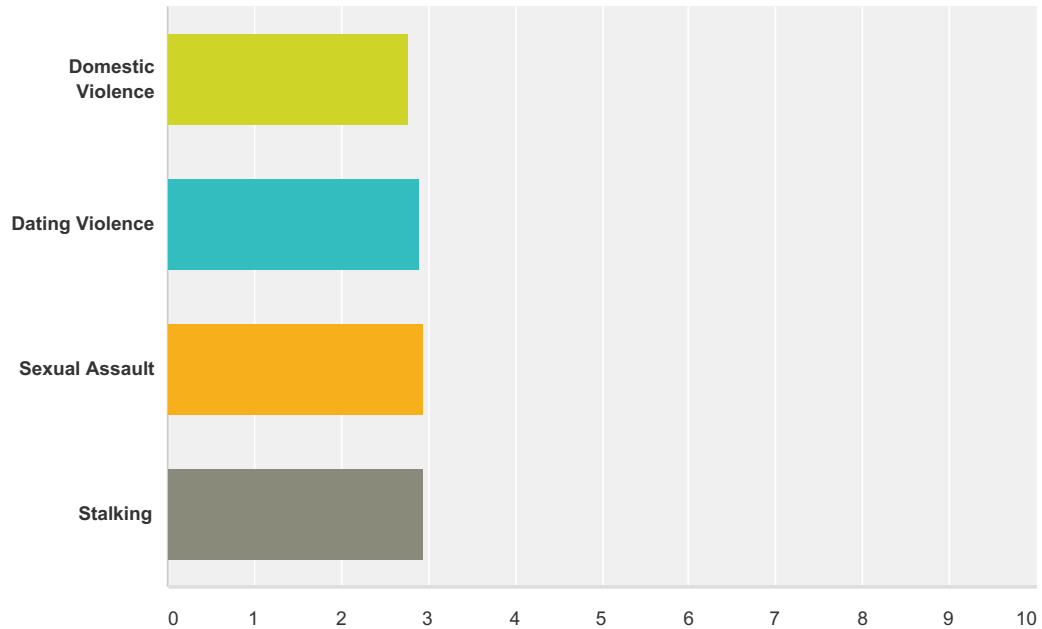
Q21 Please add comments/suggestions that should be considered to enhance and/or support the efforts of the law enforcement community's response.

Answered: 7 Skipped: 42

#	Responses	Date
1	No Comment	10/14/2016 7:40 AM
2	n/a	10/11/2016 2:41 PM
3	Awareness	10/10/2016 8:25 AM
4	Providing trauma-informed training to Law enforcement empowers them to engage victims in a manner that facilitates their safety and assistance in the prosecution of the offender. Stalking is a relatively "young" crime, just recently put on the books and more training is needed to understand, investigate and effectively prosecute the crime.	9/27/2016 5:42 PM
5	More efforts toward prevention would reduce the # of victims and \$ spent on victims.	8/25/2016 1:34 PM
6	The addition of a South Central Sussex County (Area of Dagsboro) Victims Service Assistant to support the underserved populations within the Dagsboro, Frankford, Selbyville, Ocean View and surrounding geography.	8/25/2016 9:00 AM
7	Compassion training for law enforcement.	8/25/2016 8:16 AM

Q22 In your opinion, how would you describe the Delaware Department of Justice's response to the following types of crime:

Answered: 32 Skipped: 17



	Very effective	Effective	Somewhat effective	Not very effective	Not alt all effective	Total	Weighted Average
Domestic Violence	12.50% 4	25.00% 8	34.38% 11	28.13% 9	0.00% 0	32	2.78
Dating Violence	12.50% 4	21.88% 7	28.13% 9	37.50% 12	0.00% 0	32	2.91
Sexual Assault	12.50% 4	21.88% 7	25.00% 8	40.63% 13	0.00% 0	32	2.94
Stalking	12.50% 4	25.00% 8	25.00% 8	31.25% 10	6.25% 2	32	2.94

Q23 STOP Funding can support training efforts to enhance the response to crimes of domestic violence, dating violence, sexual assault and stalking. Are there any specific training needs, related to the listed crimes, we should focus on to support DOJ's response?

Answered: 12 Skipped: 37

#	Responses	Date
1	Law Enforcement Interdisciplinary Communication Understanding Trauma Understanding Local Community Law Enforcement Barriers	10/31/2016 3:37 PM
2	no	10/14/2016 7:40 AM
3	Prosecute crimes and stop pleading down to misdemeanors	10/11/2016 4:37 PM
4	more communication to outside agencies	10/11/2016 2:42 PM
5	Please see response under law enforcement.	10/10/2016 12:24 PM
6	Training	10/10/2016 8:25 AM
7	There is a greater need for prosecution of DV crimes, including stalking. Prosecutors need trauma-informed training, to enhance victim safety and to encourage prosecution of DV cases.	9/27/2016 5:46 PM
8	Any training that would help DAG's understand the seriousness and serial nature of domestic violence and stalking.	9/27/2016 9:32 AM
9	Evidence-based, victimless prosecution. Trying DV cases even when the victim is reluctant or recanting. It can be accomplished and needs to be done more often.	8/29/2016 3:15 PM
10	Stop pleading down the crimes.	8/25/2016 12:31 PM
11	All of them. It is discouraging to get victims to go to court, just for cases to be dropped (CCP and FC) because the prosecution feels they don't have a strong case. It's like if a case can't plea out then DOJ drops it, even if a V comes with documentation and witness	8/25/2016 8:59 AM
12	With respect to DV, we need to focus on training that opens our eyes to dealing with DV differently. Other jurisdictions are dealing with DV better than DE and we need to take a look at how we can make changes and be open to those changes.	8/25/2016 7:28 AM

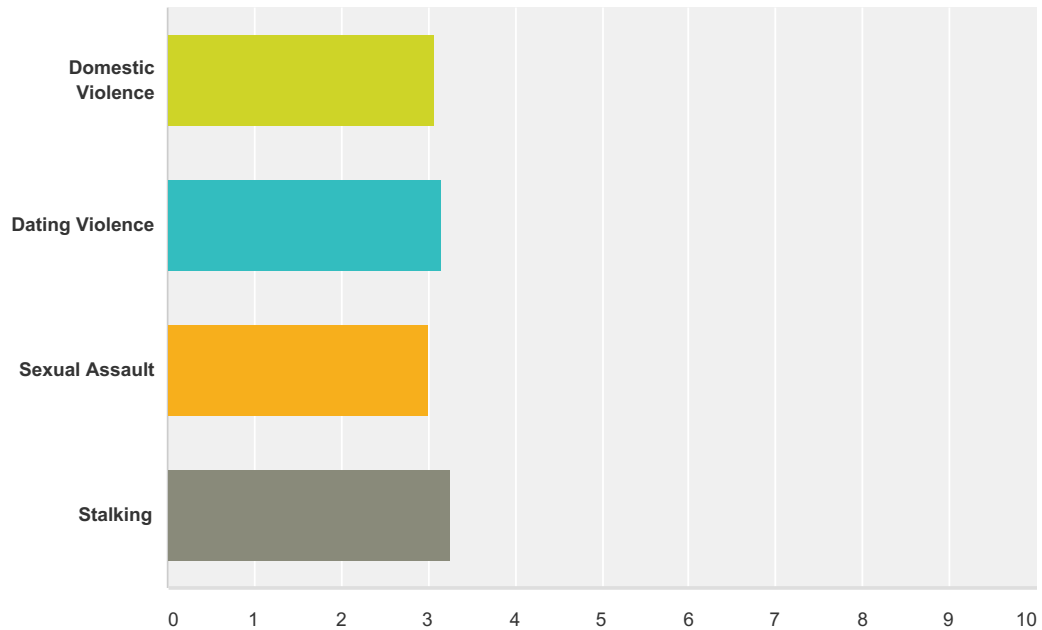
**Q24 Please add any comments/suggestions
that should be considered to enhance
and/or support the prosecution efforts of
the Department of Justice**

Answered: 10 Skipped: 39

#	Responses	Date
1	n/a	10/14/2016 7:40 AM
2	Stop allowing repeat offenders to plea out to lower crimes. Hold offenders responsible especially when they are already on probation for the same offenses.	10/12/2016 3:27 PM
3	n/a	10/11/2016 2:42 PM
4	Continued training	10/10/2016 8:25 AM
5	More DV cases need to be prosecuted and trauma-informed training can assist prosecutors in recognizing and pursuing the DV, especially when it intersects with other crimes.	9/27/2016 5:46 PM
6	DAG's with specialized training who then engage in best practices when prosecuting cases of violence against women cases.	9/27/2016 9:32 AM
7	I believe the Department of Justice does an effective job in prosecuting these types of investigations.	9/7/2016 11:19 AM
8	There are way to few courtrooms, judges and prosecutors to handle the caseload. Consider 24hr courts. Criminals and their attorneys know the system and a sweet deal will be offered in lieu of a trial.	8/30/2016 10:22 AM
9	stronger enforcement of laws	8/25/2016 1:36 PM
10	Prosecute, once convicted Incarcerate. STOP returning persons to the street to reoffend.	8/25/2016 9:03 AM

Q25 In your opinion, how would you describe the Court's response to the following crimes?

Answered: 32 Skipped: 17



	Very effective	Effective	Somewhat effective	Not very effective	Not at all effective	Total	Weighted Average
Domestic Violence	6.25% 2	25.00% 8	31.25% 10	31.25% 10	6.25% 2	32	3.06
Dating Violence	6.25% 2	21.88% 7	31.25% 10	31.25% 10	9.38% 3	32	3.16
Sexual Assault	9.38% 3	21.88% 7	34.38% 11	28.13% 9	6.25% 2	32	3.00
Stalking	6.25% 2	15.63% 5	31.25% 10	40.63% 13	6.25% 2	32	3.25

Q26 STOP Funding can support training efforts to enhance the response to crimes of domestic violence, dating violence, sexual assault and stalking. Are there any specific training needs, related to the listed crimes, we should focus on to support the Courts' response?

Answered: 12 Skipped: 37

#	Responses	Date
1	Accountability and Transparency Rehabilitation Model Understanding Family Dynamics and Helping the Family Heal Womens Empowerment Classes Self-Defense Courses	10/31/2016 3:39 PM
2	no	10/14/2016 7:41 AM
3	Increase penalties for violent crimes instead of just sentencing them to probation terms.	10/11/2016 4:38 PM
4	more input from outside agencies	10/11/2016 2:42 PM
5	Some is addressed under law enforcement but I think the Courts are not consistent with bail amounts being set or conditions being ordered. If someone is charged with strangulation, I do not see why a Judge would set unsecured bail or not put a NCO in to effect.	10/10/2016 12:25 PM
6	Training	10/10/2016 8:26 AM
7	More judicial training on DV, especially stalking is needed.	9/27/2016 5:49 PM
8	Unsure at this time. Recommendations that are generated as a result of the Family Court Enhancement Project should be considered.	9/27/2016 9:35 AM
9	Increase knowledge and awareness of judicial officials at all levels and encourage them to be more trauma aware and informed.	8/25/2016 1:39 PM
10	I think the courts are doing a good job.	8/25/2016 12:31 PM
11	All of them. Start empowering these victims instead of revictimizing them by dropping cases to move case log along	8/25/2016 9:01 AM
12	Similar to orevious responses. Training to improve the Court's knowledge on DV. How the court can hold the offender accountable and consistency between the different courts on how they handle DV cases.	8/25/2016 7:29 AM

**Q27 Please add any comments/suggestions
that should be considered to enhance
and/or support the efforts of the Courts.**

Answered: 5 Skipped: 44

#	Responses	Date
1	Invest in evidence-based treatment program in the community	10/25/2016 2:17 PM
2	Stop pleaing down violent crimes!!!!!!!!!!!!!!!!!!!!!!!!!!!!	10/17/2016 11:51 AM
3	no comments	10/14/2016 7:41 AM
4	greater communication	10/11/2016 2:42 PM
5	The Protection From Abuse process has been focused on court expediency, using mediators as a method of facilitating consent agreements. But, court expediency should never trump victim safety. The Court Enhancement project has been looking at ways to address this issue. Judicial training is needed.	9/27/2016 5:49 PM

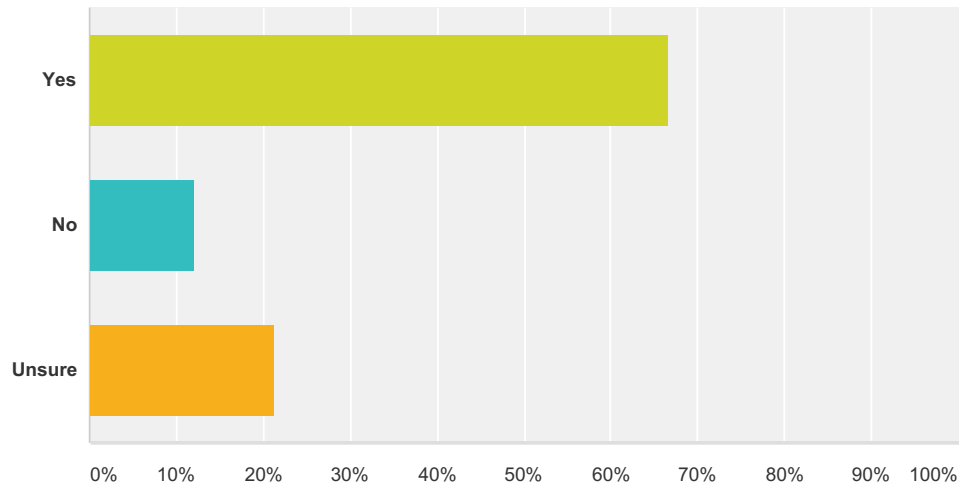
Q28 Please let us know of any needs, gaps, or examples of promising practices the VAWA Implementation Committee should consider under Discretionary funds.

Answered: 16 Skipped: 33

#	Responses	Date
1	Building Trust in the Community: Physical Presence and Role Modeling Positive Behavior Actively Addressing the Issues with Urgency Being Proactive in Prevention of Community Violence Using Innovative Peer Reviewed Studies as Models for Solving Inter-Related Community Problems like Violence	10/31/2016 3:44 PM
2	nothing	10/14/2016 7:41 AM
3	n/a	10/11/2016 2:43 PM
4	I believe the seminars offered each MUST continue to keep Law Enforcement aware	10/10/2016 8:27 AM
5	Community-based services for persons not in shelter but who need case management, including safety planning, counseling and legal advocacy.	9/27/2016 5:50 PM
6	Support the development and coordination of a multi-disciplinary team to address domestic violence and the elderly.	9/27/2016 9:37 AM
7	Early education about dating violence and healthy relationship behaviors for youth.	9/21/2016 7:59 AM
8	SART	9/20/2016 9:45 PM
9	Funding to support the development of a DV High Risk Team.	8/29/2016 3:17 PM
10	Prevention	8/25/2016 1:39 PM
11	Continue to support serving victims of DV, dating violence, sexual assault and stalking.	8/25/2016 12:33 PM
12	High Risk Team funding- a position for a coordinator	8/25/2016 10:25 AM
13	Prosecute, once convicted Incarcerate. STOP returning persons to the street to reoffend.	8/25/2016 9:03 AM
14	Training, training, training and MDTs	8/25/2016 9:03 AM
15	There is a great need in DE for a DV High Risk team. There are committed members of the community but funds are desperately needed.	8/25/2016 7:30 AM
16	More services for victims of child sexual abuse are needed. A disproportionate amount of funding is currently dedicated to adult victims of sex crimes while the true demographic reflects that most survivors were perpetrated against as children.	8/24/2016 8:39 AM

**Q29 In your opinion, should the CJC use
STOP Funds to enhance the State's
prevention efforts?**

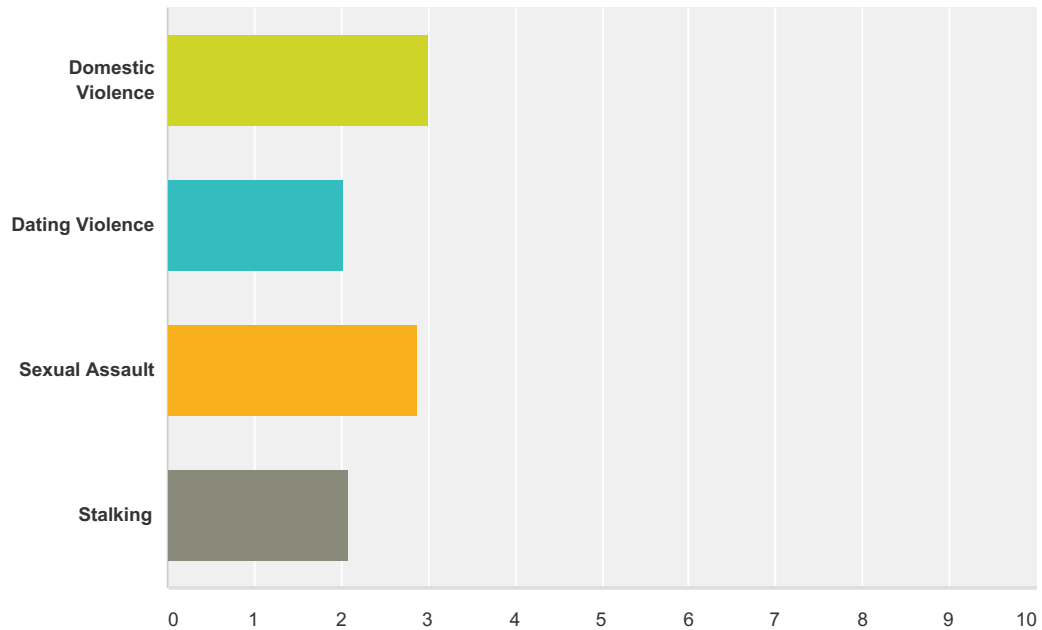
Answered: 33 Skipped: 16



Answer Choices	Responses	
Yes	66.67%	22
No	12.12%	4
Unsure	21.21%	7
Total		33

Q30 IF STOP funds were to be used to enhance prevention efforts in the State, please identify to priority:

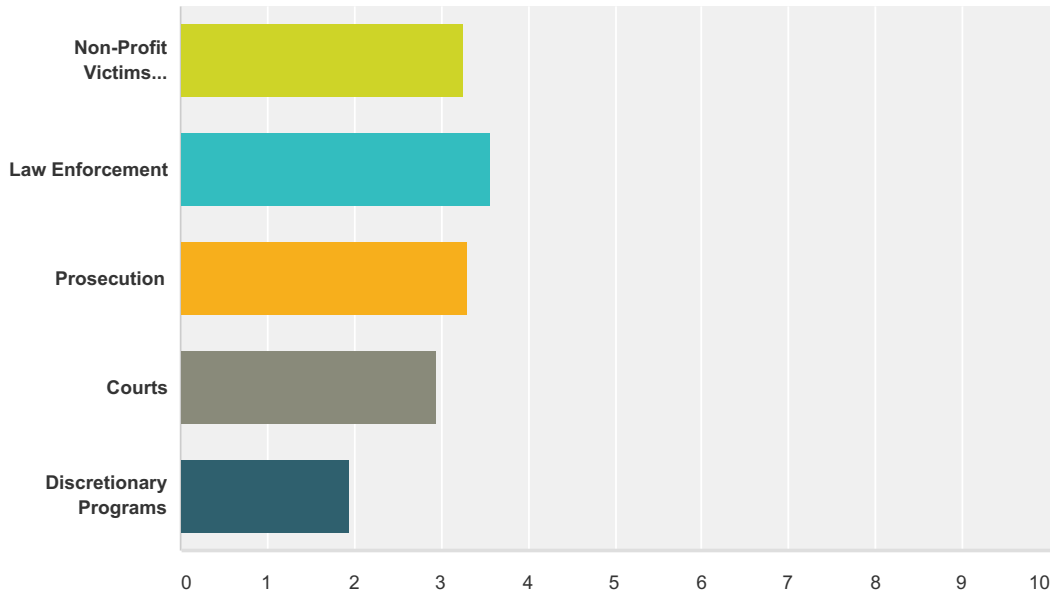
Answered: 32 Skipped: 17



	1	2	3	4	Total	Score
Domestic Violence	50.00% 16	21.88% 7	6.25% 2	21.88% 7	32	3.00
Dating Violence	9.38% 3	28.13% 9	18.75% 6	43.75% 14	32	2.03
Sexual Assault	37.50% 12	25.00% 8	25.00% 8	12.50% 4	32	2.88
Stalking	3.13% 1	25.00% 8	50.00% 16	21.88% 7	32	2.09

Q31 In your opinion, please rank the funding areas should the VAWA Implementation Committee and the CJC consider as priority areas to MEANINGFULLY ADDRESS sexual assault.

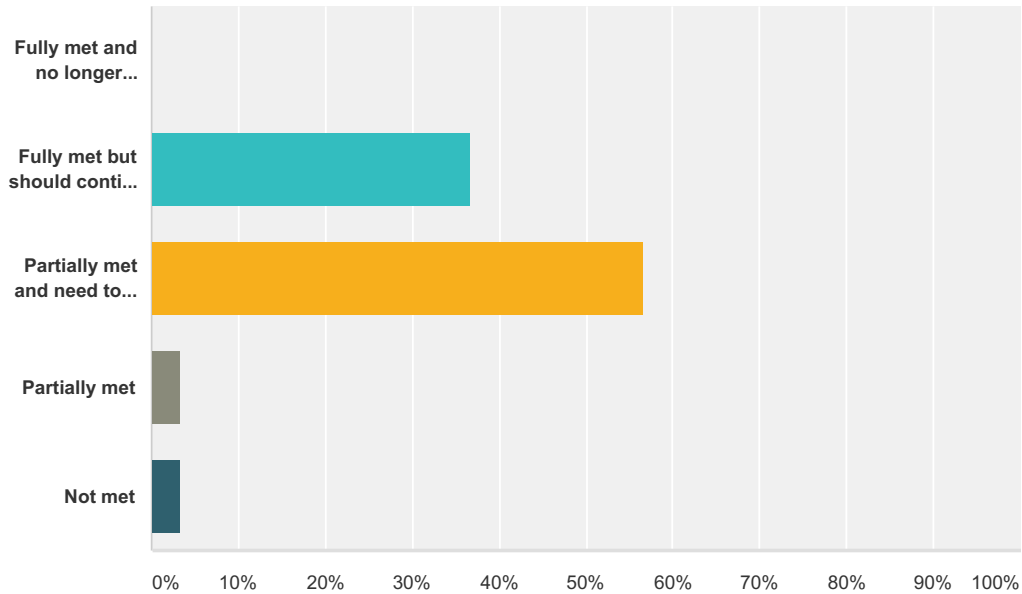
Answered: 34 Skipped: 15



	1	2	3	4	5	Total	Score
Non-Profit Victims Services	41.18% 14	2.94% 1	14.71% 5	23.53% 8	17.65% 6	34	3.26
Law Enforcement	26.47% 9	29.41% 10	23.53% 8	14.71% 5	5.88% 2	34	3.56
Prosecution	14.71% 5	29.41% 10	29.41% 10	23.53% 8	2.94% 1	34	3.29
Courts	14.71% 5	20.59% 7	23.53% 8	26.47% 9	14.71% 5	34	2.94
Discretionary Programs	2.94% 1	17.65% 6	8.82% 3	11.76% 4	58.82% 20	34	1.94

Q32 Goal #1: Ensure all victims of domestic violence, sexual assault, dating violence, stalking, and other violent crimes against women have accessible services available in their communities.

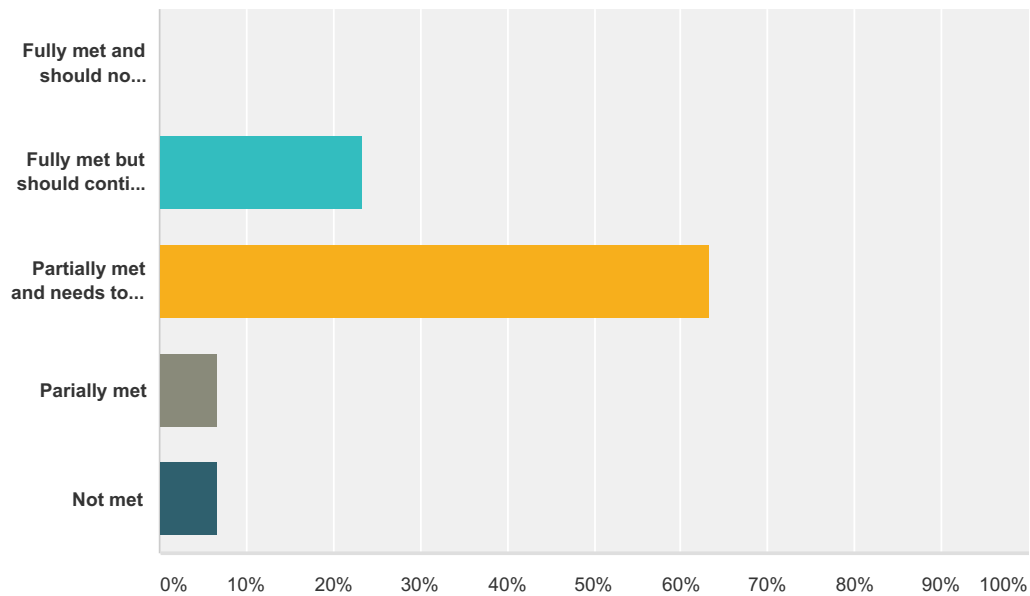
Answered: 30 Skipped: 19



Answer Choices	Responses	
Fully met and no longer should be considered a goal of the STOP Program	0.00%	0
Fully met but should continue to be supported with STOP Funds	36.67%	11
Partially met and need to continue to be a priority with STOP Funds	56.67%	17
Partially met	3.33%	1
Not met	3.33%	1
Total		30

Q33 Goal #2: Enhance and expand the response to the needs of victims of domestic violence, sexual assault, dating violence and stalking in underserved communities or populations (immigrant/minority populations, disabled/elderly populations, rural communities, etc)

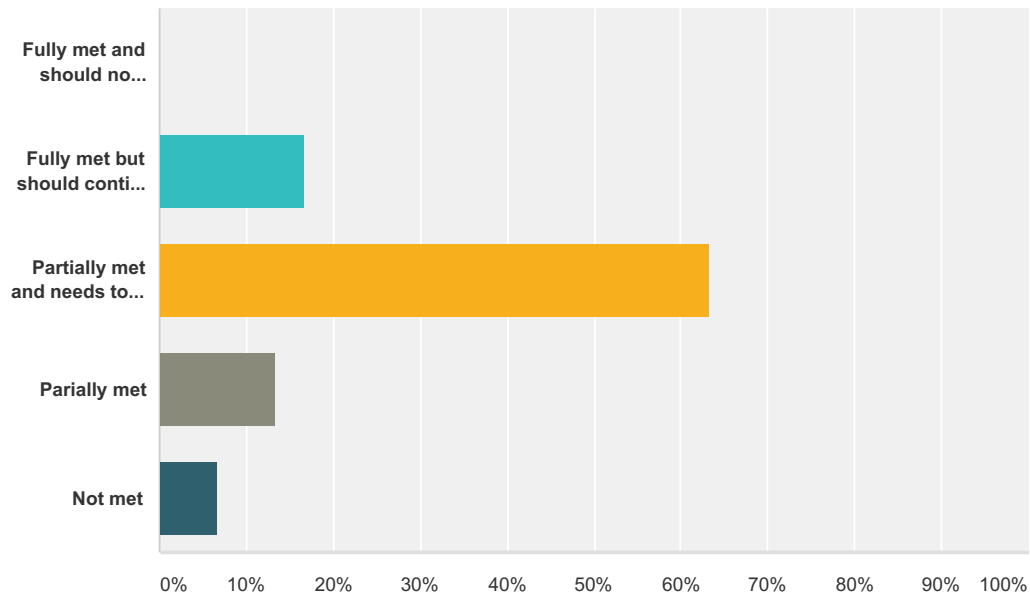
Answered: 30 Skipped: 19



Answer Choices	Responses	
Fully met and should no longer be considered a goal of the STOP Program	0.00%	0
Fully met but should continue to be supported with STOP Funds	23.33%	7
Partially met and needs to continue to be addressed with STOP Funds	63.33%	19
Partially met	6.67%	2
Not met	6.67%	2
Total		30

Q34 Goal #3: Support/fund law enforcement, prosecution, and court programs that promote system change and a coordinated response to crimes of domestic violence, sexual assault, dating violence and stalking.

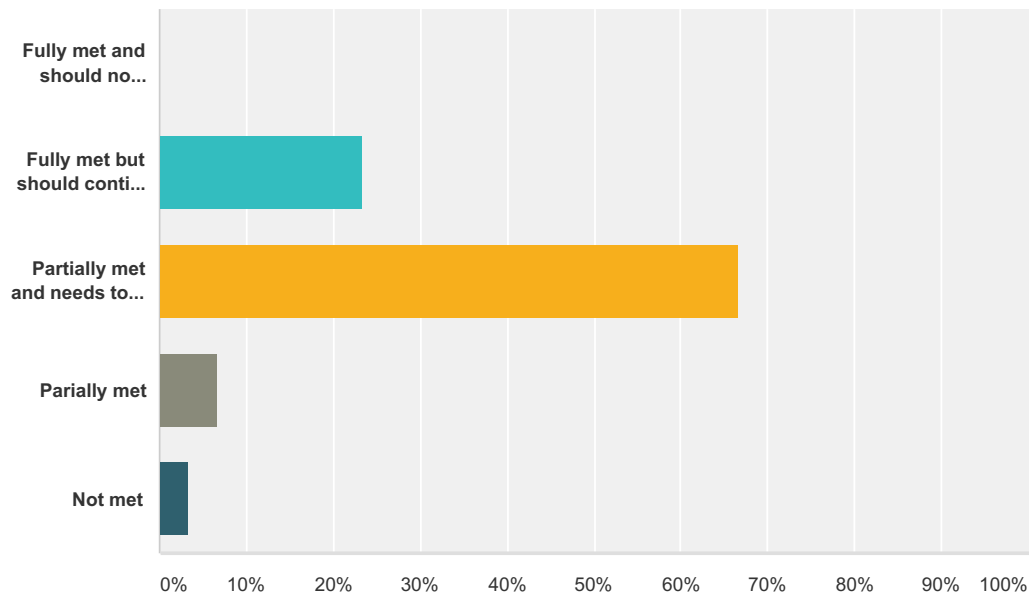
Answered: 30 Skipped: 19



Answer Choices	Responses	
Fully met and should no longer be considered a goal of the STOP Program	0.00%	0
Fully met but should continue to be supported with STOP Funds	16.67%	5
Partially met and needs to continue to be addressed with STOP Funds	63.33%	19
Parially met	13.33%	4
Not met	6.67%	2
Total		30

Q35 GOAL #4: Ensure victims of domestic violence, sexual assault, dating violence, and stalking receive appropriate assistance by knowledgeable, well trained professionals in the areas of NPO/NGO Victims Services, Law Enforcement, Prosecution, members of the Judiciary and all Court Personnel

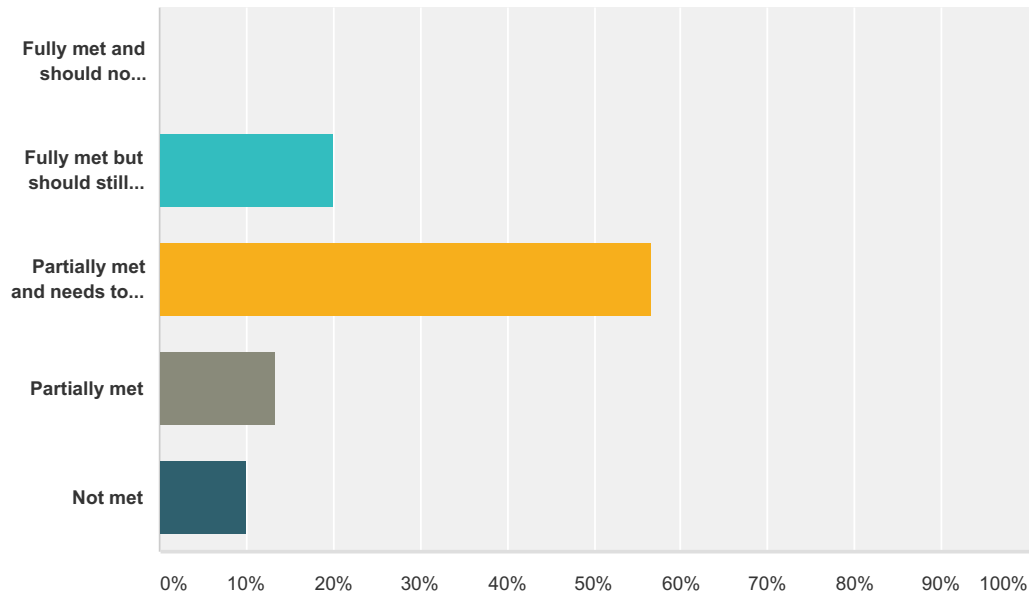
Answered: 30 Skipped: 19



Answer Choices	Responses	
Fully met and should no longer be a goal of the STOP Program	0.00%	0
Fully met but should continue to be supported with STOP Funds	23.33%	7
Partially met and needs to continue to be addressed with STOP Funds	66.67%	20
Partially met	6.67%	2
Not met	3.33%	1
Total		30

Q36 Goal #5: Support the State's efforts to reduce domestic violence-related homicides.

Answered: 30 Skipped: 19



Answer Choices	Responses	
Fully met and should no longer be a goal of the STOP Program	0.00%	0
Fully met but should still continue to be supported with STOP funds	20.00%	6
Partially met and needs to continue to be addressed with STOP funds	56.67%	17
Partially met	13.33%	4
Not met	10.00%	3
Total		30



Appendix C

Documentation Of Participation in Planning



STOP Violence Against Formula Grant Program

Implementation Planning Process DOCUMENTATION OF COLLABORATION

State/Territory: Delaware

Administering Agency: Delaware Criminal Justice Council

Collaborating Agency: Delaware Coalition Against D.V.

Planning Team Meeting Date(s): January 9, 2017

The following questions should be answered by the Collaborating Agency:

Did you participate in planning meeting (please circle one): Yes No

If so, did you participate X In-person attendance Via conference call

Did you have adequate opportunity to discuss the concerns or issues impacting your area of expertise and/or the the population(s) you were representing? Yes No

Did you receive a copy of the draft goals and objectives? Yes No

Did you review the draft goals and objectives? Yes No

Do you feel the primary needs were addressed in draft goals and objectives? Yes No

Did you offer feedback on draft goals and objectives? Yes No

Did you receive a copy of the finalized goals and objectives? Yes No

Were you satisfied that the plan included any issues you may have asked be included? Yes No

If no, please explain _____

Printed Name of Participant: SUE RYAN

[Signature]
Signature

Dated: 1/9/17

STOP Violence Against Formula Grant Program

Implementation Planning Process DOCUMENTATION OF COLLABORATION

State/Territory: Delaware

Administering Agency: Delaware Criminal Justice Council

Collaborating Agency: COMACT Lifeline, Inc

Planning Team Meeting Date(s): January 9, 2017

The following questions should be answered by the Collaborating Agency:

Did you participate in planning meeting (please circle one): Yes No

If so, did you participate ☒ In-person attendance ☐ Via conference call

Did you have adequate opportunity to discuss the concerns or issues impacting your area of expertise and/or the the population(s) you were representing? Yes No

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Did you offer feedback on draft goals and objectives? Yes No

Did you receive a copy of the finalized goals and objectives? Yes No

Were you satisfied that the plan included any issues you may have asked be included? Yes No

If no, please
explain _____

Printed Name of Participant: JACKIE B. COUSIN

Signature J. Cousin

Dated: 1-9-17

STOP Violence Against Formula Grant Program

Implementation Planning Process DOCUMENTATION OF COLLABORATION

State/Territory: Delaware

Administering Agency: Delaware Criminal Justice Council

Collaborating Agency: Delaware State Police Victim Services / Delaware Victim Center

Planning Team Meeting Date(s): January 9, 2017

The following questions should be answered by the Collaborating Agency:

Did you participate in planning meeting (please circle one): Yes No

If so, did you participate X In-person attendance Via conference call

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Did you review the draft goals and objectives? Yes No

Do you feel the primary needs were addressed in draft goals and objectives? Yes No

Did you offer feedback on draft goals and objectives? Yes No

Did you receive a copy of the finalized goals and objectives? Yes No

Were you satisfied that the plan included any issues you may have asked be included? Yes No

If no, please explain _____

Printed Name of Participant: Debra Reed

Debra Reed
Signature

Dated: 1/9/16

STOP Violence Against Formula Grant Program

Implementation Planning Process DOCUMENTATION OF COLLABORATION

State/Territory: Delaware

Administering Agency: Delaware Criminal Justice Council

Collaborating Agency: Dept of. Correction / Probation & Parole

Planning Team Meeting Date(s): January 9, 2017

The following questions should be answered by the Collaborating Agency:

Did you participate in planning meeting (please circle one): Yes No

If so, did you participate ✓ In-person attendance Via conference call

Did you have adequate opportunity to discuss the concerns or issues impacting your area of expertise and/or the population(s) you were representing? Yes No

Did you receive a copy of the draft goals and objectives? Yes No

Did you review the draft goals and objectives? Yes No

Do you feel the primary needs were addressed in draft goals and objectives? Yes No

Did you offer feedback on draft goals and objectives? Yes No

Did you receive a copy of the finalized goals and objectives? Yes No

Were you satisfied that the plan included any issues you may have asked be included? Yes No

If no, please
explain _____

Printed Name of Participant: Terra Taylor

Terra Taylor
Signature

Dated: 1/9/17

STOP Violence Against Formula Grant Program

Implementation Planning Process DOCUMENTATION OF COLLABORATION

State/Territory: Delaware

Administering Agency: Delaware Criminal Justice Council

Collaborating Agency: Delaware Capitol Police

Planning Team Meeting Date(s): January 9, 2017

The following questions should be answered by the Collaborating Agency:

Did you participate in planning meeting (please circle one): Yes No

If so, did you participate ✓ In-person attendance Via conference call

Did you have adequate opportunity to discuss the concerns or issues impacting your area of expertise and/or the the population(s) you were representing? Yes No

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Do you feel the primary needs were addressed in draft goals and objectives? Yes No

Did you offer feedback on draft goals and objectives? Yes No

Did you receive a copy of the finalized goals and objectives? Yes No

Were you satisfied that the plan included any issues you may have asked be included? Yes No

If no, please
explain _____

Printed Name of Participant: John Holsman

[Signature]
Signature

Dated: 1/9/17

STOP Violence Against Formula Grant Program
Implementation Planning Process
DOCUMENTATION OF COLLABORATION

State/Territory: Delaware

Administering Agency: Delaware Criminal Justice Council

Collaborating Agency: DELAWARE STATE POLICE

Planning Team Meeting Date(s): January 9, 2017

The following questions should be answered by the Collaborating Agency:

Did you participate in planning meeting (please circle one): ☒ Yes ☐ No

If so, did you participate ☒ In-person attendance ☐ Via conference call

Did you have adequate opportunity to discuss the concerns or issues impacting your area of expertise and/or the the population(s) you were representing? ☒ Yes ☐ No

Did you receive a copy of the draft goals and objectives? ☒ Yes ☐ No

Did you review the draft goals and objectives? ☒ Yes ☐ No

Do you feel the primary needs were addressed in draft goals and objectives? ☒ Yes ☐ No

Did you offer feedback on draft goals and objectives? ☒ Yes ☐ No

Did you receive a copy of the finalized goals and objectives? ☒ Yes ☐ No

Were you satisfied that the plan included any issues you may have asked be included? ☒ Yes ☐ No

If no, please
explain _____

Printed Name of Participant: CPI/3 ADRIENNE OWEN

Adrienne Owen
Signature

Dated: 01/09/17

STOP Violence Against Formula Grant Program

Implementation Planning Process DOCUMENTATION OF COLLABORATION

State/Territory: Delaware

Administering Agency: Delaware Criminal Justice Council

Collaborating Agency: Georgetown Police Department

Planning Team Meeting Date(s): January 9, 2017

The following questions should be answered by the Collaborating Agency:

Did you participate in planning meeting (please circle one): Yes No

If so, did you participate ✓ In-person attendance Via conference call

Did you have adequate opportunity to discuss the concerns or issues impacting your area of expertise and/or the the population(s) you were representing? Yes No

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Did you review the draft goals and objectives? Yes No

Do you feel the primary needs were addressed in draft goals and objectives? Yes No

Did you offer feedback on draft goals and objectives? Yes No

Did you receive a copy of the finalized goals and objectives? Yes No

Were you satisfied that the plan included any issues you may have asked be included? Yes No

If no, please
explain _____

Printed Name of Participant: R.L. Hughes

R.L. Hughes
Signature

Dated: 1/9/17

STOP Violence Against Formula Grant Program

Implementation Planning Process DOCUMENTATION OF COLLABORATION

State/Territory: Delaware

Administering Agency: Delaware Criminal Justice Council

Collaborating Agency: Wilmington Police Victim Services

Planning Team Meeting Date(s): January 9, 2017

The following questions should be answered by the Collaborating Agency:

Did you participate in planning meeting (please circle one):

☒ Yes ☐ No

If so, did you participate ☒ In-person attendance ☐ Via conference call

Did you have adequate opportunity to discuss the concerns or issues impacting your area of expertise and/or the the population(s) you were representing?

☒ Yes ☐ No

Did you receive a copy of the draft goals and objectives?

☒ Yes ☐ No

Did you review the draft goals and objectives?

☒ Yes ☐ No

Do you feel the primary needs were addressed in draft goals and objectives?

☒ Yes ☐ No

Did you offer feedback on draft goals and objectives?

☒ Yes ☐ No

Did you receive a copy of the finalized goals and objectives?


☒ Yes ☐ No

Were you satisfied that the plan included any issues you may have asked be included?

☒ Yes ☐ No

If no, please explain _____

Printed Name of Participant: Stephanie Hamilton


Signature

Dated: 1/9/17

STOP Violence Against Formula Grant Program

Implementation Planning Process DOCUMENTATION OF COLLABORATION

State/Territory: Delaware

Administering Agency: Delaware Criminal Justice Council

Collaborating Agency: Wilmington Dept of Police CJD

Planning Team Meeting Date(s): January 9, 2017

The following questions should be answered by the Collaborating Agency:

Did you participate in planning meeting (please circle one): Yes No

If so, did you participate ✓ In-person attendance Via conference call

Did you have adequate opportunity to discuss the concerns or issues impacting your area of expertise and/or the the population(s) you were representing? Yes No

Did you receive a copy of the draft goals and objectives? Yes No

Did you review the draft goals and objectives? Yes No

Do you feel the primary needs were addressed in draft goals and objectives? Yes No

Did you offer feedback on draft goals and objectives? Yes No

Did you receive a copy of the finalized goals and objectives? Yes No

Were you satisfied that the plan included any issues you may have asked be included? Yes No

If no, please
explain _____

Printed Name of Participant: Ronald W Miller Jr

Ronald W Miller Jr
Signature

Dated: 09 Jan 2017

Implementation Planning Process

DOCUMENTATION OF COLLABORATION

Page 1

STOP Violence Against Formula Grant Program

Implementation Planning Process DOCUMENTATION OF COLLABORATION

State/Territory: Delaware

Administering Agency: Delaware Criminal Justice Council

Collaborating Agency: Delaware Department of Justice

Planning Team Meeting Date(s): January 9, 2017

The following questions should be answered by the Collaborating Agency:

Did you participate in planning meeting (please circle one): Yes No

If so, did you participate X In-person attendance Via conference call

Did you have adequate opportunity to discuss the concerns or issues impacting your area of expertise and/or the population(s) you were representing? Yes No

Did you receive a copy of the draft goals and objectives? Yes No

Did you review the draft goals and objectives? Yes No

Do you feel the primary needs were addressed in draft goals and objectives? Yes No

Did you offer feedback on draft goals and objectives? Yes No

Did you receive a copy of the finalized goals and objectives? Yes ~~No~~

Were you satisfied that the plan included any issues you may have asked be included? Yes No

If no, please
explain _____

Printed Name of Participant: Jan van Amerongen, Jr.


Signature

Dated: 1/9/17

STOP Violence Against Formula Grant Program

Implementation Planning Process DOCUMENTATION OF COLLABORATION

State/Territory: Delaware

Administering Agency: Delaware Criminal Justice Council

Collaborating Agency: Family Court

Planning Team Meeting Date(s): January 9, 2017

The following questions should be answered by the Collaborating Agency:

Did you participate in planning meeting (please circle one): Yes No

If so, did you participate ✓ In-person attendance Via conference call

Did you have adequate opportunity to discuss the concerns or issues impacting your area of expertise and/or the the population(s) you were representing? Yes No

Did you receive a copy of the draft goals and objectives? Yes No

Did you review the draft goals and objectives? Yes No

Do you feel the primary needs were addressed in draft goals and objectives? Yes No

Did you offer feedback on draft goals and objectives? Yes No

Did you receive a copy of the finalized goals and objectives? Yes No

Were you satisfied that the plan included any issues you may have asked be included? Yes No

If no, please explain _____

Printed Name of Participant: Eleanor B. Torres

Eleanor Jones
Signature

Dated: 1/9/17

STOP Violence Against Formula Grant Program

Implementation Planning Process DOCUMENTATION OF COLLABORATION

State/Territory: Delaware

Administering Agency: Delaware Criminal Justice Council

Collaborating Agency: Court of Common Pleas

Planning Team Meeting Date(s): January 9, 2017

The following questions should be answered by the Collaborating Agency:

Did you participate in planning meeting (please circle one): Yes No

If so, did you participate ☒ In-person attendance ☐ Via conference call

Did you have adequate opportunity to discuss the concerns or issues impacting your area of expertise and/or the population(s) you were representing? Yes No

Did you receive a copy of the draft goals and objectives? Yes No

Did you review the draft goals and objectives? Yes No

Do you feel the primary needs were addressed in draft goals and objectives? Yes No

Did you offer feedback on draft goals and objectives? Yes No

Did you receive a copy of the finalized goals and objectives? Yes No

Were you satisfied that the plan included any issues you may have asked be included? Yes No

If no, please
explain _____

Printed Name of Participant: Stephanie Fitzgerald

Steph
Signature

Dated: 1/9/2017

STOP Violence Against Formula Grant Program

Implementation Planning Process DOCUMENTATION OF COLLABORATION

State/Territory: Delaware

Administering Agency: Delaware Criminal Justice Council

Collaborating Agency: Lenape Indian Tribe of Delaware

Planning Team Meeting Date(s): January 9, 2017

The following questions should be answered by the Collaborating Agency:

Did you participate in planning meeting (please circle one):

☒ Yes ☐ No

If so, did you participate ☒ In-person attendance ☐ Via conference call

Did you have adequate opportunity to discuss the concerns or issues impacting your area of expertise and/or the the population(s) you were representing?

☒ Yes ☐ No

Did you receive a copy of the draft goals and objectives?

☒ Yes ☐ No

Did you review the draft goals and objectives?

☒ Yes ☐ No

Do you feel the primary needs were addressed in draft goals and objectives?

☒ Yes ☐ No

Did you offer feedback on draft goals and objectives?

☒ Yes ☐ No

Did you receive a copy of the finalized goals and objectives?

☒ Yes ☐ No

Were you satisfied that the plan included any issues you may have asked be included?

☒ Yes ☐ No

If no, please
explain _____

Printed Name of Participant: Lisa Coker Hurd

Lisa Coker Hurd
Signature

Dated: 1/9/17

Implementation Planning Process

DOCUMENTATION OF COLLABORATION

Page 1

2017-2020

STOP Violence Against Formula Grant Program

Implementation Planning Process DOCUMENTATION OF COLLABORATION

State/Territory: Delaware

Administering Agency: Delaware Criminal Justice Council

Collaborating Agency: Latin American Community Center

Planning Team Meeting Date(s): 2-28-2017

The following questions should be answered by the Collaborating Agency:

Did you participate in planning meeting (please circle one):

Yes ☒ No one on one

If so, did you participate In-person attendance Via conference call

Did you have adequate opportunity to discuss the concerns or issues impacting your area of expertise and/or the the population(s) you were representing?

☒ Yes ☐ No

Did you receive a copy of the draft goals and objectives?

☒ Yes ☐ No

Did you review the draft goals and objectives?

☒ Yes ☐ No

Do you feel the primary needs were addressed in draft goals and objectives?

☒ Yes ☐ No

Did you offer feedback on draft goals and objectives?

☒ Yes ☐ No

Did you receive a copy of the finalized goals and objectives?

Yes ☒ No goals yes objectives no

Were you satisfied that the plan included any issues you may have asked be included?

Yes ☐ No have not seen the plan yet

If no, please explain _____

Printed Name of Participant: MARIA MATOS

Maria Matos
Signature

Dated: 2/28/2017

STOP Violence Against Formula Grant Program

Implementation Planning Process DOCUMENTATION OF COLLABORATION

State/Territory: Delaware

Administering Agency: Delaware Criminal Justice Council

Collaborating Agency: CHILD, Inc.

Planning Team Meeting Date(s): January 9, 2017

The following questions should be answered by the Collaborating Agency:

Did you participate in planning meeting (please circle one): ☒ Yes ☐ No

If so, did you participate ☒ In-person attendance ☐ Via conference call

Did you have adequate opportunity to discuss the concerns or issues impacting your area of expertise and/or the the population(s) you were representing? ☒ Yes ☐ No

Did you receive a copy of the draft goals and objectives? ☒ Yes ☐ No

Did you review the draft goals and objectives? ☒ Yes ☐ No

Do you feel the primary needs were addressed in draft goals and objectives? ☒ Yes ☐ No

Did you offer feedback on draft goals and objectives? ☒ Yes ☐ No

Did you receive a copy of the finalized goals and objectives? ☒ Yes ☒ No

Were you satisfied that the plan included any issues you may have asked be included? ☒ Yes ☐ No

If no, please
explain _____

Printed Name of Participant: Deanna Tyree

Deanna Tyree
Signature

Dated: Jan 9, 2017

STOP Violence Against Formula Grant Program
Implementation Planning Process
DOCUMENTATION OF COLLABORATION

State/Territory: Delaware

Administering Agency: Delaware Criminal Justice Council

Collaborating Agency: People's Place

Planning Team Meeting Date(s): January 9, 2017

The following questions should be answered by the Collaborating Agency:

Did you participate in planning meeting (please circle one): Yes No

If so, did you participate ☒ In-person attendance ☐ Via conference call

Did you have adequate opportunity to discuss the concerns or issues impacting your area of expertise and/or the population(s) you were representing? Yes No

Did you receive a copy of the draft goals and objectives? Yes No

Did you review the draft goals and objectives? Yes No

Do you feel the primary needs were addressed in draft goals and objectives? Yes No

Did you offer feedback on draft goals and objectives? Yes No

Did you receive a copy of the finalized goals and objectives? Yes No

Were you satisfied that the plan included any issues you may have asked be included? Yes No

If no, please explain _____

Printed Name of Participant: Janet L. Berry


Signature
Dated: 1-9-17

STOP Violence Against Formula Grant Program

Implementation Planning Process DOCUMENTATION OF COLLABORATION

State/Territory: Delaware

Administering Agency: Delaware Criminal Justice Council

Collaborating Agency: CA/ILP INC

Planning Team Meeting Date(s): January 9, 2017

The following questions should be answered by the Collaborating Agency:

Did you participate in planning meeting (please circle one):

☒ Yes ☐ No

If so, did you participate X In-person attendance Via conference call

Did you have adequate opportunity to discuss the concerns or issues impacting your area of expertise and/or the the population(s) you were representing?

☒ Yes ☐ No

Did you receive a copy of the draft goals and objectives?

☒ Yes ☐ No

Did you review the draft goals and objectives?

☒ Yes ☐ No

Do you feel the primary needs were addressed in draft goals and objectives?

☒ Yes ☐ No

Did you offer feedback on draft goals and objectives?

☒ Yes ☐ No

Did you receive a copy of the finalized goals and objectives?

☒ Yes ☐ No YES

Were you satisfied that the plan included any issues you may have asked be included?

☒ Yes ☐ No

If no, please
explain _____

Printed Name of Participant: TIM BRANDAU

[Signature]
Signature

Dated: 1/9/17

STOP Violence Against Formula Grant Program

Implementation Planning Process DOCUMENTATION OF COLLABORATION

State/Territory: Delaware

Administering Agency: Delaware Criminal Justice Council

Collaborating Agency: Delaware Victims' Compensation Assistance Program

Planning Team Meeting Date(s): January 9, 2017

The following questions should be answered by the Collaborating Agency:

Did you participate in planning meeting (please circle one): Yes No

If so, did you participate ✓ In-person attendance Via conference call

Did you have adequate opportunity to discuss the concerns or issues impacting your area of expertise and/or the population(s) you were representing? Yes No

Did you receive a copy of the draft goals and objectives? Yes No

Did you review the draft goals and objectives? Yes No

Do you feel the primary needs were addressed in draft goals and objectives? Yes No

Did you offer feedback on draft goals and objectives? Yes No

Did you receive a copy of the finalized goals and objectives? Yes No

Were you satisfied that the plan included any issues you may have asked be included? Yes No

If no, please explain _____

Printed Name of Participant: CARA SAWYER

Signature [Signature]

Dated: 1/9/17

STOP Violence Against Formula Grant Program

Implementation Planning Process DOCUMENTATION OF COLLABORATION

State/Territory: Delaware

Administering Agency: Delaware Criminal Justice Council

Collaborating Agency: Delaware Volunteer Legal Services, Inc.

Planning Team Meeting Date(s): January 9, 2017

The following questions should be answered by the Collaborating Agency:

Did you participate in planning meeting (please circle one): Yes No

If so, did you participate ✓ In-person attendance Via conference call

Did you have adequate opportunity to discuss the concerns or issues impacting your area of expertise and/or the population(s) you were representing? Yes No

Did you receive a copy of the draft goals and objectives? Yes No

Did you review the draft goals and objectives? Yes No

Do you feel the primary needs were addressed in draft goals and objectives? Yes No

Did you offer feedback on draft goals and objectives? Yes No

Did you receive a copy of the finalized goals and objectives? Yes No

Were you satisfied that the plan included any issues you may have asked be included? Yes No

If no, please
explain _____

Printed Name of Participant: Janine N. Howard-O'Rangers

Janine N. Howard-O'Rangers
Signature

Dated: 1/9/17

STOP Violence Against Formula Grant Program

Implementation Planning Process DOCUMENTATION OF COLLABORATION

State/Territory: Delaware

Administering Agency: Delaware Criminal Justice Council

Collaborating Agency: Domestic Violence Coordinating Council

Planning Team Meeting Date(s): January 9, 2017

The following questions should be answered by the Collaborating Agency:

Did you participate in planning meeting (please circle one): **Yes** **No**

If so, did you participate In-person attendance Via conference call

Did you have adequate opportunity to discuss the concerns or issues impacting your area of expertise and/or the population(s) you were representing? **Yes** **No**

Did you receive a copy of the draft goals and objectives? **Yes** **No**

Did you review the draft goals and objectives? **Yes** **No**

Do you feel the primary needs were addressed in draft goals and objectives? **Yes** **No**

Did you offer feedback on draft goals and objectives? **Yes** **No**

Did you receive a copy of the finalized goals and objectives? **Yes** **No**

Were you satisfied that the plan included any issues you may have asked be included? **Yes** **No**

If no, please explain _____

Printed Name of Participant: Maureen Monaghan

Maureen Monaghan
Signature

Dated: 1/9/17

STOP Violence Against Formula Grant Program

Implementation Planning Process DOCUMENTATION OF COLLABORATION

State/Territory: Delaware

Administering Agency: Delaware Criminal Justice Council

Collaborating Agency: Delaware Domestic Violence Task Force

Planning Team Meeting Date(s): January 9, 2017

The following questions should be answered by the Collaborating Agency:

Did you participate in planning meeting (please circle one):

☒ Yes ☐ No

If so, did you participate ☒ In-person attendance ☐ Via conference call

Did you have adequate opportunity to discuss the concerns or issues impacting your area of expertise and/or the population(s) you were representing?

☒ Yes ☐ No

Did you receive a copy of the draft goals and objectives?

☒ Yes ☐ No

Did you review the draft goals and objectives?

☒ Yes ☐ No

Do you feel the primary needs were addressed in draft goals and objectives?

☒ Yes ☐ No

Did you offer feedback on draft goals and objectives?

☒ Yes ☐ No

Did you receive a copy of the finalized goals and objectives?

☒ Yes ☐ No

Were you satisfied that the plan included any issues you may have asked be included?

☒ Yes ☐ No

If no, please
explain _____

Printed Name of Participant: Rostmary West



Signature

Dated: 1.9.17

STOP Violence Against Formula Grant Program

Implementation Planning Process DOCUMENTATION OF COLLABORATION

State/Territory: Delaware

Administering Agency: Delaware Criminal Justice Council

Collaborating Agency: COMMUNITY LEGAL AID SOCIETY, INC (CLASI)

Planning Team Meeting Date(s): January 9, 2017

The following questions should be answered by the Collaborating Agency:

Did you participate in planning meeting (please circle one): Yes No

If so, did you participate ✓ In-person attendance Via conference call

Did you have adequate opportunity to discuss the concerns or issues impacting your area of expertise and/or the population(s) you were representing? Yes No

Did you receive a copy of the draft goals and objectives? Yes No

Did you review the draft goals and objectives? Yes No

Do you feel the primary needs were addressed in draft goals and objectives? Yes No

Did you offer feedback on draft goals and objectives? Yes No

Did you receive a copy of the finalized goals and objectives? Yes No

Were you satisfied that the plan included any issues you may have asked be included? Yes No

If no, please
explain _____

Printed Name of Participant: LANZA GRAHAM


Signature

Dated: 01/09/2017

STOP Violence Against Formula Grant Program

Implementation Planning Process DOCUMENTATION OF COLLABORATION

State/Territory: Delaware

Administering Agency: Delaware Criminal Justice Council

Collaborating Agency: Delaware Victims Rights Task Force

Planning Team Meeting Date(s): January 9, 2017

The following questions should be answered by the Collaborating Agency:

Did you participate in planning meeting (please circle one): ☒ Yes ☐ No

If so, did you participate ☒ In-person attendance ☐ Via conference call

Did you have adequate opportunity to discuss the concerns or issues impacting your area of expertise and/or the population(s) you were representing? ☒ Yes ☐ No

Did you receive a copy of the draft goals and objectives? ☒ Yes ☐ No

Did you review the draft goals and objectives? ☒ Yes ☐ No

Do you feel the primary needs were addressed in draft goals and objectives? ☒ Yes ☐ No

Did you offer feedback on draft goals and objectives? ☒ Yes ☐ No

Did you receive a copy of the finalized goals and objectives? ☒ Yes ☐ No

Were you satisfied that the plan included any issues you may have asked be included? ☒ Yes ☐ No

If no, please
explain _____

Printed Name of Participant: Melissa A. Pennachi

Signature Melissa A. Pennachi

Dated: 1/9/17

STOP Violence Against Formula Grant Program

Implementation Planning Process DOCUMENTATION OF COLLABORATION

State/Territory: Delaware

Administering Agency: Delaware Criminal Justice Council

Collaborating Agency: DOVER POLICE DEPARTMENT

Planning Team Meeting Date(s): January 9, 2017

The following questions should be answered by the Collaborating Agency:

Did you participate in planning meeting (please circle one): Yes No

If so, did you participate ✓ In-person attendance Via conference call

Did you have adequate opportunity to discuss the concerns or issues impacting your area of expertise and/or the the population(s) you were representing? Yes No

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Did you review the draft goals and objectives? Yes No

Do you feel the primary needs were addressed in draft goals and objectives? Yes No

Did you offer feedback on draft goals and objectives? Yes No

Did you receive a copy of the finalized goals and objectives? Yes No

Were you satisfied that the plan included any issues you may have asked be included? Yes No

If no, please
explain _____

Printed Name of Participant: MARVIN MALLON

Signature [Signature]

Dated: 1/9/16

STOP Violence Against Formula Grant Program

Implementation Planning Process DOCUMENTATION OF COLLABORATION

State/Territory: Delaware

Administering Agency: Delaware Criminal Justice Council

Collaborating Agency: Domestic Violence Coordinating Council

Planning Team Meeting Date(s): January 9, 2017

The following questions should be answered by the Collaborating Agency:

Did you participate in planning meeting (please circle one): Yes No

If so, did you participate ✓ In-person attendance Via conference call

Did you have adequate opportunity to discuss the concerns or issues impacting your area of expertise and/or the population(s) you were representing? Yes No

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Did you review the draft goals and objectives? Yes No

Do you feel the primary needs were addressed in draft goals and objectives? Yes No

Did you offer feedback on draft goals and objectives? Yes No

Did you receive a copy of the finalized goals and objectives? Yes No

Were you satisfied that the plan included any issues you may have asked be included? Yes No

If no, please
explain _____

Printed Name of Participant: Aimée Voshell String

Aimée Voshell String
Signature

Dated: 1/9/17

STOP Violence Against Formula Grant Program

Implementation Planning Process DOCUMENTATION OF COLLABORATION

State/Territory: Delaware

Administering Agency: Delaware Criminal Justice Council

Collaborating Agency: YWCA Delaware

Planning Team Meeting Date(s): January 9, 2017

The following questions should be answered by the Collaborating Agency:

Did you participate in planning meeting (please circle one): Yes No

If so, did you participate ✓ In-person attendance Via conference call

Did you have adequate opportunity to discuss the concerns or issues impacting your area of expertise and/or the the population(s) you were representing? Yes No

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Did you review the draft goals and objectives? Yes No

Do you feel the primary needs were addressed in draft goals and objectives? Yes No

Did you offer feedback on draft goals and objectives? Yes No

Did you receive a copy of the finalized goals and objectives? Yes No

Were you satisfied that the plan included any issues you may have asked be included? Yes No

If no, please
explain _____

Printed Name of Participant: Pamela Draper

Pamela Draper
Signature

Dated: 1/9/2016



STATE OF DELAWARE
EXECUTIVE DEPARTMENT
CRIMINAL JUSTICE COUNCIL
STATE OFFICE BUILDING – 10th FLOOR
820 FRENCH STREET
WILMINGTON, DELAWARE 19801

Telephone: (302) 577-5030
Fax: (302) 577-3440

Violence Against Women Act Implementation Committee
STOP Grant- Strategic Planning Meeting
Delaware State Police- Troop #2
100 Lagrange Ave
Newark, DE 19702

January 9, 2017
9:30AM-12:30PM

Agenda

9:30 AM: Welcome and Introductions

9:45AM: Overview of VAWA and Goal for Meeting

10:15AM: Breakout Group Discussion:

- What is needed to support a Coordinated Community Response
 - Identify strengths in DE's response? What is needed?
- Un-Served, Underserved or Inadequately Served?
 - Where (rural/urban? Which county?)
 - Who (specific groups/communities)
- What training is needed? Who needs it?
- IF VAWA was to support prevention efforts, tell us:
 - What topics?
 - Who/what communities should be targeted?

11:15AM: Group Summaries

12:00PM: Wrap up














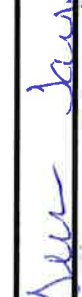





Criminal Justice Council
VAWA Implementation Committee
STOP Formula Grant Planning Meeting

Monday, January 9, 2017

Participant Sign-In

Name	Agency or Group	Signature
Hon. Vincent Poppiti	VAWA Implementation Committee	
Hon. Rob Coupe	VAWA Implementation Committee	<i>R M Coupe</i>
DAG Maria Knoll	VAWA Implementation Committee	
Josephine MacLaine	VAWA Implementation Committee	
Stephanie Hamilton	VAWA Implementation Committee	<i>Stephanie Hamilton</i>
Janet Berry	People's Place II, Inc ✓	<i>Janet Berry</i>
Tim Brandau	CHILD Inc ✓	<i>Tim Brandau</i>
Chief Natosha Carmine	Nanticoke Indian Tribe	<i>Natosha Carmine</i>
Chief Dennis Coker	Lenape Indian Tribe of Delaware	<i>Dennis Coker</i>
Asst. Chief Lisa Coker Hurd	Lenape Indian Tribe of Delaware	<i>Lisa Coker Hurd</i>
Pamela Draper	YWCA of Delaware, Inc ✓	<i>Pamela Draper</i>
Laura Graham, Esq	Community Legal Aid Society, Inc (CLASI) ✓	<i>Laura Graham</i>
Alan Grinstead	Department of Correction (DOC)	<i>Alan Grinstead</i>
Chief John Horsman	DE Capitol Police Department ✓	<i>John Horsman</i>
Janine Howard-O'Rangers, Esq	DVLS ✓	<i>Janine Howard-O'Rangers</i>
Chief R.L. Hughes	Georgetown Police Department ✓	<i>R.L. Hughes</i>

Name	Agency or Group	Signature
Major Marvin Mailey	Dover Police Department ✓	
Rosemary Martinez	Domestic Violence Task Force (DVTF) ✓	
Maria Matos	Latin American Community Center (LACC)	
Det. Sgt. Ronald Mullin	Wilmington Police Department ✓	
Sgt. Barry Mullins	Wilmington Police Department (WPD)	
Melissa Pennachi	Victims' Rights Task Force (VRTF) ✓	
Cpl 3. Adrienne Owen	Delaware State Police ✓	
Deb Reed	DSP/ Delaware Victims Center ✓	
Sue Ryan	Delaware Coalition Against Domestic Violence (DCADV) ✓	
DAG Cara Sawyer	(VCAP) ✓	
Sara Shultz	YWCA of Delaware, Inc	
Anita Symonds	Christiana Hospital/SANE	
Natasha Smith	Domestic Violence Coordinating Council (DVCC)	
Aimee String	Domestic Violence Coordinating Council (DVCC)	
Ellie Torres, Esq	Family Court ✓	
Deianna Tyree	CHILD Inc ✓	
Jan van Amerongen	Department of Justice (DOJ) ✓	
Rosalia Velasquez	La Esperanza	
Terra Taylor	Dept of Correction ✓	
Daxie Cousin	CONTACT LIFELINE ✓	
Stephanie Fitzgerald	Court of Common Pleas ✓	



Appendix D

Planning Summary Notes



VAWA Implementation Committee
FFY2017-2020 Strategic Planning Session Summary Notes

January 9, 2016
9:30AM-12:00PM

Delaware State Police- Troop #2
100 Lagrange Ave
Newark, DE 19702

Attendees

VAWA Implementation Committee: Hon. Robert Coupe, Stephanie Hamilton

Invited: Janet Berry (People's Place, II), Tim Brandau (CHILD, Inc.), Chief Natosha Carmine (Nanticoke Indian Tribe), Asst. Chief Lisa Coker Hurd (Lenape Indian Tribe of DE), Pamela Draper (YWCA, Inc.), Laura Graham, Esq. (CLASI), Chief John Horspan (DE Capitol Police), Janine Howard-O'Rangers, Esq (DVLS), Chief R.L. Hughes (Georgetown PD), Major Marvin Mailey (Dover PD), Rosemary Martinez (DV Task Force), Det. Sgt. Ronald Mullin (Wilmington PD), Melissa Pennachi (Victims' Rights Task Force), Cpl 3 Adrienne Owen (DSP), Deb Reed (DSP/Victims Center), Sue Ryan (DCADV), DAG Cara Sawyer (VCAP), Aimee String (DVCC), Ellie Torres, Esq. (Family Court), Deiana Tyree (CHILD, Inc.), Jan van Amerongen (DOJ), Terra Taylor (DOC), Jackie Cousin (Contact Lifeline), Stephanie Fitzgerald (CCP)

What is needed to support a Coordinated Community Response?

Identified Strengths in DE's response?

The strengths identified are:

- Delaware is a Small and close knit community regarding size
- Those that are providing services to communities in Delaware are familiar with other agencies that provide services in the communities they serve.
- There is strong agency collaboration and engagement
- A significant attorney presence for victims in Protection From Abuse cases in New Castle County
- Having the Legal Helpline (people are able to access the information by phone about legal services)
- DVLS and CLASI coordinate victim legal services whenever possible or if there is a conflict

What's Needed?

- Funding to implement programs and hire staff.
- Once funding is established, finding and retaining qualified people
- Getting licensed attorneys in Kent and Sussex counties to work with victims. (particularly multi-lingual attorneys willing to accept the compensation offered)
- Attorneys to handle custody, divorce and property division cases on a pro-bono basis.

- Fee Waivers for custody and divorce petitions for victims
- For CCP Victims – more of an effort for victims to appear in court. Possibly early contact from the Dept. of Justice and/or victim services to reach out to victims. As well as explain the criminal and civil processes (victims are sometimes unaware of the status of criminal cases or do not know about civil filing options)
- Parenting Classes (in Spanish, no cost and online options)
- Setting aside funds for legal consultations for victims who will be filing petitions without an attorney (petitions such as custody, divorce, property division, alimony).
- The DOJ needs to work closer with law enforcement and social workers and increase contact with and knowledge of community agencies/resources.
- DOJ needs to provide community with understanding of case prosecution/court process. (increased education and community resources)
- Fact finding/investigation techniques should be interview style not a cross-examination.
- More work with the Hispanic population for VIP program (need people who speak the language)
- Increased services (housing is an issue)
- More Spanish-speaking officers and advocates
- More outreach to disabled and elderly victims (officer training to coincide)
- Services for addiction and human trafficking victims
- Mental health care to address burnout in service workers, police officers, etc.
- More community advocates for victims not involved in police or court systems
- Better continuum of care for victims
- Tribal community needs inclusion to know how to better serve their communities
- Ongoing discussion with other agencies to increase/improve collaboration

What is needed to meaningfully address sexual assault?

- Institute a MDT to meet regarding cases referred to DOJ.
- Single Point of Contact at DOJ for rape crisis centers to get assistance helping victims obtain information
- Address social media and the schools
- More police officer diversity (female officers)

Training needed (webinars suggested)

- Judiciary Training
 - Lethality vs. Bail risk
 - Trauma-informed approaches
 - Court Staff on information needed for a Judge or Commissioner to best handle cases
- Training for Probation staff
 - Identifying victims in the field
 - How to do community work in the field

- Law Enforcement
 - Knowing the signs of DV & SA and knowing the resources available/how to find them
 - Sexual Assault 101
- SANE nurses
 - Expert witness training
- Cross-training of DOJ Staff (specifically rape crisis training)
 - Identifying victims in the field
 - How to do community work in the field
- Educators in Schools
 - How to handle SA & DV in schools
 - Possible Prevention efforts for youth (healthy relationships, rights of individuals and victims, what is sexual assault)

Underserved communities

- Poor populations statewide
- Native American populations in Kent and Sussex Counties
- Spanish speaking population in Wilmington
- LGBTQ victims statewide
- Male victims statewide
- Asian population
- Cultural locations and places of worship

Recurring themes

- Training for Educators and prevention efforts in schools
- Better services for native American and male populations



Appendix E

FFY2016 STOP CJC Standard Form



CJC STANDARD FORM

GRANT PROGRAM S.T.O.P. Formula Grant Program

Fiscal Year 2016
Amount \$943,114.00

VAWA Implementation Committee Recommendations							
Applicant Agency	Concept Title	Description	FTE	Federal Requested	Match	Year of Funding	Approved
Criminal Justice Council	VAWA Administration	Grant Administration 5% of the total allocation.	1.0(S)	\$45,224.00	\$39,878.00	On-going	\$47,157.00
Department of Justice	VAWA Prosecution	Continues to strengthen the prosecutorial response to domestic violence in New Castle, Kent & Sussex Counties. Supports positions in the Family Division of DOJ.	5.0(S)	\$200,000.00	\$69,885.00	19	\$209,655.00
Department of Justice	Sexual Assault Paralegal	Continues to strengthen the prosecutorial response to crimes of sexual assault in Sussex County. Funding supports a Casual/Seasonal Paralegal and training to enhance prosecution of sexual assault.	0.0(S)	\$40,000.00	\$13,334.00	3	\$40,000.00
YWCA of Delaware, Inc	YWCA Delaware Domestic Violence Program and Rape Crisis Service Center	Maintains the Family Support Services Manager position to provide comprehensive case management services for domestic violence victims in the City of Wilmington. Creates a Crisis Center Program Director to begin implementation and development of a new Rape Crisis Center for victims of sexual assault in New Castle County.	2.0(P)	\$73,000.00	\$0.00	3	\$73,000.00
CHILD Inc.	Statewide Domestic Violence Advocacy Program (DVAP) in Family Court	To maintain court based advocacy services to 1200 unduplicated victims of domestic violence who reside in New Castle, Kent and Sussex Counties.	3.0(P)	\$122,562.00	\$0.00	11	\$122,562.00
Latin American Community Center, Inc (LACC)	Families in Control	Continue to provide bilingual and bi-culture victims' education and counseling services to Latina women victims of domestic violence.	1.0(P)	\$56,733.00	\$0.00	20	\$56,733.00
La Esperanza, Inc.	Bilingual Victims Therapist	Continue to provide professional mental health treatment and supportive services to at least 50 victims of sexual assault. Services may include individual therapy, group therapy, and supportive counseling.	1.0(P)	\$60,000.00	\$0.00	3	\$60,000.00
Subtotal			13.0	\$597,519.00	\$123,097.00		\$609,107.00

IDENTIFY THE TYPE OF POSITION LISTED ABOVE WITH THE FOLLOWING: (S) = State Position; (L)=Local Position; (P)= Private Position

CJC STANDARD FORM

GRANT PROGRAM S.T.O.P. Formula Grant Program**Fiscal Year 2016**
Amount \$943,114.00

VAWA Implementation Committee Recommendations							
Applicant Agency	Concept Title	Description	FTE	Federal Requested	Match	Year of Funding	Recommend
Christiana Care Health Services	S.A.N.E. Nurse Coordinator	Continue to provide part-time SANE nursing coordinator position. Forensic exams performed by trained/certified SANEs will support law enforcement investigations of crimes of sexual assault. Coordinator will also perform training and outreach for law enforcement.	0.0(P)	\$26,059.00	\$8,687.00	16	\$26,059.00
Delaware Capitol Police	PFA Hearing Presence	Continues to support overtime for Capitol Police Officers, dedicated to Family Court for PFA Hearing duty in all three counties. Will provide victims with additional security during and after PFA Hearings.	1.0 (S)	\$37,000.00	\$12,334.00	7	\$37,000.00
Department of Correction (Probation & Parole)	Kent Co DV Victim Services	Modified to continue a C/S Victim Services Agent to provide outreach services to victims of domestic violence and sexual assault –where the perpetrator is active on probation and parole. To assist the victim in the criminal justice process and serve as a resource to victims and the Dept. of Correction	0	\$36,158.00	\$12,050.00	12	\$36,158.00
Delaware Capitol Police	Domestic Violence Risk Analyst	Continue contractual position to continue training to all police departments on the Lethality Assessment Program (LAP). Contracted analyst will analyze and collect LAP data. Analyst will be the point person for referrals and risk intakes for High-Risk DV Cases (referrals are linked to the PFA coverage and additional security for victims with Court proceedings).	0.0	\$49,860.00	\$16,620.00	4	\$49,860.00
Subtotal			1.0	\$149,077.00	\$49,691.00		\$149,077.00

GRANT PROGRAM S.T.O.P. Formula Grant Program

Fiscal Year	<u>2016</u>
Amount	<u>\$943,114.00</u>

Applicant Agency	Concept Title	Description	FTE	Federal Requested	Match	Year of Funding	Recommend
Domestic Violence Coordinating Council	Annual Law Enforcement VAWA Conference	Continues to offer conference and training events for law enforcement officers statewide. Topics will focus on domestic violence, sexual assault, dating violence, stalking and other violent crimes against women. DVCC staff will work with LET Conference Planning Group, chaired by a Law Enforcement Officer. Group will work as a multi-disciplinary collaborative group in the planning of the training event(s)	0.0	\$15,000.00	\$5,000.00	3	\$15,000.00
Georgetown Police Department	GPD DV & SA Investigator <i>Anticipated start date 4/1/18 (6 mos under VW13; 6 mos under VW14; 6 mosVW15)</i>	Continues a DV & SA Investigator for the GPD. Investigator will be dedicated for the investigations of domestic violence and sexual assaults, direct follow-up with victims and review of LAPs reports. Investigator will work with the VSS for community outreach and identified officer working with allied professional and social service organizations	1.0 (L)	\$52,848.00	\$17,616.00	2 (6 mos)	\$52,848.00
DVCC	Safe & Together Model Training and Assessment	One-time funding to support a needs assessment and evaluation of existing services to determine the current policy, practices and utilization of DV liaisons.	0.0	\$47,000.00	\$15,669.00	1	\$47,000.00
TBD	Required 5% TO the Courts	The VAWA Implementation Committee will make recommendations after further discussions and planning.		\$47,156.00	\$15,719.00		
UNOBLIGATED BALANCE Project(s) and Subgrantee(s) to be determined		Unobligated balance exists in the Discretionary Category (\$15,861) and the Law Enforcement Category (\$7,065). The VAWA Implementation Committee will make a recommendation after further discussion and planning.		\$22,926.00			
Subtotal			0	\$184,930.00	\$54,004.00		\$114,848.00
TOTAL			14.0	\$931,526.00	\$226,792.00		\$873,032.00

Federal award is \$943,114.00

Federal Award Dates: 7/1/16 - 6/30/18 (will request an extension in March 2018)

Per federal guidelines, S.T.O.P. Funds must be distributed in the following categories (CJC retains 5% for administration):

- 30% to Non-profit Victim Services for direct services
 - 10% of which must go to Culturally Specific agencies
- 25% for Prosecution
- 25% for Law Enforcement
- 5% **to** the Courts
- 15% Discretionary

20% of the total award (\$188,623.00.00) must go to programs that “*meaningfully address sexual assault in two or more categories.*” The recommendations work towards compliance with this mandate:

- NPO Victim Services: \$103,710.00
- Prosecution: \$40,000.00
- Law Enforcement: \$59,983.00

The above recommendations total \$203,693.00 to ensure the State meets the mandated Sexual Assault Set Aside.



Appendix F

Lethality Assessment Program (LAP)



Lethality Assessment Program
Calls from Law Enforcement to Shelters (Statewide)
November/2010 - 2013

2010	2 mos*	Rpts w/Ans	Tot Rpts	% Calls to Shelter
Calls from L.E.	115	463	1177	25%
Victims Accessed Services	6			
2011	12 mos	Rpts w/Ans	Tot Rpts	
Calls from L.E.	896	3373	8506	27%
Victims Accessed Services	32			
2012	12 mos	Rpts w/Ans	Tot Rpts	
Calls from L.E.	837	3073	8292	27%
Victims Accessed Services	24			
2013	12 mos	Rpts w/Ans	Tot Rpts	
Calls from L.E.	633	2732	6889	23%
Victims Accessed Services	21			
TOTAL CALLS	2481	9641	24,864	26%
TOT Victims Accessing DV Services from NPO	83			

**The Delaware Police Chiefs Council adopted the LAP in 2010. LAP questions were added to the crime reports. LAP went live November 1, 2010.*



Appendix G

Letters of Intended Use



Write Us:
P.O. Box 9525
Wilmington, DE 19809

Call Us:
302-761-9800

Fax Us:
302-761-4280

E-mail Us:
jcousin@
contactlifeline.org

Crisis Helpline:
1-800-262-9800

**BOARD OF
DIRECTORS**

President
Julian Kim

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Poree'

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Executive Director
Jackie B. Cousin,
Ed.D.



May 22, 2017

Terica Jones
Criminal Justice Council
Carvel State Office Building
820 N. French Street, 10th Floor
Wilmington, Delaware 19801

Dear Terica:

ContactLifeline, Inc. provides sexual assault services in Delaware. The sexual assault services are available and offered to all survivors regardless of sex, age, race, or sexual orientation.

24/7/365 Sexual Assault Hotline offering confidential crisis telephone counseling, information and referrals for services.

24/7/365 Accompaniment Services to hospitals, police stations and court for victims of sexual assault. Agreements with hospital systems to ensure the provision of collaborative supportive services for all SANE/Forensics programs.

Rape Aftercare Services offering follow-up and case management for sexual assault victims who present at the hospital ER's or the 24/7 Sexual Assault Services Hotline.

Professional Counseling Support and Sexual Assault Aftercare offering face-to-face counseling, follow-up and case management for victims of sexual assault.

STOP Formula Grant funds are essential for ContactLifeline to maintain these vital services. ContactLifeline has and will continue to work closely with the CJC to serve sexual assault victims in Delaware.

If you have any further questions regarding our agency's services to the Delaware community, please feel free to contact me.

Sincerely,

A handwritten signature in black ink, appearing to read "Jackie B. Cousin". The signature is fluid and cursive, with a large initial "J" and "C".

Jackie B. Cousin, Ed.D.
Executive Director



STATE OF DELAWARE
DEPARTMENT OF CORRECTION
Office of the Commissioner
245 McKee Road
Dover, Delaware 19904

Perry Phelps
Commissioner

(302) 857-5234
Fax: (302) 622-4457

June 6, 2017

Terica Jones
Criminal Justice Council
Carvel State Office Building
820 N. French Street
Wilmington, DE 19801

Ms. Jones:

The Department of Correction, Probation and Parole, is a law enforcement agency responsible for the supervision and monitoring of offenders. In the past, Probation and Parole recognized that there was a gap between officers and the victims of the offenders under supervision. Officers did not routinely initiate victim contact and were not always appropriately trained to deal with victimization. Currently, Probation and Parole employs one grant-funded Victim Services Agent (VSA) in an attempt to fill that gap. The communication between the VSA, victims and probation officers enhances the quality of supervision of those individuals under community supervision.

The Victim Services Agents routinely collaborate with others in the criminal justice and victim advocate community. The Victim Services Agent and Project Directors are representatives on various committees, to include the Victim's Rights Task Force and SAND (Sexual Assault Network of Delaware). Additionally, Probation and Parole collaborates with various State and local law enforcement Victim Advocates to increase the safety of victims. The VSA assists in this process by making referrals to police and coordinating safety planning efforts. The VSA also provides information regarding bail, community supervision, violation hearings and by accompanying victims to various criminal proceedings.

There continues to be a gap in our ability to provide this service in all three counties. The Probation and Parole Office in Sussex County does not have a Victim Services Agent; therefore, we do not believe we are able to appropriately respond to victims of domestic violence, sexual assault, stalking or dating violence. The Department may request funding for this position utilizing STOP funds in the future.

The Department also utilizes STOP funds to provide support groups at BWCI. The Prison Rape Elimination Act (PREA) of 2003 elevated awareness of the sexual violence experienced by inmates in the correctional environment, and because women's prisons present unique challenges for addressing sexual violence, this the Department of Correction's proposal sought to identify solutions for promoting healthier behavior patterns among the incarcerated female population. The SELF curriculum was believed to address prevalent patterns of unhealthy relationships among inmates, which can manifest as sexual coercion and manipulation.

The SELF program at BWCI follows the SELF model – Safety, Emotions, Loss and Future. In the context of a group setting, S.E.L.F. addresses the fundamental problems surrounding exposure to violence without needing to focus on specific individual events. The curriculum is designed to provide offenders with an easy-to-use framework that can create a change momentum. The program seeks to provide participants with a safe environment in which to explore the traumatic events they have endured and to learn effective ways to use their discoveries to make a brighter future.

The Department looks forward to continuing as well as developing other projects made possible by grant funds approved by your office. If you should have additional questions, please feel free to contact myself or Deputy Commissioner Grinstead.

Sincerely,



Perry Phelps
Commissioner

cc: Alan Grinstead, Deputy Commissioner



MATTHEW P. DENN
ATTORNEY GENERAL

DEPARTMENT OF JUSTICE
NEW CASTLE COUNTY
820 NORTH FRENCH STREET
WILMINGTON, DELAWARE 19801

CIVIL DIVISION (302) 577-8400
FAX (302) 577-6630
CRIMINAL DIVISION (302) 577-8500
FAX (302) 577-2496
FRAUD DIVISION (302) 577-8600
FAX (302) 577-6499

June 7, 2017

Terica Jones
Criminal Justice Council
820 N. French St.
Wilmington, DE 19801

Dear Ms. Jones:

This letter is to inform the Criminal Justice Council of the Delaware Department of Justice's intent to apply for funds under the FFY2017 STOP VAWA Solicitation grant program. We currently intend on seeking continued funding for the VAWA Prosecution Grant assigned to the Criminal Division, and the Sexual Assault Paralegal Grant assigned to the Sussex County Criminal Division. Our DUNS Number is 838685352. We are registered with SAM (4NPC3). The requested funds will be used to fund a casual seasonal paralegal position in Sussex County under the Sexual Assault Paralegal Grant as well as to partially fund payroll of four prosecutors operating in all three counties, and three support staff positions under the VAWA Prosecution Grant. The total amount of funds requested for both projects is \$240,000.

According to the Centers for Disease Control and Prevention, 1 in 3 women have experienced some form of physical violence by an intimate partner. Violence against women continues to be a serious problem that plagues our society. In 2012, the National Coalition Against Domestic Violence and the Domestic Violence Coordinating Council noted that 27,014 incidents of domestic violence were reported in Delaware. The number of violent crimes is increasing each year and this trend is likely to continue as victims increasingly seek help and report incidents of violence against them.

Historically, the Department of Justice has been a leader in combating such violence through its Domestic Violence/Child Abuse and Special Victim Units. The Department of Justice, in conjunction with other community providers, offers

an array of services and referrals to assist women in overcoming the trauma and turmoil often associated with violent acts perpetrated against them. Although these existing services provide great help and assistance, we must do more.

The current statewide positions are needed to effectively and efficiently prosecute domestic violence cases. In fact, it would be nearly impossible to manage the burgeoning domestic violence caseloads without these personnel. Moreover, other professionals and paraprofessionals within the department have proactively provided women with information on proper reporting, resource availability, and victim/witness notification.

Under this grant alone, the Department of Justice receives in excess of 2,000 cases annually for prosecution. Four Deputy Attorney General positions receive partial funding under this grant: two in New Castle County, one in Kent County and one in Sussex County. This grant also accounts for three Administrative Assistant positions who lend vital support to the attorneys in preparing these cases for trial.

The goal of this project continues to be targeting violent crimes against women by expanding our support services and strengthening our prosecution efforts throughout the state. The Department of Justice strives to keep pace with technological advances and the criminal justice response to domestic violence in the community. These technological advances have increased the workload. The additional resources provided and available through this grant improves our overall ability to hold domestic violence offenders accountable and empower survivors of domestic violence.

Rape and sexual assault are extremely serious crimes and are, unfortunately, prevalent in our society today. According to a report issued by the National Sexual Violence Resource Center in 2015, entitled "Statistics About Sexual Violence," "[o]ne in five women and one in 71 men will be raped at some point in their lives." Additionally, "[o]ne in four girls and one in six boys will be sexually abused before they turn 18 years old." The report also notes that rape is "the most under-reported crime" because 63% of sexual assaults are not reported to the police, and only 12% of child sexual abuse cases are reported. A report entitled "Criminal Victimization, 2015" issued by the United States Department of Justice's Bureau of Justice Statistics indicates that, in 2014, 150,420 people aged 12 or over were the victims of rape or sexual assault; by 2015 that number increased to 204,000.

According to the 2010 National Census, the population of Sussex County, Delaware, was 197,145. The population of Sussex County and the number of criminal cases (including rapes and sexual assaults), continues to grow; however, the size of the Sussex County Sex Crimes Unit has essentially remained constant: two full-time prosecutors, one part-time prosecutor, a victim/witness social worker,

a secretary, and, pursuant to the current grant, a paralegal. The prosecutors in the Unit are responsible for all sex crimes cases filed both in Family Court and in Superior Court, as well as monitoring pending investigations, attending interviews at the Children's Advocacy Center, and numerous other duties. During the year-long period between April 1, 2016, and March 31, 2017, the Sussex County Sex Crimes Unit received a total of 177 referrals for cases involving domestic violence, dating violence, sexual assault, or stalking. The overwhelming majority of those referrals were for sexual assault cases.

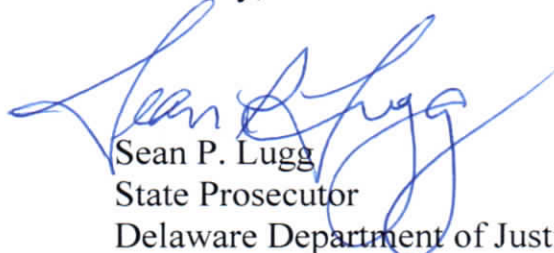
As another example, during the 9-month time period between July 1, 2016, and March 31, 2017, a total of 306 interviews were conducted at the Children's Advocacy Center in Sussex County. There are frequently times when prosecutors are unable to attend interviews because of court schedules or other pending cases. The addition of a paralegal who can attend some of these interviews has helped ease the burden on the rest of the Unit. Additionally, for each new criminal case that is filed, an intake must be conducted with the arresting officer. Before the addition of the paralegal position, the prosecutors had to conduct each of these intakes themselves; now, the large majority of case intakes are performed by the paralegal, again removing a significant burden from the prosecutors and providing more efficient case processing.

It is expected that, by renewing the grant that funds the Sex Crimes Unit's paralegal position, the paralegal will continue to help relieve numerous burdens on the prosecutors in the Unit so that they will have more time to focus on the preparation and prosecution of rape and sexual assault cases in Sussex County. This will allow the Unit to better serve the victims in these cases (women, men, and children), and give the prosecutors a better chance of achieving resolutions in their criminal cases.

The Delaware Department of Justice has no pending grant applications related to STOP VAWA at this moment.

Thank you for your consideration of the foregoing. I am available to answer any questions you may have.

Sincerely,


Sean P. Lugg
State Prosecutor
Delaware Department of Justice

DOMESTIC VIOLENCE

Hon. Michael K. Newell, Chair
Dana Harrington Conner, Vice Chair



COORDINATING COUNCIL

Maureen Monagle, Executive Director
Maureen.Monagle@state.de.us

June 8, 2017

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Hon. Vincent J. Poppiti

Ms. Terica Jones
Management Analyst III
Criminal Justice Council
820 N. French Street, 10th Floor
Wilmington, DE 19801

Re: Intent to Apply for STOP VAW Funding

Dear Ms. Jones,

The Domestic Violence Coordinating Council (DVCC) is the State agency created to improve Delaware's response to domestic violence and as such, we support the "STOP" Violence Against Women Implementation Plan developed by the Criminal Justice Council. The Coordinating Council brings together domestic violence service providers and policy level officials to identify system needs and implement improvements through legislation, training and policy development.

As you know, members of the Coordinating Council include law enforcement, advocates, elected officials, judges, cabinet secretaries, service providers, physicians and the Attorney General all working together in an effort to reduce domestic violence. Our Council and our agency continue to consult with and work collaboratively with direct service providers, law enforcement agencies, the Delaware Department of Justice and the Courts on all of our projects.

The DVCC intends to apply for funding under the Criminal Justice Council's STOP Formula Grant Program. The DVCC hopes to continue the Annual LET Conference to train at least 175 professionals representing law enforcement agencies statewide. Should STOP Discretionary funding become available, the DVCC intends to apply to support various needs and projects that can assess the current response to crimes of domestic violence, dating violence, sexual assault, stalking and other violent crimes against women.

The Coordinating Council appreciates the opportunity to apply for available funding.

Sincerely,

A blue ink signature of Maureen Monagle, written in a cursive style.

Maureen Monagle
Executive Director



The Family Court of the State of Delaware

MICHAEL K. NEWELL
CHIEF JUDGE

LEONARD L. WILLIAMS JUSTICE CENTER
500 N. KING STREET, SUITE 9445
WILMINGTON, DELAWARE 19801-3703

June 22, 2017

Terica Jones
Criminal Justice Council
Carvel State Office Building
820 N. French Street 10th Floor
Wilmington, DE 19801

Re: S.T.O.P. VAWA

Dear Ms. Jones:

Family Court of the State of Delaware is a statewide court with broad jurisdiction over domestic matters, including criminal domestic violence and civil orders of protection. Family Court supports the "S.T.O.P." Violence Against Women Implementation Plan developed by the Criminal Justice Council.

In Fiscal Year 2016, there were 3,056 petitions for protection from abuse filed, and there were 3,687 adult criminal filings for domestic violence or contempt of a protective order in Family Court. In addition to domestic violence filings, there were 3,637 petitions for custody, many of which involve domestic violence issues. In 2014, Family Court was fortunate to be one of four family court sites nationwide selected by the U.S. Department of Justice Office on Violence Against Women to receive a federal grant as part of the Family Court Enhancement Project (FCEP). The focus of this initiative is to improve how the Court addresses domestic violence in custody cases to help keep victims of domestic violence and their children safe from further violence and trauma. After an extensive review of our court processes and procedures, and with the collaboration of our stakeholders, the Court received a committee report with more than 60 recommendations to consider for improvements in the handling of domestic violence in custody cases. Since receiving the report in December of 2016, many of the recommendations have been implemented and some recommendations are currently being piloted. However, the Court needs to continue with the implementation and build on our accomplishments even after the current project ends.

Family Court will need to go through an approval process with the Administrative Office of the Courts, but Family Court intends to apply for funding under the Criminal Justice Council's S.T.O.P. Formula Grant Program. The Family Court is looking at

several options to ensure continuation of our FCEP initiative when the current project funding ends, one of which is a domestic violence coordinator (DV Coordinator). While still in development, we envision the DV Coordinator acting as a liaison to domestic violence service providers. We are in need of an identified expert that could monitor initiatives the Family Court has implemented to screen and safely expedite cases involving domestic violence, and inform Family Court personnel of changing policies and programs to ensure the highest quality of justice and service for victims of domestic violence seeking relief from the Court. This DV Coordinator position may also serve as the point of contact for collaborative efforts with non-profit victims' service providers, law enforcement, probation and parole, the Delaware Department of Justice, and the Administrative Office of the Courts, and other courts in Delaware. The Family Court continues to explore opportunities that could further its efforts to address issues of domestic violence and dating violence.

The Family Court appreciates the opportunity to apply for available funding.

Very truly yours,



MICHAEL K. NEWELL, Chief Judge

MKN/lmc



Terica Jones
Criminal Justice Council
820 N. French St., 10th FL
Wilmington, DE 19801

Ms. Jones,

This letter is to inform the Criminal Justice Council of Delaware of La Esperanza's intent to apply for funds under the FY2018 STOP Violence Against Women Grant program. La Esperanza is one of the key nonprofit organizations in Southern Delaware providing services to women who are experiencing domestic, sexual and other forms of violence. La Esperanza Inc. is the only bilingual/bicultural organization in Sussex County who provides full wraparound services to Hispanic victims of family, domestic and dating violence, in a culturally and linguistically trauma based approach to meeting client needs. La Esperanza differentiates our services from other providers due to our long term experience in providing services to victims, our bilingual/bicultural staff, our 20 year history of serving Sussex County Hispanic community and our expertise.

Annually, La Esperanza is working with more than 150 women each year. Our services include but are not limited to: information and education; crisis counseling, court accompaniment, safety planning, intervention, criminal justice advocacy, information and referral, translation and interpretation services, domestic violence counseling to name a few. Our goal is always to maintain client confidentiality and to ensure the safety of the victim and their children. Due to the goodwill earned by La Esperanza, our clients trust the services they receive and feel they are in good hands.

In light of the current national agenda regarding immigration issues, there are some concerns that Latina women are not identifying themselves as victims of violence for fear they will be deported. La Esperanza will begin partnering with other Sussex County Victims Advocates to determine how we can all best tackle this thorny issue. La Esperanza staff work with local police departments, shelters, other victims advocates and other local nonprofit organizations to ensure rapid responses for client needs.

For more than 10 years, La Esperanza has been at the forefront in Sussex County providing services to women facing a broad array of violence. Due to the nature of a large immigrant community, our women. Our goal for the upcoming fiscal year is to continue serving at least 150 women. Our client population is primarily Hispanic, with limited to know English speaking skills, most are female, with little to know education and limited employable skills. Many of our clients "are at the mercy" of their abusers, are often threatened with deportation, and afraid to leave their abuser for economic reasons.

We greatly appreciate the support of the Criminal Justice Council in allowing us to serve this very vulnerable population.

Sincerely,

Rosalía Velázquez
Executive Director



**The Latin American
Community Center**
403 N. Van Buren Street
Wilmington, DE 19805
302-655-7338
302-655-7334/fax
www.thelatincenter.org

June 7, 2017

Ms. Terica Jones
Criminal Justice Council
820 N. French St., 10th Floor
Wilmington, DE 19801

Dear Ms. Jones:

The Latin American Community Center (LACC) intends to apply for continued VAWA STOP grant funding to support our Families in Control to Combat Domestic Violence program. VAWA STOP funds, and the LACC's Families in Control program, are of paramount importance to Latina victims of domestic violence because there is no other fully bilingual and culturally sensitive program in New Castle County to serve them.

Latina victims of domestic violence are among the most vulnerable—they are experiencing violence while they try to adapt to a new culture and learn a new language. They are more likely to have young children, a low-income, few job skills, and no high school education. I believe that if VAWA STOP funding were to end, there would be a huge gap in service to Latinas victims and an increase in domestic violence in the Hispanic community.

Currently, the LACC has a VAWA STOP grant of \$56,733 to serve Latina victims of domestic violence. Our program provides individual assistance as well as weekly support groups. The program offers (1) education about legal rights, (2) help with creating a safety plan, (3) assistance in reporting a crime, (4) a direct link to pro-bono legal services, (5) translation and interpreting, and (6) a continuum of care with connection to other resources needed. The LACC Families in Control program also provides technical assistance to other agencies and individuals regarding domestic violence in the Latino community. Though we are contracted to provide 10 instances of technical assistance, we receive far more requests than that, and we do our best to accommodate the community.

Additionally, each year the LACC exceeds the number of victims we are contracted to serve under our VAWA STOP grant. We cannot turn away a victim of domestic violence. I do not exaggerate when I write that our program saves the lives of Latina women and children.

NCLR
NATIONAL COUNCIL OF LA RAZA

**United
Way**
United Way of Delaware

Ms. Terica Jones

June 7, 2017

Page 2

I strongly support the Delaware Criminal Justice Council's application to renew funding for the VAWA STOP grant for victims of sexual assault, domestic violence, stalking and dating violence.

Sincerely,

A handwritten signature in blue ink that reads "Maria Matos". The signature is written in a cursive, flowing style.

Maria Matos
President & CEO
Latin American Community Center

YWCA IS ON A MISSION

June 9, 2017

Ms. Terica Jones
Criminal Justice Council
Carvel State Office Building
10th Floor 820 N. French Street
Wilmington, DE 19801

Dear Ms. Jones,

YWCA Delaware provides specialized case management, crisis intervention services, and outreach programs for victims of sexual assault and domestic violence. Since 1995, YWCA Delaware has operated a domestic violence service unit, targeting the needs of typically under-served populations. In 2015 we expanded our service to begin to serve victims of sexual assault, an underserved population in Delaware. Since then we have served 479 direct victims of domestic violence and sexual assault through VAWA funding, and hope to continue our work in the years ahead.

YWCA operates three locations for victim's services in the state of Delaware. Our Home-Life Management Center, located in the City of Wilmington, operates as a shelter for families who are homeless or fleeing domestic violence or sexual assault. The typical family at Home-Life is headed by a single, African-American female under age 35 with two dependents, over a quarter of whom are under age 5. Over 70% report having experienced domestic violence in their lifetime. YWCA's Center for Social and Economic Progress is located in Newark, and is the main location for YWCA's Sexual Assault Response Center (SARC). SARC is solely focused on the needs of individuals whose lives have been impacted by sexual violence and requires the collaboration of community partners - specifically legal and law enforcement agencies, public health and medical providers, system and community based sexual assault response advocates. In 2016, we expanded SARC services and opened an office in Georgetown, Sussex County.

All locations are committed to providing victim free and confidential access to case management, crisis intervention, supportive counseling, and connection to relevant community resources. Our goal is to integrate professional standards of victim service delivery while providing a crisis response designed to affirm the dignity of clients and to facilitate a path of resiliency and recovery. Core services are designed with cultural awareness and cultural competency to reflect the diversity found in Delaware statewide.

On behalf of YWCA Delaware please consider this letter intent to apply for the FFY2017 STOP VAWA Grant. Please include the YWCA as a collaborative partner as you move forward with the application process and do not hesitate to contact me should you need further assistance or commitment.

Sincerely,



Stephanie Staats
Chief Executive Officer



John Horsman
Chief, Capitol Police

STATE OF DELAWARE
DEPARTMENT OF SAFETY AND HOMELAND SECURITY
CAPITOL POLICE
150 Martin Luther King Jr. Blvd. South
P.O. Box 1401
Dover, Delaware 19903



Office: 302-744-4380
Fax: 302-739-2869

TO: Terica Jones
Delaware Criminal Justice Council

FROM: Chief John E. Horsman

DATE: May 30, 2017

RE: Intended Use of Stop Funds

Dear Mrs. Jones,

The Delaware Capitol Police is making an official request for intended use of Stop funding from the Delaware Criminal Justice Council. The Delaware Capitol Police has previously received funding from this grant which has helped us with assisting victims to safely enter and exit court facilities throughout the state as well as assist high risk victims within our V.I. P. Program.

The Stop Grant has effectively benefited the development and implementation of statewide services to victims and respondents. The Delaware Capitol Police has collaborated with several law enforcement and non-law enforcement agencies to monitor all protection from abuse cases coming into a court facility statewide. Through this collaborative effort the Delaware Capitol Police has been able to achieve a 100% safety record without any incident of violence.

In closing we would like to express our gratitude for the Delaware Criminal Justice Council supporting the Stop Grant Initiative with funding of not only our agencies but all other as well. The Delaware Capitol Police is and will continue to seek funding in the future. Thanks

Chief John E. Horsman
Delaware Capitol Police
Office 302-744-4385
Mobile 302-222-6642



Appendix H

CJC Protocol for Funding Committees



PROTOCOL FOR FUNDING COMMITTEES

A. Development of Committee Goals/Priorities

1. The appropriate funding committee of the Criminal Justice Council shall establish goals and priorities consistent with federal requirements, CJC goals/priorities and through:

- a. public hearings
- b. needs assessment
- c. appropriate materials provided to committee by CJC staff in order to make decisions; and/or
- d. other relevant information the committee deems necessary

B. Announcement & Delivery of Training for Prospective Applicants

(Frequency and necessity of training will be determined by the CJC staff)

1. **ANNOUNCEMENT-** will be made at minimum, one month in advance of training. Announcements will be made available through the following outlets: Delaware's Bid Solicitation Directory <http://www.bids.delaware.gov>, Delaware State News, News Journal, and utilizing current CJC mailing lists
2. **TRAINING-** training will be held at a minimum, one month prior to concept paper and/or RFP deadline. Training will include all relevant information necessary for prospective applicants to complete a concept paper and/or RFP. A training session will be held in each county, if numbers warrant, otherwise training sessions will be merged.

If the respective funding committee determines that the Concept Paper Process will be utilized, as opposed to, or in conjunction with RFP process, the following procedures will be utilized.

C. Solicitation of Concept Paper- A Concept Paper is defined as an "idea" that has potential for success. Concept Papers are generally solicited for an array of purpose areas, consistent with committee program parameters, as opposed to a request for a specific service (RFP).

1. ADVERTISEMENT

- Solicitations will be posted on Delaware's Bid Solicitation Directory: <http://www.bids.delaware.gov>
- An ad can also be placed in the legal section of the News Journal and the Delaware State News 4 or 6 weeks prior to concept submission deadline;
- Ad will outline, as specifically as possible, the requirements necessary for submission, submission deadline, name, and phone number of CJC staff contact;
- Ad will run once per week during two separate weeks;
- As part of the solicitation process, CJC will also utilize their existing mailing lists;

PROTOCOL FOR FUNDING COMMITTEES

- CJC will honor any request via hard copy, phone, or email

2. **FORMAT**

- The concept paper format will be developed by staff and approved by the appropriate committee;
- Concept paper solicitation shall include
 - a. Cover letter to potential applicants, which will include funding priorities;
 - b. Instruction sheet
 - c. Projected dates/time frame for meetings and CJC approvals
 - d. Any other relevant material

3. **Development of Independent Review Teams:**

- CJC Staff will establish review team to include Planner, Grant Monitor, CJC Staff (other program area), and invite individuals outside of CJC, not eligible or competing for funding
- Of the new concepts received, CJC Staff will identify for the funding committee those programs, which show the following:
 1. Duplication of services currently available;
 2. Expansion or enhancement of a program currently funded or previously funded within the past 36 months;
 3. Do not meet the minimum criteria, goals or priority areas established by the appropriate funding committee;
 4. And any other relevant information deemed appropriate and/or necessary for decision making;

4. **DEVELOPING RECOMENDATIONS FOR FUNDING:**

- **Continuation Applicants-** Continuation programs (applicants) are defined as those projects that have not reached the allowable 36 months of project funding. Continuation applicants must demonstrate progress annually. Progress will be reported to the appropriate funding committee for review,
 - a. The appropriate committee will first consider those programs that are eligible for continuation funding under CJC's 36 month policy;
 - b. In consideration of continuation funding, the appropriate committee will be provided with summary progress reports. The progress report will list grant goals, and their most current progress information for all programs eligible for continuation funding;
 - c. CJC staff will provide the committee with copies of continuation concept papers;
 - d. Once the committee determines which programs will be continued, CJC staff will identify the amount required to continue the program to the next funding cycle or 12 month period, which ever is less;

PROTOCOL FOR FUNDING COMMITTEES

1. Decisions for continuation concepts will be based on current expenditures and program progress;
 2. Any continuation concept that includes expansions, enhancements, or any additional programming, not previously approved by the committee, will be considered as part of the group of new concepts. Applicants will be advised to submit a separate concept paper for expansion or enhancement projects.
 - e. The appropriate committee will consider and approve continuation concepts prior to and separate from new concepts;
 - f. CJC Staff will notify, if feasible, continuation applicants via letter, of the date, time, and location of the committee meeting, at which the final continuation funding decisions will be made;
- **New Concepts-** is defined as a concept that has not been previously funded by the appropriate funding committee in the past 36 months. Expansions and enhancements of current programs are considered new concepts and will be handled as such.
 - a. CJC Staff will present copies of all concepts, which have been screened as meeting the minimum criteria as defined by the committee, to each committee member as soon as possible after submission deadline has passed:
 - b. CJC Staff will present their preliminary recommendations to the committee
 - c. The appropriate committee will consider prospective concepts separately by priority area, goal, federal mandate or target population;
 - d. CJC staff will advise those applicants, via letter of the date, time, and location of the committee meetings at which a final selection will be made (including CJC meeting, if the date is known at that time).

5. **RECOMMENDATIONS OF FUNDING TO CJC**

After the appropriate funding committee has made their final funding recommendations, they will be forwarded to CJC for review only, at the next possible scheduled meeting. However, a super majority (2/3) of CJC members will be provided with the following information three days prior to required vote or as an attachment to the CJC mailing:

- CJC staff will utilize the Standard Form (see Attachment 1) which will include, at the minimum, the following:
 - a. Applicant agency
 - b. Concept title and brief description
 - c. Number of full time employees and nature of position
 - d. Amount requested
 - e. Match provided, if applicable (cash/in-kind)
 - f. If continuation program, what year of funding
 - g. Committee recommendation
 - h. List of rejected concepts (Not to hand out. Staff should have available at time of presentation to the Council should questions arise)

PROTOCOL FOR FUNDING COMMITTEES

At the next scheduled CJC meeting, CJC members will either approve or reject committee's recommendations. CJC must approve the committee's recommendations by a majority vote of those members present (a quorum must be present). If the CJC rejects the funding committee's recommendations, the recommendations will go back to the appropriate committee for further consideration.

6. ADVISING APPLICANTS OF CONCEPT PAPERS OF CJC DECISION

- Once the committee has made their recommendations to CJC and CJC has approved those recommendations, CJC staff will send letters to all applicants:
 1. Rejection letters will include the name of CJC staff person to contact for additional information.
 - a. The letter will not include internal documents utilized to evaluate concepts;
 - b. The letter will be signed by CJC Staff of the appropriate committee.
 2. Acceptance letters will be signed by CJC Staff of the appropriate committee and include the following:
 - a. The amount of award with any matching requirements, if applicable;
 - b. The process for submitting a full application to CJC staff;
 - c. Follow-up letters with timetables for submission of full application, will be mailed once CJC receives their award from the appropriate federal agency.

7. CJC Application Review Process:

- Once a completed application has been received, the applicant will be notified via mail of receipt and date of the applicant review
- Staff will review and critique application for federal requirements, accounting, and completeness etc.;
- CJC staff will develop questions and notify applicant via mail of questions to be addressed at applicant review;
- At the applicant review CJC staff and applicant will work together to resolve and clarify issues and either award grant as submitted or award grant with special conditions;
- Within 10 working days of applicant review, applicant will receive an award notice and may begin to "draw down" federal dollars;
- Applicant is assigned a grant monitor who is responsible for advising applicant of reporting, monitoring, and accounting procedures.

If the respective funding committee determines that Request for Proposals will be utilized, as opposed to or in conjunction with the concept paper format, and after CJC had approved the general program area (i.e. tutoring) to be funded, the following procedures will be utilized:

PROTOCOL FOR FUNDING COMMITTEES

- D. **Solicitation of Request for Proposals-** Defined as a request from eligible applicants for specific type of program (i.e. tutoring), which is competitive.

1. ADVERTISEMENT

- Ad will outline, as specifically as possible, the requirements necessary for submission, submission deadline, and the name and phone number of staff contact;
- An ad will be placed in the legal section of the Delaware State News and the News Journal 4 to 6 weeks prior to the deadline;
- Ad will run once per week during two separate weeks.

2. FORMAT

- Response to RFP will be completed on CJC application forms;

3. RECEIPT OF RFP

- Letters will be sent to the applicant outlining the following:
 - a. Notification of receipt of RFP
 - b. Tentative required applicant review date and time;

4. REVIEW OF RFP

- CJC staff (planner, monitor, accountant, and coordinator) will internally review and critique each RFP, received and develop questions not answered in or unclear in RFP. Any RFP received that does not meet the minimum criteria, as detailed in the RFP solicitation, will be rejected. CJC Staff will be notify the applicant, via letter detailing why the RFP does not qualify for consideration.
- All the RFP's received will be forwarded to the appropriate funding committee with staff questions and/or comments.
- Within 30 working days of receipt of RFP a letter will be mailed notifying the applicant of committee review and will include the following:
 - a. Date
 - b. Time
 - c. Location
 - d. Questions which prospective applicant must be prepared to address
- Each prospective applicant will then meet with the appropriate committee to address questions developed by the staff and committee.

5. COMMITTEE VOTE ON RFP

- Decisions will be based on the following:

PROTOCOL FOR FUNDING COMMITTEES

- a. Appropriate funding committee shall decided funding of a program by majority vote;
- b. Committee members, or committee members' family, who would experience a pecuniary gain from the funding of a specific program shall abstain from voting on that program;
- c. If the majority of the committee members present believe a member's vote would create the appearance of conflict of interest, that member will abstain from voting.

- The committee may offer each prospective applicant an opportunity to meet and discuss with the appropriate committee their proposal for CJC funding, prior to making their **final** decision.

6. ADVISING APPLICANTS OF COMMITTEE DECISION

- CJC Staff will notify prospective applicants within 15 working days of applicant reviews, of their rejection or approval.
- Rejections letters will include, at minimum, the program which have:
 - a. Received funding; and
 - b. Reasons for rejection
- Approval letters will be in the form of an award notice, which will be signed by the Executive Director, or Deputy Director, of the CJC

7. TERMINATION OF SUB GRANTS/ CONTRACTS FOR CAUSE

- The executive director can terminate sub grants / contracts for cause with a ten day appeal policy to the executive committee.

Future Considerations for CJC Staff: Committee members (and designees/proxies) signing Conflict Disclosure forms and Confidentiality Forms



Appendix I

CJC Monitoring Practices



CJC Subgrant Award Process

Stage 1: Concept

1. The CJC receives the award notice from the federal administering agency within the Office of Justice Programs (OJP).
2. Request for Proposals (RFP) is published in the newspaper, or notification sent out by mail
3. Concepts are submitted by potential applicants (Form A)
4. Concepts are reviewed by a group coordinated by the Planner
5. Concepts are scored and presented the respective committees
6. Once concept is approved, the Planner notifies agencies of approval, and requests agency submit a CJC Subgrant Application (Form B), within a designated time period.

Stage 2: Application Process

1. Signed application is submitted to the Planner.
2. Planner's Responsibility: Check federal award number;
 - 2.1. Checks the federal amount and match amount (if applicable).
 - 2.2. The Planner then forwards the application to the accountant
3. Accountant's Responsibility:
 - 3.1. Assign the subgrant number; enter data into CJC's Grants Management System.
 - 3.2. Forwards the application to the Administrative Assistant.
4. Administrative Assistant's Responsibility:
 - 4.1. Schedules Staff Review with Planner, Monitor, fiscal staff and Director of Grants Management
 - 4.2. Schedules Applicant Review within one week of Staff Review (will be cancelled if not required).
 - 4.3. Written notification of scheduled time and date (form C)
 - 4.4. Copies of subgrant with time of review placed in staff's mailbox (Form D)
 - 4.5. Creates subgrant folder

Stage 3: Reviews- from this point forward, the Monitor is the Single Point of Contact

Staff Review

1. Review team must complete individual evaluations prior to staff review meeting (Forms D-1; D-2; D-3; D-4)
 2. Staff review is facilitated by the Grant Monitor to develop any questions and/or concerns
 3. Within 48 hours of staff review, the Grant Monitor must complete one of the following:
 - a. An applicant review letter is sent to subgrantee confirming the scheduled Applicant Review; and stating questions and concerns raised during staff review which will be addressed during the applicant review meeting (Form E: example letter)
- OR-
- b. Send letter indicating the applicant review has been waived and they will be receiving the award package within 10 business days

Applicant Review

1. Prior to the meeting, Grant Monitor should have prepared the following:
 - a. copies of applicant review letter for attendees (use this letter as meeting agenda to guide discussion and flow of meeting)
 - b. copies of subgrant application for attendees
2. This meeting is facilitated by the Grant Monitor
 - a. Concerns from applicant review letter will be discussed.
 - b. Staff will determine if project will be awarded with Special Conditions, or, if award is pending approval of revised application
3. Within 48 hours, based on discussion of meeting, the Grant Monitor must complete one of the following;
 - a. Award Notification package (Form F)
 - i. Standard Special Conditions-Make sure proper funding source statement is included (if needed, the Planner can provide wording)
 - ii. Any Special Conditions applied to the applicant during Applicant Review
 1. With approval of DGM, projects can be awarded with \$0.00 in each budget categories. This method will be used as to ensure no funds are released until revised budget is approved, as indicated with a Revised Statement of Award.

Revised Application

1. Must be reviewed by Grant Monitor (note date received, ensure application is marked "Revision").
 - a. if necessary, Grant Monitor may forward Revised Application to an accountant for review of budget/fiscal changes

2. Once approved, a Revised Award Notice must be done indicating the specific # Special Condition was met with approval of revised application, and the project can move forward as planned (example)

Stage 4: Award Notice (Form F)

(directions attached to form)

- Before mailing, please make sure award notice is addressed to the agency head and/or authorized signature
- Cc: Grant File #
 - Project Director (indicated on subgrant application)
 - Fiscal Officer (indicated on subgrant application)
- Until notified, all award notices must get approval of Director of Grants Management
- Monitor submits award package to accountant for entry into Grants Management
- Accountant's Responsibility: enter award into GMS and get signature of Executive Director.
- Once signed, award is forward to Administrative Accountant
- Administrative Assistant's Responsibility:
 - Make appropriate number of copies
 - Notice of award mailed to agency head and anyone Cc-ed on notice
 - File in "Award" section of grant file

Stage 5: Award Acceptance

1. Signed award, special conditions and certifications are mailed to Grant Monitor
2. Monitor stamps date received (CJC date stamp in front cubicles)
3. Monitor's responsibility to file signed award acceptance in "Award" section of the grant file

Stage 6: Monitoring of Projects

Subgrantee Reports & Forms (Originals filed in grant file)

Subgrantee submits all correspondence, requests, fiscal and program reports directly to the monitor. Monitor stamps with date received and does the following:

1. Quarterly **fiscal reports** are forwarded to the accountants to enter into Grants Management.
 - Accountant notes date entered into system and forwards to Administrative Specialist to file in grant file
 - Any questions/discrepancies should be brought to the attention of the monitor. Monitor will address issues with subgrantee and follow up with corrections
2. Quarterly **program reports** (can be submitted via email, provided signed cover page is faxed to the monitor to attach to printed report): **(Form G)**
 - Check correct Subgrant #
 - Check correct reporting period
 - Check correct report #
 - Reports should include quarter's activity and year to date (YTD) data
 - Reported information is verified during on-site monitoring visit
 - Monitor is responsible for filing report in "Quarterly" section of grant file
3. **Request for Funds/Reimbursement (Form H)**: Upon compliance with Special Conditions, reports and documentation, Monitor must respond to request with 24 hours of receiving RFF, OR, notify subgrantee of reason for delay/denial of request.
 - a. Monitor marks date received (1)
 - b. Before approving request:
 - i. Monitor should compare amount requested to amount reported as expended in Grants Management
 - ii. Ensure subgrantee is compliant with approved budget, Special Conditions, and reporting requirements
 - iii. If this is an advance, Monitor must attach "Reimbursement Waiver" form, and any backup documentation **(Form H-1)**
 - iv. Accountant will get approval signature of Executive Director
 - c. Monitor marks approval (indicated by "OK")
 - d. Request forwarded to accountant (it is recommended you keep copy of approved RFF for your own files)
 - e. Accountant processes RFF within 48 hours of receiving approved RFF. And forwards original to Administrative Assistants for filing.
 - f. ORIGINAL IS FILED IN GRANT FILE

4. Subgrant Adjustment Requests (Form I):

- a. Signed adjustments requests can be mailed or faxed to Monitor along with any necessary back up documentation
- b. Budget Adjustments: must have approval prior to expending 10% over approved subcategory amounts
 - i. Any purchase not stated in application must have prior approval of Monitor
- c. Extension Requests must be submitted at least 30 days prior to end date
- d. Changes in Project Staff must include official effective date of personnel change
- e. Once approved, Monitor will do a “Revised Award Statement” (Form J) indicating change. (Detailed below)

5. Final Progress Report: (same form as Quarterly)

- a. Cover page-Report # should indicate “FINAL”
- b. If report includes the last quarter’s activity **AND** cumulative data, can be accepted as final program

6. Final Fiscal Report (Form K): different from quarterly report (last quarterly fiscal must be submitted)

- a. Report must be signed by Fiscal Officer
- b. If applicable, “Property Inventory” sheet must be completed
 - i. Monitor will verify equipment is labeled/tagged with Grant #

Stage 6: Monitoring of Projects (continued)

CJC Monitoring Reports & Forms

1. Revised Statement of Award (Form J):

- a. Monitor's Responsibility: review request and any back-up documentation. Form is completed and submitted to the accountant to enter changes into Grants Management.
- b. Accountant's Responsibility:
 1. Enters changes into Grants Management (initials sections where changes were made).
 2. Gets Executive Director's signature and forwards form to Administrative Assistant.
- c. Administrative Assistant's Responsibilities:
 1. copies signed revisions.
 2. Mails Revised Statement to Project Director, Fiscal Officer, and Grant Monitor.
 3. Original filed in grant file

2. Quarterly Monitoring Reports: each subgrant should have a minimum of three Short Forms and one Long Form during the grant period.


- a. **Short Form (Form L):** the short form focuses mostly on programmatic information, however fiscal information can be included. This form is also used to document problems. If problems are identified, should include a corrective action plan.
- b. **Long Form (Form M):** The long form focuses on fiscal and programmatic information. The long form report should include persons interviewed, documents/records inspected, and any positive and negative findings. Should be completed within 5 months of project's start date.
- c. Reports must be written within two weeks of date of visit.
 1. Monitor initials & dates report and forwards report to the Planner
 2. Planner reads, initials & dates and forwards report to Director of Grants Management
 - Any questions/concerns should be addressed with the monitor
 3. DGM reads, initials & dates and forwards report to Executive Director
 - Any questions/concerns should be noted and addressed w/ staff
 4. Executive Director reads, initials & dates and returns report to Monitor
 5. At this time, Monitor should review and follow-up on any comments/questions.
 6. Monitor is responsible for filing reports

3. Subgrant Tracking Sheets
4. Monitoring Progrss
5. Subgrant Inventory



Appendix J

Letters of Support





DELAWARE COALITION AGAINST DOMESTIC VIOLENCE

Breaking the cycle of violence.

May 22, 2017

Terica Jones
VAWA State Administrator
Criminal Justice Council
820 N. French Street, 10th Floor
Wilmington, DE 19801

Dear Ms. Jones,

On behalf of the Delaware Coalition Against Domestic Violence (DCADV), I write to affirm the committed participation of DCADV in all planning activities associated with the Violence Against Women Act that are undertaken in the State of Delaware. As the statewide domestic violence coalition, DCADV has a long history of working collaboratively with our state administrator, shelter programs, victims service providers and culturally specific organizations, as well as criminal and civil justice agencies, to assess the needs of victims in Delaware and to develop strategies for addressing those needs identified as priorities by the VAWA Implementation planning process including the needs of underserved populations.

DCADV currently serves on the grant review team of the VAWA Implementation Committee and attends meetings of the VAWA Implementation Committee on a regular basis. In addition, the Coalition staff will fully participate in all planning efforts that are scheduled to take place during the next grant year related to the needs of victims of domestic and sexual violence.

If you have any questions or need more information, I may be reached at 302-658-2958.

Sincerely,



Sue Ryan
Executive Director

DOMESTIC VIOLENCE

Hon. Michael K. Newell, Chair
Dana Harrington Conner, Vice Chair



COORDINATING COUNCIL

Maureen Monagle, Executive Director
Maureen.Monagle@state.de.us

June 8, 2017

Hon. Catherine L. Cloutier
Hon. Nicole Poore
Hon. Deborah D. Hudson
Hon. Stephanie T. Bolden
Hon. Jan R. Jurden
Hon. Carl C. Danberg
Hon. Matthew P. Denn
Hon. Brendan J. O'Neill
Hon. Robert M. Coupe
Hon. Perry Phelps
Hon. Josette Manning
Dr. Julie Silverstein
Ms. Diane Glenn
Laura Graham, Esq.
Ms. Ariana Langford
Jennifer Naccarelli, Ph.D.
Cpl./3 Adrienne Owen
Hon. Vincent J. Poppiti

Ms. Terica Jones
Management Analyst III
Criminal Justice Council
820 N. French Street, 10th Floor
Wilmington, DE 19801

Re: Letter of Support for State's Implementation Plan

Dear Ms. Jones,

The Domestic Violence Coordinating Council (DVCC) is the State agency created to improve Delaware's response to domestic violence and as such, we support the "STOP" Violence Against Women Implementation Plan developed by the Criminal Justice Council. The Coordinating Council brings together domestic violence service providers and policy level officials to identify system needs and implement improvements through legislation, training and policy development.

As you know, members of the Coordinating Council include law enforcement, advocates, elected officials, judges, cabinet secretaries, service providers, physicians and the Attorney General all working together in an effort to reduce domestic violence.

Domestic violence remains a significant problem in Delaware. During the State's Fiscal Year 2016 (July 1 2015-June 30, 2016) there were 22,370 domestic violence incidents reported in Delaware. According to the information obtained from the Delaware Criminal Justice Information System (DELJIS), 14,069 (63%) of those were criminal incidents. As such there is an ongoing need for funding to support domestic violence services, as well as training for system responders such as law enforcement, prosecutors and judicial officers.

The Domestic Violence Coordinating Council appreciates the opportunity to participate in the development of the Statewide STOP Grant Implementation Plan and identify services that best respond to the emerging needs.

The Coordinating Council looks forward to continued collaboration with our Delaware partners in developing the Statewide STOP Grant Plan.

Sincerely,

Maureen Monagle
Executive Director

May 26, 2017

Terica Jones
Criminal Justice Council
Carvel State Building
820 North French Street
Wilmington, Delaware 19801

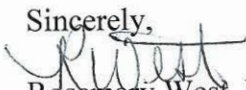
Dear Ms. Jones,

I am writing on behalf of the Delaware Domestic Violence Task Force in support of Delaware's application for the FY2017 STOP Violence Against Women Act grant. With the assistance of VAWA funding the state of Delaware has been able to continue providing services to victims of sexual and domestic violence. Such services include sexual and domestic violence hotlines, domestic violence shelter, and advocacy programs within Delaware's Family Courts. Training of law enforcement on victim related issues has also been made possible through VAWA funding. Children who have witnessed domestic violence have also been able to receive the much needed services through this funding. VAWA funding has made it possible for Delaware to have programs like these to continue the coordinated approach in serving sexual assault and domestic violence victims.

The Domestic Violence Task Force is a network of people and organizations dedicated to the issue of domestic violence. The task force draws representatives from local advocacy programs, non-profit organizations, and government offices that collaborate together to address this issue. Our history of collaboration with community and state agencies is longstanding, as is our commitment to support the VAWA implementation and planning efforts to address the needs of victims and the community at large.

We support Delaware's application for funding from the Violence Against Women Act STOP Grant Program. If you have any questions or concerns, please contact me at (302)422-5015.

Sincerely,


Rosemary West, MSW, DVS
Chair, Domestic Violence Task Force



June 15, 2017

Terica Jones
Criminal Justice Council
820 N French St FL 10
Wilmington, DE 19801-3545

Dear Ms. Jones,

Letter of Support

On behalf of the Delaware Department of Health and Social Services, Division of Public Health, I write to convey my strong support of the FFY2018 STOP VAWA funding for Delaware as well as the STOP Violence Against Women Implementation Plan developed by the Criminal Justice Council. The funds this grant provides allows agencies to continue providing critical services to victims of sexual assault, domestic violence, dating violence, and stalking.

Domestic violence, sexual assault, dating violence, and stalking are significant public health issues and continues to be a concern in Delaware. Domestic violence or intimate partner violence are more prevalent than most people realize. More than 1 in 3 women (35.6%) and more than 1 in 4 men (28.5%) in the U.S. having experienced rape, physical violence, and/or stalking by an intimate partner in their lifetime. Source: National Intimate Partner and Sexual Violence Survey, 2010 Summary Report. National Center for Injury Prevention and Control, Division of Violence Prevention, Atlanta, GA, and Control of the Centers for Disease Control and Prevention. One in five teenage girls have indicated they have been in a relationship where the boyfriend threatened violence or self-harm if a breakup was to occur.

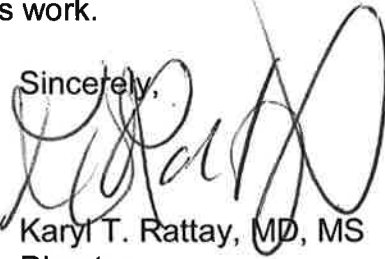
Domestic violence also has an enormous economic impact from increased healthcare costs to workplace issues such as safety and productivity. The cost of intimate partner violence exceeds \$5.8 billion each year, \$4.1 billion of which is for direct medical and mental health services. Source: Costs of Intimate Partner Violence Against Women in the United States. 2003. Centers for Disease Control and Prevention, National Centers for Injury Prevention and Control, Atlanta, GA. Over 175,000 work days are lost each year due to domestic violence.

Terica Jones
June 15, 2017
Page 2

Approximately 50% of all women who are homeless report that domestic violence was the immediate cause of their homelessness. Source: "Pressing Issues Facing Families Who Are Homeless." The National Center on Family Homelessness. (2013).

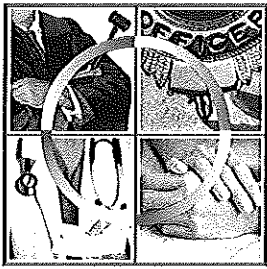
Public health recognizes how critical it is to continue to provide services to victims as well as work toward preventing violence in all its forms. We look forward to continued collaboration with our Delaware partners in this work.

Sincerely,



Karyl T. Rattay, MD, MS
Director

Pc: Karen McGloughlin, Office of Women's Health



Sexual Assault Network of Delaware

P.O. Box 9525 • Wilmington, DE 19809-0525 • (302)761-9800 • fax (302)761-4280 • www.contactlifeline.org

As Coordinator of the Sexual Assault Network of Delaware (SAND), I would like to provide a letter in support of the STOP Formula Block Grant. The SAND represents a group of multi-disciplinary professionals, including but not limited to: law enforcement (local, state and federal), emergency medical professionals, community leaders, sexual assault and domestic violence victim service providers, mental health providers and sexual assault survivors. Although the SAND does not rely on STOP Grant funds, many of the members of the Network do. Without these funds, many resources for survivors of sexual assault and domestic violence would not be available. This would mean that with no availability to access healing services, individuals would not be able move past the traumatic events of their life.

The availability of these funds through out Delaware is necessary and greatly appreciated.

If you have any questions regarding this, please feel free to contact me at (302) 442-7416.

Nancy McGee

Nancy McGee

Sexual Assault Network of Delaware Coordinator

ContactLifeline, Inc.

P.O. Box 9525

Wilmington, DE 19809

(302) 761-9800 ext 1011

(302) 761-4280 fax

www.contactlifeline.org



Team work makes dreams work.

DVRTF

Delaware Victims' Rights Task Force

June 14, 2017

Terica Jones
VAWA State Administrator
Criminal Justice Council
820 N. French St., 10th flr.
Wilmington, DE 19801

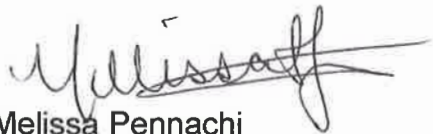
Dear Ms. Jones,

I write on behalf of the Delaware Victims' Rights Task Force. The task force is comprised of professionals working with and for crime victims across the State of Delaware who network and collaborate to share information and work together to better service the needs of crime victims. Our member agencies include system based advocates in law enforcement, prosecution, and corrections, as well as non-profit organizations that provide services to victims as well.

The Victims' Rights Task Force strongly supports Delaware's application for FY2017 STOP Violence Against Women Act Grant. These grants are crucial to assist in providing core services to victims of domestic violence, stalking, and sexual assault. With these funds, victims can access legal assistance, safety resources, and referrals. These funds help not only support services for victims, but also support training to law enforcement and prosecution to best respond to these types of crimes and victims. It is our hope that that these services can continue.

If you have any questions, please contact me directly at 302-366-7100 ext. 3137.

Sincerely,



Melissa Pennachi
Chair

Email: DelVRTF@gmail.com Mail: DVRTF c/o Victim Services 220 South Main Street Newark, DE 19711

DVRTF is supported by the Delaware Center for Justice. Participating Agencies: Child Inc, Contact Lifeline, Delaware Center for Justice, Inc., Delaware Coalition Against Domestic Violence, Delaware State Police Victims Center, Department of Correction, Department of Justice/Victims Compensation Assistance Program, Developmental Disabilities Council, Domestic Violence Coordinating Council, Dover Air Force Base, Dover Police Department Victim Service, FBI, New Castle County Police Victim Services, Newark Police Department Victim Services, People's Place II, Sexual Offense Support, University of Delaware, SOAR Inc., U.S. Attorney's Office, Victims' Voices Heard Inc., Wilmington Police Department Victim Services Unit, YWCA-SARC